



COUNTY OF KENDALL, ILLINOIS ADMIN HR COMMITTEE

**County Office Building
County Board Rooms 210
Wednesday, November 15, 2017 at 5:30p.m.**

MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call:** John Purcell, Lynn Cullick (Chair), Judy Gilmour (Vice Chair), Elizabeth Flowers, Matthew Prochaska
- 3. Approval of Agenda**
- 4. Approval of Minutes from November 6, 2017 Meeting**
- 5. Committee Business**
 - *Approve Contract with CTS Software for purchase and installation of TripMaster software in the amount of \$50,912.00 to be paid from IDOT and Community Foundation for the Fox River Valley grants*
 - *Discussion and Approval of Workers Compensation Bid*
 - *Discussion of Request for Qualifications (RFQ) or Bid for Insurance Brokerage and Risk Management Consultant Services*
 - *Review of Employee Handbook Revisions*
- 6. Department Heads and Elected Official Reports**
- 7. Public Comment**
- 8. Executive Session**
- 9. Items for Committee of the Whole**
- 10. Action Items for County Board**
- 11. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time