



KENDALL COUNTY
ANIMAL CONTROL

Monday, February 26, 2018 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Vice Chair Lynn Cullick at 8:34a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Lynn Cullick	Here		
Elizabeth Flowers		9:00a.m.	
Matt Kellogg	Here		
Matthew Prochaska	Here		
John Purcell	Yes		

With four members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Laura Pawson, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Kellogg. **With four members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member Prochaska, second by Member Kellogg. **With four members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written reports provided.

Available Dogs for Adoption: 3

Available Cats for Adoption: 8

Bite Report – Total: 19 (3 cats, 16 dogs)

Visitors viewing animals for December 2017 - 75

Events/News

Thursday, March 20th – Volunteer Orientation, 6:30p.m.-8:00p.m.

Saturday, March 10th – Pet Supplies Plus Adoption Event, 11:00a.m.-2:00p.m.

Weekly “Pet of the Week – Sheba and Robert” ad in Shaw Media Newspapers

Operations Report

Ms. Pawson reported that she recently hired another part-time Kennel Technician, and is fully staffed once again.

Accounting Report

Written report provided. Ms. Pawson reported that the Fines & Fees budget line is down, and Expenses are level. Discussion on the various budget lines, and the Telephone & Pager line being at 161.7 percent of the 2018 budget already. Ms. Pawson stated that there must be a mistake and that something must be coded incorrectly. Mr. Koeppel or Ms. Pawson will research and report back to the Committee in March.

Mr. Koeppel reported that they are researching software and online payment options for Animal Control, and stated that currently some offices utilize GovPay, and others Epay. Mr. Koeppel reported that GovPay would not be a good fit for Animal Control. He will keep the Committee updated on the progress.

Old Business

Discussion of the Dog Running at Large Ordinance – Discussion on the current County ordinance, removing sections 1 & 2 completely, changing section 5 to increase the Nuisance Dog fine to \$150.00, and the Non-Owner Bite fine to \$250.00. Discussion on going through the court system, or appeals coming through the committee. ASA Anne Knight reported court costs between \$35.00 and \$65.00 for ordinance violations. Further discussion on the appeals process, fines and fees for ordinance violations, and the pros and cons of authorizing the Animal Control Warden to serve citations and orders of violations. Ms. Pawson updated the committee on a recent meeting with Sheriff's Office personnel, ASA Knight and herself. **The Committee asked Ms. Pawson to research the number of violations that have occurred the last few years, and to provide the information at the March meeting, when the Committee will revisit the Nuisance Dog Ordinance.**

New Business - None

Executive Session – Not needed

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 9:44a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk