

KENDALL COUNTY COURT SERVICES

807 W. John Street Yorkville, IL 60560 Circuit Court for the 23rd Judicial Circuit

P 630-553-4180 F 630-553-4120

Dear Client,

This letter is to formally advise you of the information needed to be placed at a community service worksite of your choice, Self Site. Please ensure you thoroughly read the attached documents and wait for approval by our department before beginning to work on hours. Otherwise, you jeopardize your hours not being counted. Remember, the work site needs to be a non-profit/501c3 organization.

If the attached documents are not received by the due date, you will be automatically placed by our department at a work site that is used by our department.

If you should have any questions please do not hesitate to contact our department.

Sincerely,

Public Service Work Officer Kendall County Court Services 807 W. John Street Yorkville, IL 60566 Phone: 630-553-4180