

**COUNTY OF KENDALL, ILLINOIS
ADMIN HR COMMITTEE**



**County Office Building
County Board Rooms 210
Thursday, September 7, 2017 ~ 8:30a.m.**

MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call:** Judy Gilmour (Vice Chair), Elizabeth Flowers, Matthew Prochaska, John Purcell, Lynn Cullick (Chair)
- 3. Approval of Agenda**
- 4. Approval of Minutes from August 23, 2017 Meeting**
- 5. CBIZ Update**
- 6. Department Head and Elected Official Reports**
- 7. Public Comment**
- 8. Committee Business**
 - *Approve Increase of Part-Time Employee Hours from 600 to 1000 for IMRF Eligibility*
 - *Discussion on purchase of the FOIA Software*
 - *Review of Employee Handbook Revisions*
- 9. Executive Session**
- 10. Items for Committee of the Whole**
- 11. Action Items for County Board**
- 12. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time