

**Facilities Management
Committee Meeting**

7/3/17

4:00 PM

*****111 W. Fox Street ***
*** Room 209 & 210 *****

- - - -Agenda Topics - - - -

Call to Order

- 1) Roll call
- 2) Approval of the June 2017 meeting minutes.
- 3) Public Comment

Old Business/Projects

- 1) Historic Courthouse (HCH) Window Replacement Project
- 2) Masonry Repairs
- 3) PSC Phone System Changes
- 4) Generator Systems Repair

New Business/Projects

- 1) Chairman's Report
 - a. Facilities Study –Further discussion prior to July COW meeting
 - b. Projects Policy Change
 - c. Establish a Policy for Requests to Film on County Properties
- 2) One Year Lease Continuation – Kendall County Housing Authority at the Health & Human Services Facility per the Terms of the Current Lease Dated August 1, 2016
- 3) New Lease Request – Mutual Ground at the Courthouse
- 4) Annual Fire Alarm Systems Testing – All Locations except for Courthouse
- 5) Annual Fire Extinguisher Recertification – All Locations
- 6) Annual Sprinkler System Inspections – All Locations
- 7) Public Safety Center (PSC) U.P.S. System A/C Unit Replacement
- 8) PSC H.V.A.C. & Controls Improvements RFP
- 9) PSC Robertshaw Control System Issues

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
 - a. Reported vs. Completed.
 - b. Work orders reported by building current month.
 - c. Work orders by work type current month.

Executive Session

Questions from the Press

Adjournment

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.