



**Facilities Management  
Committee Meeting**

**2/6/17**

**3:30 PM**

**\*\*\*111 W. Fox Street \*\*\*  
\*\*\* Room 209 & 210 \*\*\***

**- - - Agenda Topics - - -**

Call to Order

- 1) Roll call
- 2) Approval of the January 2017 meeting minutes.
- 3) Public Comment

Old Business/Projects

- 1) Historic Courthouse (HCH) Window Replacement Project
- 2) Health & Human Services Counter Improvement Pricing Request
- 3) Microphone Addition Request for the County Board Room
- 4) Courthouse Heat Transfer Wheel Repair
- 5) County Office Building Emergency Alarm Testing
- 6) SEDAC Energy Assistance Review – Public Safety Center

New Business/Projects

- 1) Chairman's Report
  - a. Office Security needs
- 2) KenCom Glass Window Replacement
- 3) VAC Space Changes Request
- 4) Approve 1-year Customer Service Agreement contract to be forwarded to the County Board for approval with the low bidder and our current voice line carrier Call One for the County Analog Phone Circuits for \$5,639.77 per month depending on usage.
- 5) Approve 1-year contract to be forwarded to the County Board for approval with the low bidder and our current voice line carrier Call One for the Centrex Phone Circuits for \$9 per month depending on usage.
- 6) County Office Building Elevator Issues
- 7) Health & Human Services X-Ray Machine'
- 8) KCFM Records Disposal
- 9) Five Year Sprinkler Inspections
- 10) Circuit Clerk Counter and Room Pass Through Project
- 11) Coroner's Autopsy Table Replacement
- 12) State's Attorney Cubicle Project
- 13) Courthouse Roof Leaks
- 14) Annual Backflow Inspections

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed.
  - b. Work orders reported by building current month.
  - c. Work orders by work type current month.

Executive Session

Questions from the Press

Adjournment