

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Thursday, November 29, 2018

CALL TO ORDER - Committee Vice Chair Judy Gilmour called the meeting to order at 6:15p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Lynn Cullick		6:19p.m.	
Elizabeth Flowers	Present		
Judy Gilmour	Here		
Matthew Prochaska	Here		
John Purcell	Yes		

Others in Attendance: Bob Jones, Scott Koepfel

APPROVAL OF AGENDA – Motion made by Member Prochaska second by Member Flowers to approve the agenda. **With four members voting aye, the agenda was approved by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Prochaska, second by Member Flowers to approve the November 8, 2018 minutes. **With four members voting aye, the minutes were approved by a 4-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Treasurer’s Office – Bob Jones briefed the committee on the monthly reports. After reviewing data through the end of the fiscal year, Mr. Jones stated there was a savings of \$290,000 in medical premiums compared to last year, and that more employees are selecting the HAS plan instead of the HMO plan this year. Mr. Jones also reported that he completed and submitted to The Horton Group, the Blue Cross Blue Shield IL (BCBSIL) census on November 28, 2018. Mr. Jones reported he completed the EyeMed census and submitted it on November 29, 2018, and that he is waiting on the MetLife census files from The Horton Group, and will complete those in the next week.

Finally, Mr. Jones reported the distribution of the United Healthcare Medical Loss Ratio Premium Rebates would occur on December 28, 2018. Participating and eligible employees will receive notification with their rebate amount, prior to the last pay period in December 2018.

Administration Department – Mr. Koepfel distributed the draft Resolution Establishing Requirements for Continues IMRF Participation by Current County Board Members

Pursuant to Public Act 099-0900. Mr. Koepfel stated that the resolution would be on the December 4, 2018 County Board agenda for approval.

Mr. Koepfel asked for direction from the committee after receiving a legal opinion regarding whether a Lobbying Service would be considered a professional service. The State's Attorney's Office said the decision would be a judgment call by the County Board on whether they wanted to do a bid or not. After discussion, the committee agreed that a draft of a Priority Listing of Projects, needs to be prepared for the County's State Legislators, for discussion at the December Committee of the Whole or Highway Committee meetings. **There was consensus by the committee that the County Administrator should then receive bids, contact bidders, and then determine the top three bids for Hearings, County Board review and interviewing in January 2019.**

PUBLIC COMMENT - None

COMMITTEE BUSINESS

Discussion of 2019 Employee Wellness Program - Mr. Jones was happy to report that he has received all by 26 benefit enrollment forms from employees or their spouses thus far. Mr. Jones has sent numerous emails to employees emphasizing the deadline date of November 16, 2018 for submission, but with 26 forms still outstanding, he has extended the final deadline to November 30, 2018 to make every effort to assist employees with enrollment, and to ensure that the census are returned to The Horton Group in a timely fashion. Mr. Jones stated that employees should receive their insurance cards prior to January 1, 2019 when the new plans take effect.

EXECUTIVE SESSION – Not needed

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Cullick made a motion to adjourn the meeting, second by Member Prochaska. **With Members Prochaska, Gilmour and Cullick voting aye, and Members Purcell and Flowers voting no, the meeting was adjourned at 7:01p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary