

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
COUNTY OFFICE BUILDING
County Board Room 210
111 W. Fox Road, Yorkville IL**



**MEETING AGENDA
Thursday, January 11, 2018 at 5:00p.m.**

- 1. Call to Order**
- 2. Roll Call: Matthew Prochaska, John Purcell, Bob Davidson, Lynn Cullick, Matt Kellogg**
- 3. Approval of Agenda**
- 4. Approval of Claims in an amount not to exceed \$441,067.01, Coroner Claims in an amount not to exceed \$954.86, January 16, 2018 Petit Juror Claims in an amount not to exceed \$1,686.31, and January 16, 2018 Grand Juror Claims in an amount not to exceed \$232.28**
- 5. Department Head and Elected Official Reports**
- 6. Items from Other Committees**
- 7. Items of Business**
 - *Discussion of Circuit Clerk and Court Fees – Robyn Ingemunson*
 - *Discussion on County-wide Credit Card Policy, Approval Process, Number of Cards issued to which office/department and to whom, and getting cash-back instead of points for County-wide credit card use*
 - *Discussion of Technology Services Director position salary range*
 - *Discussion of changing 2nd February meeting day/time to Wednesday, February 28 @ 10:00a.m.*
- 8. Public Comment**
- 9. Questions from the Media**
- 10. Action Items for County Board**
- 11. Items for Committee of the Whole**
- 12. Executive Session**
- 13. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630- 553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, December 14, 2017

Call to Order

Committee chair John Purcell called the Budget and Finance Committee to order at 2:30p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell		2:48p.m.	
Lynn Cullick	Here		
Bob Davidson	Yes		
Matt Kellogg		2:50p.m.	
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, Scott Koeppel, Undersheriff Harold Martin, Judge Tim McCann, Judge Robert Pilmer, Jim Smiley, Nicole Swiss

Approval of Agenda – Member Davidson made a motion to approve the agenda, second by Member Prochaska. **With three members voting aye, the agenda was approved by a vote of 3-0.**

Approval of Claims – Member Prochaska made a motion to forward Approval of Claims in an amount not to exceed \$\$4,488,274.44, Coroner Claims in an amount not to exceed \$961.21, Grand Juror Claims for 12/19/2017 in an amount not to exceed \$537.28, second by Member Davidson. **With three members voting aye, the claims were approved by a vote of 3-0.**

Department Head and Elected Official Reports - None

Reports from Other Committees

Facilities – Bob Davidson briefed the committee on the proposed contract with Progressive Energy for a solar panel field on County property. Mr. Davidson said this would save the tax payers money because it could reduce the County’s cost for electricity by thirty to forty percent. Mr. Davidson stated that a representative from Progressive Energy would present all of the information at the Committee of the Whole meeting.

Admin HR – Lynn Cullick updated the committee on the proposed Resolution to Adopt the Annual 1,000 Hour Standard for IMRF Participation. Discussion on the benefits of adopting the 1,000 hours, the accrual system,

Items of Business

- ❖ ***Law Library Budget*** – Judge McCann provided information on the term “Law Library” and what is received by the Jail, The State’s Attorney’s Office, the Judicial Office, and to the public at large (required by law to provide a system where the public can access these laws). Judge McCann stated that current fees were last set in 2004. Judge McCann updated the committee on the current decline in the fund balance, and stated that they are decreasing expenditures, and

offered several options the Board might consider to increase the revenue for that fund, including increasing the Law Library fees to \$20.00.

Member Purcell will speak with the Circuit Clerk and ask that she provide information so that the committee can review them collectively and make decisions about the current fees for the January 11, 2018 Finance meeting.

❖ ***Discussion and Recommendations for all 2017 payable 2018 Property Tax Levies to be approved by the County Board on December 19, 2017***

- Approve Veteran's Assistance Commission Fund Levy 2017 payable 2018 in an amount not to exceed \$369,735
- Approve Tuberculosis Fund Levy 2017 payable 2018 in an amount not to exceed \$15,000
- Approve Liability Insurance Fund Levy 2017 payable 2018 in an amount not to exceed \$1,183,600
- Approve Social Security Fund Levy 2017 payable 2018 in an amount not to exceed \$1,557,201
- Approve Illinois Municipal Retirement Fund Levy 2017 payable 2018 in an amount not to exceed \$3,100,767
- Approve County Bridge Fund Levy 2017 payable 2018 in an amount not to exceed \$500,000
- Approve County Highway Fund Levy 2017 payable 2018 in an amount not to exceed \$1,500,000
- Approve Extension Education Fund Levy 2017 payable 2018 in an amount not to exceed \$187,527
- Approve Senior Citizen Social Services Fund Levy 2017 payable 2018 in an amount not to exceed \$350,000
- Approve 708 Mental Health Fund Levy 2017 payable 2018 in an amount not to exceed \$932,000
- Approve County Health Fund Levy 2017 payable 2018 in an amount not to exceed \$757,000
- Approve General Fund Levy 2017 payable 2018 in an amount not to exceed \$11,020,153

Member Prochaska made a motion to forward the item to the Board for approval, second by Member Kellogg. **With five members present voting aye, the motion carried.**

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

Approval of Claims in an amount not to exceed \$4,488,274.44, Coroner Claims in an amount not to exceed \$961.21, Grand Juror Claims for 12/19/2017 in an amount not to exceed \$537.28

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Approve County Health Fund Levy 2017 payable 2018 in an amount not to exceed \$757,000

Approve General Fund Levy 2017 payable 2018 in an amount not to exceed \$11,020,153

Executive Session – Member Kellogg made a motion to go into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, second by Member Cullick.

Roll Call: Member Cullick - yes, Member Purcell - yes, Member Davidson - yes, Member Prochaska – yes, Member Kellogg - yes

With five members present voting aye, the Committee entered into Executive Session at 3:26p.m.
The committee entered back into

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Kellogg. **The meeting was adjourned at 3:36p.m. by a 5-0 vote**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
FACILITIES MANAGEMENT									
1	191312	JIM SMILEY	01042018	MILEAGE	01/16/18	01020016205	MILEAGE	33.44	cwaid
								33.44*	
2	012018	AT & T MOBILITY	X12282017	PHONES	01/16/18	01020016207	CELLULAR PHONES	476.08	cwaid
								476.08*	
3	010150	AAREN PEST CONTROL	27428	PEST CONTROL	01/16/18	01020016214	ANNUAL CONTRACTS	780.00	cwaid
4	010455	ADVANCED ELEVATOR	42429	ANNUAL CONTRACTS	01/16/18	01020016214	ANNUAL CONTRACTS	1,427.71	cwaid
5	031212	CLEANER LIVING SERVICES INC	K131	CLEANING	01/16/18	01020016214	ANNUAL CONTRACTS	16,185.12	cwaid
6	230905	WINNINGER EXCAVATING, INC	15-5080	SNOW REMOVAL	01/16/18	01020016214	ANNUAL CONTRACTS	8,300.00	cwaid
								26,692.83*	
7	191505	SOUND INCORPORATED	D1327242	SERVICES	01/16/18	01020016215	CONTRACTUAL SERVICES	222.00	cwaid
8	191505	SOUND INCORPORATED	D1327289	SERVICES	01/16/18	01020016215	CONTRACTUAL SERVICES	762.00	cwaid
								984.00*	
9	201220	TRANE COMPANY	38717962	MAINTENANCE	01/16/18	01020016216	EQUIPMENT MAINTENANCE	1,215.00	cwaid
								1,215.00*	
10	110531	KENDALL CO HIGHWAY DEPT	01042018	FUEL	01/16/18	01020016217	VEHICLE MAINT/GAS	147.26	cwaid
11	251510	YORKVILLE NAPA AUTO PARTS	185474	VEHICLE PARTS	01/16/18	01020016217	VEHICLE MAINT/GAS	67.60	cwaid
								214.86*	
12	010394	ACTION GRAPHIX LTD	2795	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	25.00	cwaid
13	050774	ECOLAB	8041909	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	643.99	cwaid
14	061585	PERFORMANACE FOODSERVICE	3709136	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	277.90	cwaid
15	071806	GRAINGER	9650220461	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	26.44	cwaid
16	081230	HOH CHEMICAL	521933	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	613.13	cwaid
17	091330	ILLCO, INC	1328640	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	206.90	cwaid
18	091330	ILLCO, INC	1328506	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	2,327.83	cwaid
19	091330	ILLCO, INC	1328507	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	7.34	cwaid
20	230237	WAREHOUSE DIRECT WORKPLACE SOL	3736477-1	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	230.00	cwaid
21	230237	WAREHOUSE DIRECT WORKPLACE SOL	3736447-0	SUPPLIES	01/16/18	01020016237	COUNTY SUPPLIES	2,937.59	cwaid
								7,296.12*	
Total FACILITIES MANAGEMENT							36,912.33*		
BUILDING AND ZONING									
22	191522	SOURCE ONE OFFICE PRODUCTS	531213	OFFICE SUPPLIES	01/16/18	01020026200	OFFICE SUPPLIES	81.84	pherber
								81.84*	
23	110531	KENDALL CO HIGHWAY DEPT	DECEMBER	DECEMBER FUEL PBZ	01/16/18	01020026217	VEHICLE MAINT/REPAIRS	152.64	pherber
								152.64*	
24	230933	WBK ENGINEERING, LLC	18108	59 CENTURY DRIVE	01/16/18	01020026363	CONSULTANTS	94.50	pherber
								94.50*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
Total BUILDING AND ZONING								328.98*	
COUNTY CLERK & RECORDER									
25	070947	DEBBIE GILLETTE	REIMB	OFFICE SUPPLIES	01/16/18	01020066200	OFFICE SUPPLIES	85.22	jhanna
26	191522	SOURCE ONE OFFICE PRODUCTS	531395	OFFICE SUPPLIES	01/16/18	01020066200	OFFICE SUPPLIES	79.62	jhanna
27	191522	SOURCE ONE OFFICE PRODUCTS	531378	OFFICE SUPPLIES	01/16/18	01020066200	OFFICE SUPPLIES	326.77	jhanna
28	191522	SOURCE ONE OFFICE PRODUCTS	531465	OFFICE SUPPLIES	01/16/18	01020066200	OFFICE SUPPLIES	25.83	
								517.44*	
29	070947	DEBBIE GILLETTE	REIMB	POSTAGE	01/16/18	01020066201	POSTAGE	63.36	jhanna
								63.36*	
30	070947	DEBBIE GILLETTE	REIMB	MILEAGE	01/16/18	01020066205	MILEAGE	51.25	jhanna
								51.25*	
31	190816	SHAW MEDIA	10100046	PUBLICATIONS	01/16/19	01020066209	LEGAL PUBLICATIONS	60.60	
								60.60*	
32	040716	DEVNET INC	0711.5032	QUARTERLY VITAL RECO	01/16/18	01020066411	BIRTH & DEATH REG	750.00	jhanna
								750.00*	
Total COUNTY CLERK & RECORDER								1,442.65*	
ELECTION COSTS									
33	151949	OSWEGO MINI STORAGE	20267	2018 RENT FOR ELECTI	01/16/18	01020076427	ELECTION SUPPLIES	2,100.00	jhanna
								2,100.00*	
Total ELECTION COSTS								2,100.00*	
SHERIFF									
34	030925	CINTAS	5009647773	MEDICAL BOX	01/16/18	01020096200	OFFICE SUPPLIES (SHERIFF)	165.90	tpage
35	061599	FOX VALLEY TROPHY & PROMOTIONS	34817	K-9 PLAQUES	01/16/18	01020096200	OFFICE SUPPLIES (SHERIFF)	26.00	tpage
36	191952	STAPLES ADVANTAGE	MULTI INVOICES	OFFICE SUPPLIES	01/16/18	01020096200	OFFICE SUPPLIES (SHERIFF)	388.36	tpage
37	251493	YORKVILLE ACE & RADIO SHACK	164792	BOND BAG KEYS	01/16/18	01020096200	OFFICE SUPPLIES (SHERIFF)	11.16	tpage
								591.42*	
38	020109	DWIGHT A. BAIRD	'18 ISA TRAIN	KE1 PER DIEM	01/16/18	01020096204	CONFERENCES/DUES (SHERIFF)	127.50	tpage
39	031828	CROWNE PLAZA HOTEL	'18 ILEAS CONF.	ILEAS CONF. HOTEL	01/16/18	01020096204	CONFERENCES/DUES (SHERIFF)	158.20	tpage
40	031828	CROWNE PLAZA HOTEL	ILEAS CONF. '18	ILEAS CONF. HOTEL	01/16/18	01020096204	CONFERENCES/DUES (SHERIFF)	158.20	tpage
41	031828	CROWNE PLAZA HOTEL	CONF. ILEAS '18	ILEAS CONF. HOTEL	01/16/18	01020096204	CONFERENCES/DUES (SHERIFF)	158.20	tpage
42	091300	ILEAS	'18 ILEAS CONF.	'18 ILEAS CONF.	01/16/18	01020096204	CONFERENCES/DUES (SHERIFF)	300.00	** tpage
								902.10*	
43	231605	WEX BANK	52566657	FUEL	01/16/18	01020096205	FUEL (SHERIFF)	9,819.61	tpage
								9,819.61*	
44	011323	AMERICAN CORRECTIONAL ASSOC.	12158841	ACA CERTIFICATES	01/16/18	01020096206	TRAINING (SHERIFF)	90.00	tpage
45	061820	CRAIG FRENCH - REIMB	PER DIEM	OPS PER DIEM TRAININ	01/16/18	01020096206	TRAINING (SHERIFF)	232.75	***
46	141570	NORTH-EAST MULTI-REGIONAL	MULTI INVOICES	CORR. DEFEN. TACTICS	01/16/18	01020096206	TRAINING (SHERIFF)	35.00	tpage

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
47 141570	NORTH-EAST MULTI-REGIONAL	MULTI INVOICES	OPS. MULTI TRAININGS	01/16/18	01020096206	TRAINING (SHERIFF)		240.00 597.75*	tpage
48 160177	PARK VENDING	50169	QRTLY WATER COOLER X	01/16/18	01020096215	CONTRACTUAL SERVICES/CONS		171.00	tpage
49 200893	TRANSUNION RISK AND ALTERNATIV	DEC. 2017	INVESTIGATIONS	01/16/18	01020096215	CONTRACTUAL SERVICES/CONS		97.90 268.90*	tpage
50 050918	ELAN FINANCIAL SERVICES	JANUARY 2018	PLATE RENEWAL	01/16/18	01020096217	VEHICLE MAINTENANCE (SHER		103.37	** tpage
51 071220	GJOVIK FORD, INC	DECEMBER 2017	VEHICLE MAINTENANCE	01/16/18	01020096217	VEHICLE MAINTENANCE (SHER		2,999.88	tpage
52 190019	SAFELITE GLASS CORP.	WO#477368	WINDSHIELD REPAIR	01/16/18	01020096217	VEHICLE MAINTENANCE (SHER		39.95 3,143.20*	tpage
53 161660	PREMIER MAILING & PRINTING	14892	OPS. BUSINESS CARDS	01/16/18	01020096219	PRINTING		60.00 60.00*	tpage
54 150819	RAY O' HERRON	DEC. 2017	COR. UNIFORMS	01/16/18	01020096240	UNIFORMS (SHERIFF)		467.85	** tpage
55 150819	RAY O' HERRON	DEC. 2017	OPS. UNIFORMS	01/16/18	01020096240	UNIFORMS (SHERIFF)		2,045.94 2,513.79*	** tpage
56 150819	RAY O' HERRON	DEC. 2017	AMMO	01/16/18	01020096436	WEAPONS/AMMO		10,617.00 10,617.00*	** tpage
57 171924	QUEST DIAGNOSTICS	9174295794	RANDOM TESTING SETUP	01/16/18	01020096445	DRUG TESTING (SHERIFF)		75.00 75.00*	tpage
Total SHERIFF								28,588.77*	
CORRECTIONS									
58 010453	ADVANCED CORRECTIONAL HEALTHCA	72108	MEDICAL SERVICES	01/16/18	01020106215	CONTRACTUAL SERVICES/CONS		15,005.64 15,005.64*	tpage
59 050918	ELAN FINANCIAL SERVICES	JANUARY 2018	MS PRISONER PICKUP	01/16/18	01020106451	PRISONER TRANSPORT		114.45 114.45*	** tpage
60 031556	COPLEY MEMORIAL HOSPITAL	45626181	INMATE MEDICAL	01/16/18	01020106455	MEDICAL EXPENSES		8.16 8.16*	tpage
Total CORRECTIONS								15,128.25*	
EMA									
61 031828	CROWNE PLAZA HOTEL	2018 ILEAS CONF	ILEAS CONF. HOTEL	01/16/18	01020126204	CONFERENCES		158.20	tpage
62 091300	ILEAS	'18 ILEAS CONF.	GILLESPIE CONF.	01/16/18	01020126204	CONFERENCES		100.00 258.20*	** tpage
63 220624	VERIZON WIRELESS	MULTI INVOICES	EMA CELL PHONES	01/16/18	01020126207	TELEPHONE		109.70 109.70*	** tpage

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
64 031518	COMMONWEALTH EDISON	EMA DUE 020518	33 1/2 HAMPTON	01/16/18	01020126461	RADIO/SIREN MAINTENANCE		13.52	tpage
								13.52*	
						Total EMA		381.42*	
CIRCUIT COURT CLERK									
65 022520	BYERS PRINTING CO	12933	OFC SUPPLIES-FILE FO	01/16/18	01020146200	OFFICE SUPPLIES		104.69	ccollins
66 120280	LAND'S END BUSINESS OUTFITTERS	SIN5642907	OFC SUPPLIES-PARTIAL	01/16/18	01020146200	OFFICE SUPPLIES		912.95	ccollins
67 150611	OFFICE DEPOT	992633040001	OFC SUPPLIES- WITE O	01/16/18	01020146200	OFFICE SUPPLIES		76.89	ccollins
68 150611	OFFICE DEPOT	992633040001	OFC SUPPLIES-RED EXH	01/16/18	01020146200	OFFICE SUPPLIES		69.95	ccollins
69 150611	OFFICE DEPOT	992633040001	OFC SUPPLIES- HP INK	01/16/18	01020146200	OFFICE SUPPLIES		34.08	ccollins
70 150611	OFFICE DEPOT	992633040001	OFC SUPPLIES- POST I	01/16/18	01020146200	OFFICE SUPPLIES		5.39	ccollins
71 191952	STAPLES ADVANTAGE	8047971466	OFC SUPPLIES-ACCORDI	01/16/18	01020146200	OFFICE SUPPLIES		79.78	ccollins
								1,283.73*	
						Total CIRCUIT COURT CLERK		1,283.73*	
JURY COMMISSION									
72		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		18.49	nswiss
73		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		18.49	nswiss
74		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		13.14	nswiss
75		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		19.56	nswiss
76		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		25.98	nswiss
77		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		16.35	nswiss
78		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		25.98	nswiss
79		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		25.98	nswiss
80		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		24.91	nswiss
81		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		21.70	nswiss
82		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		12.07	nswiss
83		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		13.14	nswiss
84		12GJ	GRAND JURY 12/18/17	01/16/18	01020156154	GRAND JUROR PER DIEM & MI		15.28	nswiss
								251.07*	
						Total JURY COMMISSION		251.07*	
CIRCUIT COURT JUDGE									
85 191522	SOURCE ONE OFFICE PRODUCTS	531435`	APPT BOOK FRONT ENTR	01/16/18	01020166200	OFFICE SUPPLIES		28.99	nswiss
86 191952	STAPLES ADVANTAGE	8047876804	OFFICE SUPPLIES/ CHA	01/16/18	01020166200	OFFICE SUPPLIES		127.05	nswiss
								156.04*	
87 160979	PITNEY BOWES	1006152658	POSTAGE METER TAPE	01/16/18	01020166232	POSTAGE METER SUPPLIES		74.89	nswiss
								74.89*	
88 021852	BRIDGES	3071	COURT INTERPRETER	01/16/18	01020166481	STATUATORY EXPENSES		294.37	nswiss
89 021932	TIMOTHY BROWN, PSY D.	EVALS 2018	COURT APPT EVAL/TEST	01/16/18	01020166481	STATUATORY EXPENSES		1,175.00	nswiss
90 120527	LAW OFFICES OF DAVID LEE	17CF210	COURT APPT ATTY	01/16/18	01020166481	STATUATORY EXPENSES		1,222.50	nswiss
								2,691.87*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
91 180585	RESERVE ACCOUNT	18 POSTAGE	PRE-PAID POSTAGE FOR	01/16/18	01020166550	PRE-PAID POSTAGE	10,000.00	10,000.00*	nawiss
Total CIRCUIT COURT JUDGE							12,922.80*		
CORONER									
92 211436	ULINE	93118177	GLOVE DISPENSERS IN	01/16/18	01020176217	VEHICLE MAINTENANCE	84.00	84.00*	jpurcell
93 031112	CLASSIC PLASTICS	86875	BODY BAGS	01/16/18	01020176494	MORGUE SUPPLIES	473.60		jpurcell
94 211436	ULINE	93118177	GLOVES/MORGUE SUPPLI	01/16/18	01020176494	MORGUE SUPPLIES	236.16	709.76*	jpurcell
Total CORONER							793.76*		
COMBINED COURT SERVICES									
95 191522	SOURCE ONE OFFICE PRODUCTS	424/55/,652,697	BUS CARDS/OFFICE FOR	01/16/18	01020186200	OFFICE SUPPLIES	225.00		mparrot
96 230237	WAREHOUSE DIRECT WORKPLACE SOL	37414130	OFFICE SUPPLIES	01/16/18	01020186200	OFFICE SUPPLIES	13.22		mparrot
97 230237	WAREHOUSE DIRECT WORKPLACE SOL	37415900	OFFICE SUPPLIES	01/16/18	01020186200	OFFICE SUPPLIES	37.37		mparrot
98 230237	WAREHOUSE DIRECT WORKPLACE SOL	37326610	OFFICE SUPPLIES	01/16/18	01020186200	OFFICE SUPPLIES	135.20	410.79*	mparrot
99 111513	KONICA MINOLTA	31259141	MNTHLY CHG/JAN'18	01/16/18	01020186215	CONTRACTUAL SERVICES/CONS	163.00	163.00*	mparrot
Total COMBINED COURT SERVICES							573.79*		
PUBLIC DEFENDER									
100 140124	NATIONAL ASSOCIATION OF DRUG C	1/3/18	NADCP MEMBERSHIP/VC	01/16/18	01020196203	DUES/MEMBERSHIPS	60.00	60.00*	djenkins
Total PUBLIC DEFENDER							60.00*		
COUNTY TREASURER									
101 191522	SOURCE ONE OFFICE PRODUCTS	424162	FILES AND PAPER	01/16/18	01020256200	OFFICE SUPPLIES	60.15	60.15*	skraber
102 011311	AMALGAMATED BANK OF CHICAGO	127836	APA RENEWAL	01/16/18	01020256203	DUES/MEMBERSHIPS	219.00	219.00*	skraber
103 031552	COM TEK COMPUTER SPECIALISTS	6478	SOFTWARE SUPPORT	01/16/18	01020256215	CONTRACTUAL SERVICES/CONS	2,021.50		skraber
104 230501	WELCH SYSTEMS INC	269423	YEARLY SERVICE	01/16/18	01020256215	CONTRACTUAL SERVICES/CONS	682.00	2,703.50*	skraber
Total COUNTY TREASURER							2,982.65*		
AUDITING & ACCOUNTING									
105 231010	WIPFLI	1196913	NOV AUDIT 2017	01/16/18	01020286549	AUDITING & ACCT SERVICE	5,250.00	5,250.00*	skraber

