



Wednesday, April 25, 2018 at 8:30AM

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Vice Chair Lynn Cullick at 8:39a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Lynn Cullick	Here		
Elizabeth Flowers	ABSENT		
Matt Kellogg	ABSENT		
Matthew Prochaska	Here		
John Purcell	Yes		

With third members present, a quorum was established to conduct committee business.

Others present: Latreese Caldwell, Laura Pawson, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Purcell to approve the agenda, second by Member Prochaska. **With three members in agreement, the motion carried by a vote of 3-0.**

Approval of Minutes – Motion made by Member Prochaska to approve the minutes from March 28, 2018, second by Member Purcell. **With three members in agreement, the minutes were approved by a 3 -0 vote.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written report provided.

Available Dogs for Adoption: 1

Available Cats for Adoption: 4

Bite Report – Total: 13 (1 cat, 12 dogs)

Visitors viewing animals for March 2018 - 59

Events/News

- Thursday, May 17, 2018 Volunteer Orientation
- Saturday, May 12, 2018 Pet Supplies Plus Adoption Event
- Weekly “Pet of the Week” ad in Shaw Media Newspaper “Jose” American Pit Bull Terrier Mix

Operations Report – Written report provided. Ms. Pawson reported that they have cleaned and reorganized the garage allowing for the installation of metal kennels for law enforcement to place animals in, after hours, on weekends or on holidays.

Accounting Report - Written report provided.

Old Business - None

New Business

*Approval of Fence Gate Replacement and Improvements for the Outdoor Kennel Area – Member Prochaska made a motion to forward the replacement of the existing wooden gate with chain link gate by Ideal Fence in an amount not to exceed \$900.00, to the County Board for approval, second by Member Purcell. **With three members voting aye, the motion carried.***

Executive Session – Not needed

Action Items for the County Board

Approval of Fence Gate Replacement of the existing wooden gate with chain link gate by Ideal Fence in an amount not to exceed \$900.00

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second to the motion by Member Purcell. **With three members in agreement, the meeting was adjourned at 9:02a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk