

County Office Building County Board Rooms 209-210 111 W. Fox Street; Yorkville IL

Monday, February 26, 2018 – 8:30a.m. A G E N D A

- 1. Call to Order
- 2. Roll Call: Elizabeth Flowers (Chair), Lynn Cullick (Vice Chair), Matt Kellogg, Matthew Prochaska, John Purcell
- 3. Approval of Agenda
- 4. Approval of Minutes from January 24, 2018
- 5. Monthly Reports
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Old Business

Discussion on Dog Running at Large Ordinance

- 7. New Business
- 8. Public Comment
- 9. Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2
- 10. Action Items for County Board
- 11. Adjournment



Wednesday, January 24, 2018 at 8:30AM Historic Courthouse, East Wing Conference Room 109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

<u>Call to Order</u> – The meeting was called to order by Committee Vice Chair Lynn Cullick at 8:35a.m.

Roll Call

Committee Members Present: John Purcell – aye, Lynn Cullick - here, Matt Prochaska – present, Matt Kellogg – here.

With four members present, a quorum was established to conduct committee business.

Member Flowers was absent from the meeting

Others present: Scott Koeppel, Laura Pawson

<u>Approval of Agenda</u> – Motion made by Member Purcell to approve the agenda, second by Member Prochaska. <u>With four members in agreement, the motion carried.</u>

Approval of Minutes – Motion made by Member Purcell, second by Member Kellogg with an amendment to the second page to read: Member Kellogg left the meeting at 9:00a.m., before the discussion regarding puppy mills and supporting a state proposed measure that would prohibit pet store operators from selling a dog, cat, or rabbit acquired from a commercial breeder.

With four members in agreement, the minutes were approved with the amendment.

<u>Monthly Report</u> – Laura Pawson reviewed the census report with the committee. Written reports provided.

Available Dogs for Adoption: 6

Available Cats for Adoption: 9 (7 cats, 2 kittens)

Bite Report - Total: 14 (2 cats, 12 dogs)

Visitors viewing animals for December 2017 - 85

Events/News

Thursday, January 25th – The Law Office Fundraiser, Yorkville, 6:00p.m.-9:00p.m. Saturday, February 10th – Pet Supplies Plus Adoption Event, 11:00a.m.-2:00p.m. Thursday, February 22nd – Volunteer Orientation, 6:30p.m.-8:30p.m.

Weekly "Pet of the Week" ad in Shaw Media Newspapers Monthly adoption appearance on WSPY Television

Operations Report

- a. "Meet your Match" Adoption Event for February Member Purcell made a motion to approve the proposed half-price adoption fee for the month of February, second by Member Kellogg. With four members voting aye, the motion carried.
- b. Update on Vicious Dog Case Ms. Pawson updated the committee on the case of a Doberman viciously attacking a small child. There were problems in serving the owner, and while waiting for the case to go before the court system, the dog attached another person, mauling them in the face. The case finally went to Court, the owner was fined \$100, and was ordered to euthanize the dog. The case was closed as of January 16, 2018.

Accounting Report

- a. December 2017 Accounting Report The committee reviewed the written report provided.
- b. January 2018 Accounting Report The committee reviewed the written report provided.

Mr. Koeppel stated that part of the original Trailer Lease agreement included a warranty for the first-year, and the County's intent to purchase the trailer the second year. Because the committee chose to continue leasing the trailer in the second year, there is no longer an active warranty, and the County is now responsible for any and all repairs. After evaluation by Acton Mobile, it was determined that the trailer was sagging in the middle, and would need to be re-leveled to correct the issue. Facilities has made provisions for temporarily locking the doors, until the trailer is releveled. Ms. Pawson stated that the estimated cost for re-leveling is \$625.00. The committee asked that Ms. Pawson coordinate with Mr. Smiley, and contact Acton Mobile to ensure that there is a warranty on any re-leveling work done. There was consensus by the committee to have the repairs done as quickly as possible, using maintenance/operation funds.