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
Total AUDITING & ACCOUNTING								5,250.00*	
OFFICE OF ADM SERVICES									
106	150611	OFFICE DEPOT	MULTI	OFFICE/BREAKRM SUPPL	01/16/18	01020306200	OFFICE SUPPLIES	91.57	vmcclain
								91.57*	
107	012018	AT & T MOBILITY	287249158010	FINAL WILKINS CELL B	01/16/18	01020306207	CELL PHONES	7.95	vmcclain
								7.95*	
Total OFFICE OF ADM SERVICES								99.52*	
GENERAL INSURANCE & BONDING									
108	141584	NOTARY PUBLIC ASSOCIATION OF I	LENARD/CARLSON	NOTARY RENEWALS	01/16/18	01020316575	BONDS	108.00	vmcclain
								108.00*	
Total GENERAL INSURANCE & BONDING								108.00*	
COUNTY BOARD									
109	061289	ELIZABETH E FLOWERS	12/17 MILEAGE	DECEMBER 2017 MILEAG	01/16/18	01020326205	MILEAGE	57.24	
110	110298	MATTHEW KELLOGG	MILEAGE	DECEMBER 2017 MILEAG	01/16/18	01020326205	MILEAGE	71.48	
								128.72*	
Total COUNTY BOARD								128.72*	
TECHNOLOGY SERVICES									
111	161910	PROVEN IT	447729	TONERS	01/16/18	01020336587	PRINTER EXPENSE	766.89	ghauge
112	161910	PROVEN IT	448182	TONERS	01/16/18	01020336587	PRINTER EXPENSE	151.95	ghauge
113	161910	PROVEN IT	448537	TONERS	01/16/18	01020336587	PRINTER EXPENSE	154.33	ghauge
114	161910	PROVEN IT	447289	TONERS	01/16/18	01020336587	PRINTER EXPENSE	154.33	ghauge
115	161910	PROVEN IT	447300	TONERS	01/16/18	01020336587	PRINTER EXPENSE	112.94	ghauge
116	161910	PROVEN IT	449542	TONER	01/16/18	01020336587	PRINTER EXPENSE	129.85	ghauge
117	161910	PROVEN IT	449571	TONER	01/16/18	01020336587	PRINTER EXPENSE	76.92	ghauge
								1,547.21*	
118	111513	KONICA MINOLTA	31259143	KONICA LEASE DEC17	01/16/18	01020336588	COPIER EXPENSE	5,279.09	** ghauge
								5,279.09*	
119	012012	AT & T	5518569308	INTERNET 11/19-12/18	01/16/18	01020336589	INTERNET EXPENSE	287.40	** ghauge
								287.40*	
Total TECHNOLOGY SERVICES								7,113.70*	
PROPERTY TAX SERVICES									
120	040716	DEVNET INC	07118029	YEARLY MAINTENANCE	01/16/18	01020416215	CONTRACTUAL SERVICES	5,107.45	skraber
								5,107.45*	
Total PROPERTY TAX SERVICES								5,107.45*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
FAC MGT UTILITIES									
121	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446702	ELECTRIC - COURTHOUSE	15,559.28	cwald
122	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446702	ELECTRIC - COURTHOUSE	20,181.59	cwald
								35,740.87*	
123	031532	COMMONWEALTH EDISON	711580430071154	ELECTRIC	01/16/18	01020446704	ELECTRIC - COB	71.15	cwald
124	031532	COMMONWEALTH EDISON	367380430036732	ELECTRIC	01/16/18	01020446704	ELECTRIC - COB	36.73	cwald
								107.88*	
125	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446705	ELECTRIC - ANIMAL CONTROL	421.14	cwald
								421.14*	
126	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446708	ELECTRIC - HISTORIC COURT	780.25	cwald
127	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446708	ELECTRIC - HISTORIC COURT	10,894.91	cwald
								11,675.16*	
128	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446710	ELECTRIC - ANNEX 2 BUILDI	179.27	cwald
								179.27*	
129	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446711	ELECTRIC - FACILITIES/COR	233.64	cwald
								233.64*	
130	031680	CONSTELLATION ENERGY SERVICES,	763780005073893	ELECTRIC	01/16/18	01020446712	ELECTRIC - HEALTH DEPARTM	2,488.85	cwald
								2,488.85*	
131	030525	CENTER POINT ENERGY GAS SERVIC	6672941	GAS	01/16/18	01020446801	NATURAL GAS - PSC	4,557.66	cwald
								4,557.66*	
132	030525	CENTER POINT ENERGY GAS SERVIC	6672941	GAS	01/16/18	01020446802	NATURAL GAS - COURTHOUSE	4,147.75	cwald
								4,147.75*	
133	140981	NICOR	1088244922	GAS	01/16/18	01020446804	NATURAL GAS - COB	1,088.24	cwald
								1,088.24*	
134	140981	NICOR	114744922	GAS	01/16/18	01020446806	NATURAL GAS - HIGHWAY DEP	114.74	cwald
135	140981	NICOR	370874922	GAS	01/16/18	01020446806	NATURAL GAS - HIGHWAY DEP	370.87	cwald
								485.61*	
136	140981	NICOR	171892922	GAS	01/16/18	01020446807	NATURAL GAS - ANNEX BUILD	171.89	cwald
								171.89*	
137	140981	NICOR	690255922	GAS	01/16/18	01020446808	NATURAL GAS - HISTORIC CO	690.25	cwald
								690.25*	
138	140981	NICOR	45369922	GAS	01/16/18	01020446810	NATURAL GAS - ANNEX 2 BUI	45.36	cwald
								45.36*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
139 030525	CENTER POINT ENERGY GAS SERVIC	6672941	GAS	01/16/18	01020446812	NATURAL GAS - HEALTH DEPA		903.85 903.85*	cwald
Total FAC MGT UTILITIES								62,937.42*	
LIABILITY INSURANCE EXPENSES									
140 030462	CARSTAR YORKVILLE	2191	2009 IMPALA REPAIR -	01/16/18	10020006650	OTHER EXP. & DEDUCTIBLES		2,972.16 *** 2,972.16*	vmcclain
Total LIABILITY INSURANCE EXPENSES								2,972.16*	
CO BNY FUND EXPENDITURES									
141 110567	KENDALL PRINTING	2487	LAMINATED PHONE CARD	01/16/18	12020006200	OFFICE SUPPLIES		15.00	ggates
142 191522	SOURCE ONE OFFICE PRODUCTS	531265	DESK CALENDARS	01/16/18	12020006200	OFFICE SUPPLIES		21.39	ggates
143 251493	YORKVILLE ACE & RADIO SHACK	164832	PHONE CORD	01/16/18	12020006200	OFFICE SUPPLIES		7.98 44.37*	ggates
144 110517	KENDALL CO HIGHWAY PETTY CASH	12-KCHPC	PETTY CASH	01/16/18	12020006201	POSTAGE/FREIGHT		52.89 52.89*	ggates
145 011823	ARNESON TIRE CENTER, INC.	94798	TIRES - GRADER	01/16/18	12020006216	EQUIPMENT MAINTENANCE		6,790.90	ggates
146 031521	COFFMAN TRUCK SALES INC	1001176976	ACTUATOR #7	01/16/18	12020006216	EQUIPMENT MAINTENANCE		76.01	ggates
147 042185	DU-TEK INC	3737	HOSE ASSEMBLIES	01/16/18	12020006216	EQUIPMENT MAINTENANCE		410.00	ggates
148 050790	ELBURN NAPA, INC.	183715	PARTS	01/16/18	12020006216	EQUIPMENT MAINTENANCE		948.84	ggates
149 061027	FLEETPRIDE	89571281	BRAKE #10 & AIR GOVE	01/16/18	12020006216	EQUIPMENT MAINTENANCE		78.44	ggates
150 091490	INTERSTATE BILLING SERVICE	3008777777	KIT, CORE #11, EXHAU	01/16/18	12020006216	EQUIPMENT MAINTENANCE		409.35	ggates
151 101297	JOHN DEERE FINANCIAL	11113-35296	WASHERS, BRACKET, OI	01/16/18	12020006216	EQUIPMENT MAINTENANCE		429.34	ggates
152 130506	MENARDS	31640257	PAINT THINNER, TROUBL	01/16/18	12020006216	EQUIPMENT MAINTENANCE		223.90	ggates
153 200518	THE TURF TEAM	113455	CARBURETOR, BAR, CHAI	01/16/18	12020006216	EQUIPMENT MAINTENANCE		341.91	ggates
154 230143	WALMART BRC	2020-2022-1033	WIPERS	01/16/18	12020006216	EQUIPMENT MAINTENANCE		149.70 9,858.39*	ggates
155 050780	CHS ELBURN	223886	DIESEL / GAS	01/16/18	12020006217	GASOLINE/OIL		8,027.23 8,027.23*	ggates
156 101297	JOHN DEERE FINANCIAL	11113-35296	COFFEE	01/16/18	12020006720	BUILDING & GROUNDS MAINT		38.94 38.94*	ggates
157 011354	AMEREN ILLINOIS	7484356018	MONTHLY SERVICE	01/16/18	12020006721	STREET LIGHTS MAINT		149.25	ggates
158 031543	COMMONWEALTH EDISON	54016	MONTHLY SERVICE	01/16/18	12020006721	STREET LIGHTS MAINT		1,246.43 1,395.68*	ggates
159 030540	CENTRAL LIMESTONE CO INC	11925	STONE	01/16/18	12020006722	HIGHWAY MAINT MATERIALS		2,050.58	ggates
160 160247	EUGENE PAKENHAM	5715	REPLACE MAILBOX	01/16/18	12020006722	HIGHWAY MAINT MATERIALS		15.18 2,065.76*	ggates
161 040531	DECKER SUPPLY CO, INC	899421	SIGN POSTS	01/16/18	12020006724	SIGN SUPPLIES		1,511.50	ggates
162 140590	NEWMAN TRAFFIC SIGNS	TI-0317226	BROWN FILM	01/16/18	12020006724	SIGN SUPPLIES		922.50	ggates
163 201024	TRAFFIC CONTROL & PROTECTION I	91213	KCHD SIGNS	01/16/18	12020006724	SIGN SUPPLIES		169.20	ggates

