

**Facilities Management  
Committee Meeting**

**2/5/18**

**4:00 PM**

**\*\*\*111 W. Fox Street \*\*\*  
\*\*\* Room 209 & 210 \*\*\***

**- - - -Agenda Topics - - - -**

Call to Order

- 1) Roll call
- 2) Approval of the January 2018 meeting minutes.
- 3) Public Comment

Old Business/Projects

- 1) Healy Bender 111 W. Fox St. Part 1 Analysis
  - a. Department meetings
- 2) Establish a Policy for Requests to Film on County Properties
- 3) PSC H.V.A.C. & Controls Improvements RFP Bids
  - a. State's Attorney review of U.S. Communities Statute
  - b. Review Trane's quote based on U.S. Communities Pricing
- 4) Approve 48-month contract extension with CenterPoint Energy for Natural Gas for Kendall County facilities in an amount to not exceed 33.5 cents per therm.
- 5) Phone Circuit Invitation to Bid
  - a. Review bid results

New Business/Projects

- 1) Chairman's Report
- 2) Review Dr. Tokars request for lobby improvements at the Health & Human Services facility.
- 3) Approve sending 1-year contract with Call One for the Centrex Phone Circuits in the amount of \$9.00 per month base price plus usage to the County Board for approval.
- 4) Solar RFQ
  - a. Discuss qualification submittals
  - b. Select area for Solar Field
  - c. Recommend vendor for Solar Field
  - d. Authorize State's Attorney's office review of Solar Field vendor's contract.
- 5) Public Safety Center & Crime Stopper phone line conversion
- 6) Approve State's Attorney's Office review of Landscaping Invitation to Bid.
- 7) Bailiff Office Construction
- 8) Phone addition in Probation

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed.
  - b. Work orders reported by building current month.
  - c. Work orders by work type current month.

Executive Session

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.