Old Business

Approval for the Advertising of Low Income Spay/Neuter Voucher Program – Ms. Pawson provided the pricing for spay/neuter program advertising, and asked the committee for approval to advertise the program to the community. Discussion on the cost for advertising in the Shaw Media newspapers, and the advertisement size. Ms. Pawson said that they would be using the Pet Population Control fund, and stated that the program will provide free spay or neutering, and rabies inoculation to Kendall County residents that are on Social Security, Disability or the Link Program. The resident is responsible for the rabies tag purchase at the time of service. There was consensus by the committee to do a ½ page advertisement for a two-week trial period and report the number of response because of the ad at the February meeting.

Discussion of the Dog Running at Large Ordinance – Ms. Pawson reported she met with Chief Deputy Peters and Deputy Commander Langston regarding proposed changes to the County ordinance. The Sheriff's office was in support of the proposed changes that would be more responsibility onto Animal Control. Ms. Pawson will meet with the Assistant State's Attorney Anne Knight, Sheriff's Office Chief Deputy Peters and Deputy

Commander Langston in the next few weeks regarding the issue and additional suggestions for the ordinance. Ms. Pawson will continue to update the committee on the progress.

New Business - None

Executive Session - Not needed

Action Items for the County Board - None

Public Comment - None

<u>Adjournment</u> – Member Purcell made a motion to adjourn the meeting, second to the motion by Member Prochaska. <u>With all in agreement, the meeting was adjourned at 9:24a.m.</u>

Respectfully Submitted,

Valarie McClain Administrative Assistant & Recording Clerk



February 26, 2018 Kendall County Animal Control Census

December Visitors AM: 23
December Visitors PM: 52

Total: 75

January 2018 Dog

Dog Intakes: 14
Dogs Adopted: 9
Reclaimed: 4
Transferred: 1
Euthanized: 0

January 2018 Cat

Cat Intakes: 4
Cats Adopted: 3
Cats Reclaimed: 1
Transferred: 1

Euthanized: 1 ("Junior" Cat, Euthanized, Reason: Health)

February 2018 - Month to Date/Year to Date/2017 Comparison YTD

Dog Intakes to Date: 8/22/34

Dogs Adopted: 5/14/13 Reclaimed: 3/7/14

Transferred to Rescue: 2/3/6

Euthanized: 0/0/2

Total Available Dogs for Adoption: 3/4

Total Unavailable Dogs: 3/4

Cat Intakes to date: 1/5/11

Cats Adopted: 4/7/8
Cats Reclaimed: 0/1/0

Transferred to Rescue: 0/1/0

Euthanized: 0/0/0

Total Adoptable Cats: 8 (8 cats)/2 (1 cat, 1 kitten)

Total Unavailable Cats: 0/1 (1 cat)

EVENTS AND MEDIA:

Upcoming: Pet of the Week, Record Newspaper "Sheba and Robert" Shepherd Mixes

Upcoming: Thursday, March 20, 2018 Volunteer Orientation 6:30-8pm

Upcoming: Saturday, March 10, 2018 Pet Supplies Plus Adoption Event 11am-2pm



JANUARY 2018

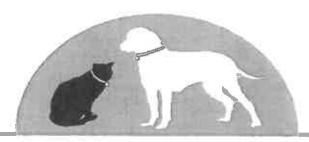
ANIMAL BITES TO HUMANS REPORTED TO KCAC

DATE	OWNER	BITING ANIMAL	PERSON BITTEN
1/12/18	OWNER	"ROCKET" GERMAN SHEPHERD (INTACT/UTD)	OTHER
1/12/18	OWNER	"BELLE" PIT BULL (UTD/ALTERED)	OTHER
1/13/18	OWNER	UNKNOWN STRAY CAT (unknown/unknown)	OWNER
1/14/18	OWNER	"ONYX" POODLE (UTD/ALTERED)	OTHER
1/15/18	OWNER	"GUNNER" LABRADOR RETRIEVER (ALTERED/UTD)	OWNER
1/16/18	OWNER	"GIGGS" BULL MASTIFF (UTD/INTACT)	OTHER
1/15/18	OWNER	"NONAME" LLASA APSO(INTACT/UNKNOWN)	OWNER
1/18/18	OWNER	"MOSCOW" AUSTRALIAN CATTLE DOG (UTD/ALTERED)	OTHER
1/17/18	OWNER	"SASHA" PIT BULL (ALTERED /UTD)	OTHER
1/19/18	OWNER	"JUNIOR" BOSTON TERRIER (NOT UTD/INTACT)	OTHER
1/18/18	OWNER	"GIDGET" GERMAN SHEPHERD (UTD/ALTERED)	OTHER
1/22/18	OWNER	UNKNOWN STRAY DOG	OTHER
1/23/18	OWNER	"PRINCESS" PIT BULL (UTD/INTACT)	OTHER
1/24/18	OWNER	"SAMANTHA" CAT (NOT UTD/ALTERED)	OTHER
1/25/18	OWNER	"DAVE" CAT (ALTERED/UTD)	OTHER
1/28/18	OWNER	UNKNOWN STRAY DOG	OWNER
1/28/18	OWNER	"NATION" PIT BULL (INTACT/NOT UTD)	OTHER
1/27/18	OWNER	"EARL" BULLDOG/MASTIFF MIX (UTD/ALTERED)	OWNER
1/29/18	OWNER	"IZZY" PUG (ALTERED/UTD)	OTHER

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GERMAN SHEPHERD	2
PIT BULL TERRIER	4
POODLE	1
LABRADOR RETRIEVER	1
BULL MASTIFF	1
LLASA APSO	2
BOSTON TERRIER	1
BULLDOG/ MASTIFF MIX	1
PUG	1
UNKNOWN STRAY DOG	2
CATS	3
Total:	19

Multiple Bites: 0



KENDALL COUNTY ANIMAL CONTROL

Financial Statements FY18
January 2018

KENDALL COUNTY ANIMAL CONTROL Statement of Revenues And Expenditures 1/31/2018

			CURRE	NT Y	EAR	
Animal Control Fund #350	 FY18 Budget		January Actual		YTD Actual	YTD Percent of Budget
RÉVENUE						
Rables Tags Sold	\$ 189,520	\$	36,785	\$	49,636	26.29
Fines & Fees (Total)	32,000		2,436		4,906	15.39
Donations	5,000		550		675	13.59
Intact Registration Fee	12,000		430	L	1,115	. 9.39
Miscellaneous	300		25		25	
Total Revenue	\$ 238,820	\$	40,226	\$	56,357	23.69
EXPENDITURE						
Salary - Animal Control Warden	\$ 49,234	\$	3,787	\$	7,574	15.49
Salary - Assistant Warden	29,994		2,307		4,614	15.49
Salary - Other	58,058		3,674		7,206	12.49
Salary - Administrator	6,500		500		1,000	15.49
Overtime	3,000					
Supplies	1,500		234		234	15.69
Postage	1,100		190		259	23.69
Training	1,500		537		537	35.89
Telephone & Pager	250				404	161.79
Equipment	4,000				233	5.89
Vehicle Expense & Gasoline	 2,500				36	1.49
Uniforms	750				-	
Volunteers/Public Relations	1,000				428	42.89
Rables Tags	2,500				181	7.29
Transportation, Board & Care	12,000		474		837	7.09
Observation/Disposal	500				-	
Microchips	1,700				-	
Capital Expenditures	2,500				163	6.59
Total Operating Expenditure	\$ 178,586	\$	11,703	\$	23,707	13.39
TRANSFERS OUT						
Transfer to General Fund	\$ 48,475	\$	718	\$	1,428	3.09
Transfer to IMRF Fund	14,000		(157)		2,343	16,79
Transfer to Building Fund	10,000					
Transfer to SS Fund	10,500		1,761		1,761	
Total Transfers Out	\$ 82,975	5	2,322	\$	5,532	6.79
l'otal Expenditure & l'ransfers Out	\$ 261,561	\$	14,024	\$	29,238	11.29
Fotal Revenue Over/(Under)	\$ (22,741)	2	28,202		27,119	