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								2,603.20*	
164	201026	TRAFFIC CONTROL CORPORATION	103562	BYPASS SWITCH	01/16/18	12020006726	TRAFFIC SIGNAL MAINT.	595.00	ggates
								595.00*	
165	010467	ADVANTAGE CHEVEROLET	STOCK# LP12404	2017 CHEV EQUINOX	01/16/18	12020009999	CAPITAL EXPENDITURES	20,800.15 ***	
								20,800.15*	
Total CO HWY FUND EXPENDITURES								45,481.61*	
COUNTY BRIDGE EXPENDITURE									
166	081544	HR GREEN INC.	32-115986	ENG. - ELDAMAIN RD.	01/16/18	13020006735	CONSTRUCTION OF BRIDGES	16,485.18	ggates
								16,485.18*	
Total COUNTY BRIDGE EXPENDITURE								16,485.18*	
TRANSPORTATION SALES TAX EXP									
167	230827	WHEATLAND TITLE GUARANTY CO.	584811	TITLE POLICY	01/16/18	19020006741	LAND ACQUISITION	137.75	ggates
								137.75*	
168	082176	HUTCHISON ENGINEERING, INC	1	RESTAKE ROW	01/16/18	19020006742	ENGINEERING COST	4,557.24	ggates
169	082176	HUTCHISON ENGINEERING, INC	1	ENG. - RIDGE & HOLT	01/16/18	19020006742	ENGINEERING COST	3,258.29	ggates
								7,815.53*	
Total TRANSPORTATION SALES TAX EXP								7,953.28*	
HEALTH & HUMAN SERV EXPENDITURES									
170	120179	LASALLE COUNTY HEALTH DEPT	03082018	WASTEWATER WORKSHIP	01/16/18	21020006204	CONFERENCES & TRAINING	175.00	vrafatcz
								175.00*	
171	020505	LAUREN BELVILLE	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	81.33	vrafatcz
172	021938	RACHAEL BROWNING	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	84.53	vrafatcz
173	041803	TODD DREFCINSKI	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	12.31	vrafatcz
174	082161	ASHLEY HUNT	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	50.29	vrafatcz
175	101351	ADAM JOHNSON	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	97.92	vrafatcz
176	120125	SANDRA LAMBERT	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	22.50	vrafatcz
177	151240	TERRI OLSON	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	111.50	vrafatcz
178	180127	VICTORIA RAFATCZ	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	19.26	vrafatcz
179	230156	RAEANN VANGUNDY	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	102.73	vrafatcz
180	230204	ARISSA WALLIS	DEC	DEC	01/16/18	21020006205	MILEAGE/BUSINESS EXP.	122.09	vrafatcz
								704.46*	
181	031553	COMMUNITY ANSWERING SERVICE	171200966	AFTER HOURS ANSWERIN	01/16/18	21020006215	CONTRACTUAL SERVICES	74.00	vrafatcz
182	080181	MARLIN HARTMAN	DEC	DEC	01/16/18	21020006215	CONTRACTUAL SERVICES	1,483.25	vrafatcz
								1,557.25*	
183	230135	WAL-MART COMMUNITY	DEC	DE-ICER	01/16/18	21020006217	VEHICLE MAINTENANCE	12.79	vrafatcz
								12.79*	

