

**Facilities Management  
Committee Meeting**

**6/5/17**

**4:00 PM**

**\*\*\*111 W. Fox Street \*\*\*  
\*\*\* Room 209 & 210 \*\*\***

**- - - -Agenda Topics - - - -**

Call to Order

- 1) Roll call
- 2) Approval of the May 2017 meeting minutes.
- 3) Public Comment

Old Business/Projects

- 1) Historic Courthouse (HCH) Window Replacement Project
- 2) SEDAC Energy Assistance Review – Public Safety Center
- 3) Circuit Clerk Counter and Room Pass Through Project “E-Filing”
- 4) Coroner’s Autopsy Table Replacement
- 5) County Office Building Elevator Emergency Phone
- 6) H.V.A.C. Replacement RFP
- 7) Masonry Repairs

New Business/Projects

- 1) Chairman’s Report
  - a. 2018 – 2022 Facilities Mgmt. Budget Turned In
  - b. Facilities Study - Healy, Bender & Associates
  - c. Projects Policy Change
  - d. Establish a Policy for Requests to Film on County Properties
- 2) County Office Building FAX Issues
- 3) Courthouse Card Access System Issues
- 4) Courthouse Judicial Hallway Office Buildout Pricing
- 5) Work Order System Upgrade
- 6) Vendor Registry – RFP Posting & Resource Center
- 7) Health & Human Services - Additional Card Access Door
- 8) PSC Phone System Changes
- 9) Generator System Repairs

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed.
  - b. Work orders reported by building current month.
  - c. Work orders by work type current month.

Executive Session

Questions from the Press

Adjournment