PR	OR YEAR	V/	ARIANCE
	1/31/17 YTD	-	Y 18 Y TO Y 17 Y TO
\$	31,876 4,727 690 1,736	E	17,761 179 (15) (620) 25
s	39,027	5	17,330
\$	9,607 3,570 9,975 1,242	S	(1,433) 1,044 (2,769) (242)
	467 193 75 44 538 103		(223) 66 462 369 (305) (67)
	1,834		(201) 181 (997)
	34		129
\$	27,701	s	(3.995)
\$	2,258 4,218	S	(830) (1,876)
	0.470		1.761
\$	6,477	\$	(945)
\$	34,178	S	(4,940)
8.	4,849	\$	22,270

KENDALL COUNTY ANIMAL CONTROL FUND #350 FUND (CASH) BALANCE FY 2018

MONTH	FY18 Monthly REVENUE OVER/(UNDER) EXPENSES	BALANCE	FY17 Monthly REVENUE OVER/(UNDER) EXPENSES	FY17 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 185,196		\$ 128,836
December-17	\$ 917	186,113	\$ (2,667)	126,169
January-18	26,202	212,314	7,513	133,682
February-18			16,915	150,597
March-18			10,076	160,673
April-18			6,042	166,715
May-18			5,036	171,751
June-18			2,149	173,899
July-18			(606)	173,294
August-18			13,274	186,567
September-18			110	186,677
October-18			11,898	198,575
November-18			(13,379)	185,196
Fund (Cash)	\$ 27,119	-	\$ 56,359	ļ
YTD Fund Balance		\$ 212,314		\$ 185,196

KENDALI. COUNTY ANIMAL CONTROL FUND #350 VOUCHERS PAID January-2018

LINE ITEM	VENDOR	DESCRIPTION	AMOUNT	
3502-000-6200	SUPPLIES Source One Office Products Source One Office Products	Office Supplies Office Supplies	\$ 110.62 122.94 \$	233.56
3502-000-8201	POSTAGE Postage	Dec 2017 /Jan 2018 Postage	189.50	189.50
3502-000-6206	TRAINING First National Bank of Omaha	L Pawson Training	537,09	537.09
3502-000-6897	TRANSPORTATION, BOARD & CARE VCA Aurora Animal Hospital Countryside Veterinary Clinic Shaw Media	Board & Care Board & Care Adoption Ad	150.00 319.15 5.00	474.15
		TOTAL	\$ 1	,434.30

KENDALI. COUNTY ANIMAL CONTROL Statement of Revenues And Expenditures 1/31/2018

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	Control	Landina	-una	35.441

Animai Control Capital Fund #340								
		FY18 Budget	January Actual		YTD Actual	YTD Percent of Budget	Fund !	Balance
Beginning Balance	\$	134,712		\$	134,712		FY10	\$70,000
Revenue Other Revenue							FY11 FY12 FY13	87,769 41,062 46,762
Total Revenue		(+)	<i>≫</i>		-		FY14 FY15	51,661 69,276
Expenditure Expense - Building improvements		48,100	257		51 <u>5</u>	1.1%	FY16 FY17	125,571 134,712
Total Expenditure		48,100	257		515	1.1%	FY18	134,197
Transfers in - from Animal Control Fund	_	10,000				0.0%		
Total Transfers In		10,000	-		494 407	0.0%		
Ending Belance	_	96,612	\$ <u>(257)</u>	*	134,197			

Animal Medical Care Fund #341

Allillal medical Cale Pullu #5-1	FY18 Budget	January Actual		YTD Actual	YTD Percent of Budget	Fund i	Balance
Beginning Balance Revenue	\$ 32,325		\$	32,325		FY13 FY14 FY15	\$250 21,935 33,497
Donations & Receipts	 1,000				0.0%	FY16	32,810
Total Revenue	1,000	1/2		-	0.0%	FY17 FY18	32,325 31,573
Expenditure					45.45	1.10	01,010
Animal Medical Care Expenses	3,000	31	3	461	15.4%		
Heartworm Testing	500			-	0.0%		
FeLuk/FIV Testing	500			291	58.3%		
Total Expenditure	4,000	31	9	752	18.8%		
Ending Balance	\$ 29,325	\$ (31	3) \$	31,573			