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184	110565	KENDALL PRINTING	17-1222	EDDM POST CARDS	01/16/18	21020006219	PRINTING & PUBLICATIONS	725.00	vrafatcz
								725.00*	
185	230135	WAL-MART COMMUNITY	DEC	DEC SUPPLIES	01/16/18	21020006775	SUPPLIES - GENERAL	101.57	vrafatcz
								101.57*	
186	031508	COMMONWEALTH EDISON	INVOICE 157836	LIHEAP	01/16/18	21020006781	DIRECT CLIENT ASSISTANCE	20,178.00	vrafatcz
187	040790	DIBBLE ENTERPRISE	INVOICE 157837	LIHEAP	01/16/18	21020006781	DIRECT CLIENT ASSISTANCE	2,346.00	vrafatcz
188	110538	KENDALL/GRUNDY	12222017	SCHOLARSHIP GAS CARD	01/16/18	21020006781	DIRECT CLIENT ASSISTANCE	500.00	vrafatcz
189	140928	NICOR (ES)	INVOICE 157839	LIHEAP	01/16/18	21020006781	DIRECT CLIENT ASSISTANCE	18,655.00	vrafatcz
190	190560	GRAINCO FS	INVOICE 157838	LIHEAP	01/16/18	21020006781	DIRECT CLIENT ASSISTANCE	3,693.00	vrafatcz
								45,372.00*	
191	091750	ITSAVVY LLC	1000554	4 AIRTAMES & ADAPTER	01/16/18	21020009999	CAPITAL EXPENDITURES	998.72	vrafatcz
								998.72*	
							Total HEALTH & HUMAN SERV EXPENDITU	49,646.79*	
FOREST PRESERVE EXPENDITURE									
192	060304	FIRST NATIONAL BANK OMAHA	12/29/17:KO	CERTIFIED LETTERS	01/16/18	27020006200	OFFICE SUPPLIES & POSTAGE	7.68	bantrim
193	060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	HC - WATER	01/16/18	27020006200	OFFICE SUPPLIES & POSTAGE	51.89	** bantrim
194	111513	KONICA MINOLTA	31259143	KONICA LEASE DEC17	01/16/18	27020006200	OFFICE SUPPLIES & POSTAGE	203.01	** ghaughe
195	190110	SAM'S CLUB/GEMB	12/25/17	ANNUAL MEMBER FEE	01/16/18	27020006200	OFFICE SUPPLIES & POSTAGE	45.00	bantrim
								307.58*	
196	031510	COMMONWEALTH EDISON	12/22/17:PICKER	PICKERILL	01/16/18	27020006351	ELECTRIC	672.83	bantrim
197	031510	COMMONWEALTH EDISON	12/28/17:HA	HARRIS PRESERVE	01/16/18	27020006351	ELECTRIC	87.41	bantrim
198	031510	COMMONWEALTH EDISON	12/28/17:ARENA	HARRIS ARENA	01/16/18	27020006351	ELECTRIC	29.74	bantrim
								789.98*	
199	060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	PROGRAM ADS	01/16/18	27020006843	PROMOTION/PUBLICITY	101.49	** bantrim
								101.49*	
							Total FOREST PRESERVE EXPENDITURE	1,199.05*	
ELLIS HOUSE									
200	060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	AT&T - ELLIS	01/16/18	27021007076	UTILITIES - ELLIS HOUSE	103.21	** bantrim
								103.21*	
201	060304	FIRST NATIONAL BANK OMAHA	12/29/17:TV	ELLIS-LABELS	01/16/18	27021007077	OFFICE SUPPLIES & POSTAGE	23.88	bantrim
202	110535	KENDALL CO FOREST PRESERVE DIS	01/03/18-PC	ELLIS-OFFICE SUPPLIE	01/16/18	27021007077	OFFICE SUPPLIES & POSTAGE	6.28	** bantrim
								30.16*	
203	060304	FIRST NATIONAL BANK OMAHA	12/29/17:TV	ELLIS-HAND LOTION	01/16/18	27021007080	GROUNDS & MAINT - ELLIS H	6.48	bantrim
204	130506	MENARDS	2404	ELLIS SUPPLIES	01/16/18	27021007080	GROUNDS & MAINT - ELLIS H	30.62	bantrim
								37.10*	

