



# KENDALL COUNTY APPLICATION FOR WORK PERMIT

UTILITY / APPLICANT	CONTACT PERSON
ADDRESS	TELEPHONE NO.
	W.O. NO.
	DATE

Subject to the provisions, conditions, and restrictions set forth by a franchise agreement with the Kendall County Board, and in accordance with 605 ILCS 5/9-113 et al, permission is hereby requested from the following highway authority to complete the described work within Kendall County rights-of-way.

**Highway Authority:** Kendall County Engineer

**Contact Person:** Francis C. Klaas, P.E.

**Address:** Kendall Co. Hwy. Dept.  
6780 Route 47  
Yorkville, IL 60560

## DESCRIPTION OF WORK (ATTACH DETAILED PLANS)

**Location:** \_\_\_\_\_

**Description:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR THE UTILITY / APPLICANT

FOR KENDALL COUNTY

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** County Engineer

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Work Application Rules / Regulations**

Per Illinois Statutes, any/all work within a public right-of-way must be permitted by the appropriate highway authority. IDOT for State Highways, the County Engineer for County Highways, Public Works for most municipal streets, and Township Highway Commissioners for Township (Road District) Highways. It doesn't matter the nature of the work, you must obtain a permit to do anything in a public right-of-way. This includes working on aerial lines; but probably wouldn't include accessing an existing manhole, since you wouldn't be disturbing anything in the latter case. However, if said manhole is located in the pavement; and lane closures are involved, you would absolutely need a permit. So in general, you would almost always need a permit to perform any work in a public right-of-way. The permit application should be very descriptive.

Traffic control (MOT) for work within the limits of the roadway, or near the edge of pavement, should follow the traffic control standards as published by the Illinois Department of transportation (IDOT). These can be referenced on the permit application.

In addition to a permit to perform work within the right-of-way from the appropriate highway authority, you would also need a separate stormwater permit for any proposed excavation in a floodplain or mapped wetland. Linear directional boring in the public right-of-way would not typically require a separate stormwater permit. Additionally, a separate stormwater permit would not be required outside floodplains or wetlands, unless you plan to disturb more than 1 acre. For most utility installations or repairs, you would not be disturbing this much area. In Kendall County, if a separate stormwater permit is required, please coordinate with the Planning, Building & Zoning Office.

To obtain a permit from the County Highway Authority for work within Kendall County rights-of-way, you would need to complete and submit the attached R.O.W. Work Application form, along with detailed plans of the proposed work. We don't necessarily require you to identify other utilities on your plans; but identifying the locations of said utilities would likely be part of your due diligence to make sure your proposed work doesn't conflict with other utilities.

Questions can be directed to:

Francis C. Klaas, P.E.  
Kendall County Engineer  
6780 Route 47  
Yorkville, IL 60560  
630-553-7616  
[fklaas@kendallcountyil.gov](mailto:fklaas@kendallcountyil.gov)