KENDALL COUNTY ANIMAL CONTROL Statement of Revenues And Expenditures 1/31/2018

State Pet Population Control Fund #860

occor of open and of the state of		FY18 Budget	January Actual	YTD Actual	YTD Percent of Budget	Fund E	Salance
Beginning Balance	\$	11,315		\$ 11,315		FY10 FY11	\$4,750 850
Revenue Fees: Dogs Running at Large Total Revenue	_	1,500 1,500	40	80	5.3% 5.3%	FY12 FY13 FY14	260 4,020 5,865
Expenditure Remittance to State of IL		10,990		4		FY15 FY16 FY17	7,990 9,830 11,315
Total Expenditure Ending Balance	\$	10,990 1,825	- \$ 40	\$ 11,395		FY18	11,395

Animal Population Control Fund #870

Animai Population Control Pund #670	FY18 Budget	January Actual	 YTD Actual	YTD Percent of Budget	Fund I	Balance
Beginning Balance	\$ 106,508		\$ 106,508		FY10	\$29,314
44					FY11	46,246
Revenue					FY12	60,939
Fees	16,000	750	 1,765	11.0%	FY13	64,358
Total Revenue	16,000	750	1,765	11.0%	FY14	71,549
					FY15	83.094
Expenditure					FY16	97.935
Spay/Neuter Adopted Dogs/Cats	4,500	176	470	10.4%	FY17	106,508
Spay/Neuter Targeted Dogs/Cats	2,500	470	1,109	44.4%	FY18	106,694
Total Expenditure	7,000	645	1,579	22.6%		·
Ending Balance	\$ 115,508	\$ 105	\$ 106,694			

(510 ILCS 5/5) (from Ch. 8, par. 355)

Sec. 5. Duties and powers.

- (a) It shall be the duty of the Administrator or the Deputy
 Administrator, through sterilization, humane education, rabies inoculation,
 stray control, impoundment, quarantine, and any other means deemed necessary,
 to control and prevent the spread of rabies and to exercise dog and cat
 overpopulation control. It shall also be the duty of the Administrator to
 investigate and substantiate all claims made under Section 19 of this Act.
- (b) Counties may by ordinance determine the extent of the police powers that may be exercised by the Administrator, Deputy Administrators, and Animal Control Wardens, which powers shall pertain only to this Act. The Administrator, Deputy Administrators, and Animal Control Wardens may issue and serve citations and orders for violations of this Act. The Administrator, Deputy Administrators, and Animal Control Wardens may not carry weapons unless they have been specifically authorized to carry weapons by county ordinance. Animal Control Wardens, however, may use tranquilizer guns and other nonlethal weapons and equipment without specific weapons authorization.

A person authorized to carry firearms by county ordinance under this subsection must have completed the training course for peace officers prescribed in the Peace Officer and Probation Officer Firearm Training Act. The cost of this training shall be paid by the county.

- (c) The sheriff and all sheriff's deputies and municipal police officers shall cooperate with the Administrator and his or her representatives in carrying out the provisions of this Act.
- (d) The Administrator and animal control wardens shall aid in the enforcement of the Humane Care for Animals Act and have the ability to impound animals and apply for security posting for violation of that Act. (Source: P.A. 98-725, eff. 1-1-15.)

ORDINANCE

17-

KENDALL COUNTY ANIMAL CONTROL
DOG AT LARGE ORDINANCE

WHEREAS, it is in the best interest of the residents of the County of Kendall that provisions be made for the care, protection, and control of animals in the County of Kendall. Every owner shall comply with provisions of all sections of this ordinance.

WHEREAS, pursuant to 510 ILCS 5/9 st seq. the Illinois Animal Control Act, the County of Kendall is authorized to regulate Dogs running at large.

NOW THEREFORE BE IT ORDAINED by the County of Kendall, acting by the Kendall County Board, as follows.

