



COUNTY OF KENDALL, ILLINOIS

ADMIN HR COMMITTEE

County Office Building
County Board Rooms 210
Monday, December 4, 2017 at 5:30p.m.

MEETING AGENDA

1. **Call to Order**
2. **Roll Call:** Lynn Cullick (Chair), Judy Gilmour (Vice Chair), Elizabeth Flowers, Matthew Prochaska, John Purcell
3. **Approval of Agenda**
4. **Approval of Minutes from November 15, 2017 Meetings**
5. **CBIZ Update**
6. **Wine Sergi Update**
7. **Department Head and Elected Official Reports**
8. **Public Comment**
9. **Committee Business**
 - *Approval of Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement*
 - *Discussion about Employee Recognition Ceremony in January 2018*
 - *Discussion on new Kendall County Sexual Harassment Policy*
 - *Approval of the Ordinance Adopting the Amended Kendall County Policy Against Unlawful Discrimination, Harassment, and Sexual Misconduct*
 - *Discussion of Request for Qualifications (RFQ) or Bid for Insurance Brokerage and Risk Management Consultant Services*
 - *Review of Employee Handbook Revisions*
10. **Executive Session**
11. **Items for Committee of the Whole**
12. **Action Items for County Board**
13. **Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time