Section 1: Dogs running at large; apprehension

- (a) Any dog in the county found running at large contrary to the provisions of the Animal Control act may be apprehended. For this purpose, the administrator shall use any existing or available pound, per 510 ILCS 5/9.
- (b) A person commits a violation of this section when he/she owns, possesses, acts as its custodian, harbors, has in his/her care or knowingly permits a dog to remain on any premises owned by him or her which is at large. For the purposes of this paragraph, a dog is at large when it is off its custodian's premises and not under his/her control. A dog that is actively engaged in a legal hunting activity, including training, is not considered running at large if the dog is on land that is open to hunting or on land on which the person has obtained permission to hunt or to train a dog. A dog that is in a dog-friendly area or dog park is not considered to be running at large if the dog is monitored or supervised by a person.

Section 2: Violation

Any person who violates section 1 (b) of this ordinance may be fined as follows:

1st Offense:

\$50.00 (waived if dog has or receives a microchip within 14 days)

2nd and Subsequent Offense \$75.00

Section 3: Impoundment; redemption

- (a) When an animal has been apprehended or impounded, the administrator shall cause notice of this event to be given to the owner of the animal, if that person is known. Such notice of this event to be given to the owner of the animal, if that person is known. Such notice may be given by telephone, by personal service or by mail to the last known address of the owner. The notice shall advise the owner that redemption of the animal must occur no later than seven business days from the date of notice of impoundment of the animal.
- (b) If the owner of any animal, which was impounded pursuant to this section desires to redeem the animal, redemption may be completed by doing all of the following:

(1) Completing the appropriate forms.

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- (2) Proof of ownership and proof of Identification.
- (3) Providing satisfactory proof to the administrator that the animal has been inoculated against rabies and purchased a rabies inoculation tag if applicable. If either inoculation or tag purchase has not been accomplished at such time, a deposit must be paid in addition to the reclaim fees if applicable.
- (4) Paying all applicable fees including reclaim fee, board fees, deposits, rabies tag fees and any fees for treatment of injuries or illness to the animal If a dog or cat does not have a readable microchip it shall be microchipped. No animal will released to the owner until all fees set forth have been paid in full (see Kendall County Fee Ordinance #2014-01).
- (c) Prior to the fulfillment of the seven-day holding period, at the discretion of the administrator or his/her authorized agent, animals severely injured or ill may be humanely dispatched.
- (d) Animals not redeemed by the owner in accordance with the provisions of this article shall be offered for adoption, made available to a licensed humane society or rescue group or humanely euthanized as defined under the Animal Control Act.

Section 4: Nuisance Dog

- (a) For the purpose of this section, a nuisance dog is defined as any dog in the county found to be running at large which does one or more of the following; molests, growls, snaps at, attacks a person or another animal, chases bicycles or motor vehicles, runs in the roadway causing a traffic hazard, damages private of public property, or meets the definition of dangerous dog as defined by 510 ILCS 5/2.05a of the Illinois Animal Control Act. For the purposes of this paragraph, a dog is at large when it is off its custodian's premises and not under his/her control. A dog that is actively engaged in a legal hunting activity, including training, is not considered running at large if the dog is on land that is open to hunting or on land on which the person has obtained permission to hunt or to train a dog. A dog that is in a dog- friendly area or dog park is not considered to be running at large if the dog is monitored or supervised by a person.
- (b) A person commits a violation of this section when he/she owns, possesses, acts as its custodian, harbors, has in his/her care or knowingly permits a dog to remain on any premises owned by him or her which is a nuisance dog as defined in section 3 (a).

Section 5: Violation

Any person who violates section 4 (b) of this ordinance may be fined as follows:

1st Offense:

\$100.00

2nd and Subsequent Offense \$175.00

Section 6: Enforcement

(a) The administrator may appoint as many deputy administrators and animal control wardens to aid him/her in enforcing this article as the county board shall authorize.

(b) The administrator, deputy administrator and animal control wardens in enforcing this article, are clothed with the police powers set forth in section 5 of the Illinois Animal Control Act (510 ILCS 5/5).

Section 6: Severability

The invalidity of any section or part of this ordinance or any rule or regulation promulgated hereunder shall not affect the validity of the remainder of this ordinance.

Section 7: Prior Ordinances

Any prior Ordinance or Resolution regarding Animal Control dog at large is hereby repealed to the extent that it conflicts with this ordinance.

Section 8: Effective

This Ordinance shall be effective