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Total ELLIS HOUSE								170.47*	
ELLIS RIDING LESSONS									
205 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	ELLIS-ANIMAL CARE	01/16/18	27021117082	ANIMAL CARE & SUPPLIES		34.47	** bantrim
								34.47*	
Total ELLIS RIDING LESSONS								34.47*	
ELLIS PUBLIC PROGRAMS									
206 060304	FIRST NATIONAL BANK OMAHA	12/29/17:MV	ELLIS-OFFICE SUPPLIE	01/16/18	27021137079	VOLUNTEER EXP - ELLIS PUB		18.37	bantrim
207 060304	FIRST NATIONAL BANK OMAHA	12/29/17:MV	ELLIS-HOLIDAY PARTY	01/16/18	27021137079	VOLUNTEER EXP - ELLIS PUB		113.47	bantrim
								131.84*	
Total ELLIS PUBLIC PROGRAMS								131.84*	
SUNRISE CENTER									
208 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	ELLIS-SHAVINGS	01/16/18	27021147082	ANIMAL CARE/SUPPLIES	+	287.52	** bantrim
								287.52*	
Total SUNRISE CENTER								287.52*	
ELLIS WEDDINGS									
209 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	EL-REFUSE P/U	01/16/18	27021207078	REFUSE PICKUP - ELLIS		100.76	** bantrim
								100.76*	
210 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	WEDDING PAGES	01/16/18	27021207081	PROMO/PUBLICITY - ELLIS W		500.00	** bantrim
211 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	ELLIS-ADS	01/16/18	27021207081	PROMO/PUBLICITY - ELLIS W		77.40	** bantrim
								577.40*	
Total ELLIS WEDDINGS								678.16*	
HOOVER									
212 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	HVR-REFUSE P/U	01/16/18	27022006862	HOOVER - OTHER UTILITIES		96.81	** bantrim
								96.81*	
213 130506	MENARDS	1192	BUNKHOUSE SUPPLIES	01/16/18	27022006864	HOOVER - BUILDING MAINTEN		265.46	bantrim
214 180925	RIEMENSCHNEIDER ELECTRIC	12009	HOOVER-LIGHTS,PUMPS	01/16/18	27022006864	HOOVER - BUILDING MAINTEN		444.88	bantrim
								710.34*	
215 130506	MENARDS	1665	GLOVES, BATTERIES	01/16/18	27022006865	HOOVER - GROUNDS MAINTENA		108.05	bantrim
								108.05*	
Total HOOVER								915.20*	
ENV ED SCHOOL									
216 110535	KENDALL CO FOREST PRESERVE DIS	01/03/18-PC	PROGRAM SUPPLIES	01/16/18	27023016849	ENV EDUC - SCHOOL PROG EX		5.00	** bantrim
								5.00*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
Total ENV ED SCHOOL								5.00*	
ENV ED CAMPS									
217 060304	FIRST NATIONAL BANK OMAHA	12/29/17:ED	WINTER CAMP SUPPLIES	01/16/18	27023026849	ENV EDUC - CAMPS EXPENSE		9.86	** bantrim
218 110535	KENDALL CO FOREST PRESERVE DIS	01/03/18-PC	CAMP SUPPLIES	01/16/18	27023026849	ENV EDUC - CAMPS EXPENSE		90.30	** bantrim
								100.16*	
Total ENV ED CAMPS								100.16*	
ENV ED NATURAL BEGINNINGS									
219 060304	FIRST NATIONAL BANK OMAHA	12/29/17:MG	CRAFTS, TISSUE PAPER	01/16/18	27023036849	ENV EDUC - NATURAL BEGINN		142.84	bantrim
220 130506	MENARDS	1485	NB SUPPLIES	01/16/18	27023036849	ENV EDUC - NATURAL BEGINN		62.60	bantrim
								205.44*	
Total ENV ED NATURAL BEGINNINGS								205.44*	
ENV ED OTHER PUBLIC PROGRAMS									
221 060304	FIRST NATIONAL BANK OMAHA	12/29/17:ED	WINTER HOLIDAY SUPPL	01/16/18	27023046849	ENV EDUC - OTHER PUBLIC P		20.28	** bantrim
222 110535	KENDALL CO FOREST PRESERVE DIS	01/03/18-PC	B'DAY PARTY SUPPLIES	01/16/18	27023046849	ENV EDUC - OTHER PUBLIC P		25.16	** bantrim
223 267194	MELINDA MCGRAW-CARPENTER	12/7/17:ENEDU	HOLIDAY PROGRAM SUPP	01/16/18	27023046849	ENV EDUC - OTHER PUBLIC P		35.41	bantrim
								80.85*	
Total ENV ED OTHER PUBLIC PROGRAMS								80.85*	
ENV ED LAWS OF NATURE									
224 060304	FIRST NATIONAL BANK OMAHA	12/29/17:ED	PET SUPPLIES	01/16/18	27023056849	ENV EDUC - LAWS OF NATURE		110.83	** bantrim
225 110535	KENDALL CO FOREST PRESERVE DIS	01/03/18-PC	PET SUPPLIES	01/16/18	27023056849	ENV EDUC - LAWS OF NATURE		34.39	** bantrim
								145.22*	
Total ENV ED LAWS OF NATURE								145.22*	
GROUND & NATURAL RESOURCES									
226 220626	VERIZON (FOREST PRESERVE)	9798349260	CELL PHONES	01/16/18	27025006207	TELEPHONE - GROUND & NAT		875.80	bantrim
								875.80*	
227 012290	AUTOMOTIVE SPECIALTIES INC	22637	'08 FORD - REPAIRS	01/16/18	27025006216	EQUIP - GROUND & NATURAL		1,875.50	bantrim
228 101297	JOHN DEERE FINANCIAL	12/27/17	HA-SAW REPAIR	01/16/18	27025006216	EQUIP - GROUND & NATURAL		48.62	bantrim
229 130506	MENARDS	2298	NEW TRUCK BOARDS	01/16/18	27025006216	EQUIP - GROUND & NATURAL		33.75	bantrim
230 251510	YORKVILLE NAPA AUTO PARTS	185530	NEW TRUCK-DIESEL ADD	01/16/18	27025006216	EQUIP - GROUND & NATURAL		9.99	bantrim
								1,967.86*	
231 110531	KENDALL CO HIGHWAY DEPT	DEC 2017	GAS/DIESEL-DEC 2017	01/16/18	27025006217	FUEL - GAS & OIL		791.84	bantrim
								791.84*	
232 060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	HA-REFUSE P/U	01/16/18	27025006847	REFUSE PICKUP - GROUND &		138.54	** bantrim
								138.54*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
233 110535	KENDALL CO FOREST PRESERVE DIS	01/03/18-PC	SHOP SUPPLIES	01/16/18	27025007089	SUPPLIES - SHOP		3.50	** bantrim
234 130506	MENARDS	1345	CLEANING SUPPLIES	01/16/18	27025007089	SUPPLIES - SHOP		23.82	bantrim
								27.32*	
						Total GROUNDS & NATURAL RESOURCES		3,801.36*	
			ANIMAL CONTROL EXPENSE						
235 191522	SOURCE ONE OFFICE PRODUCTS	424687	AC OFFICE SUPPLIES	01/16/18	35020006200	OFFICE SUPPLIES		110.62	vacclain
								110.62*	
						Total ANIMAL CONTROL EXPENSE		110.62*	
			CO RECORDER DOC STORAGE						
236 031500	COMCAST CABLE	KENDALL CO REC	ACCT# 8771 20 066 00	01/16/18	38020006650	DOC STORAGE EXPENSES		385.20	jhanna
237 091319	IT STABILITY SYSTEMS, LLC	2017-232	MONTHLY SUPPORT & MA	01/16/18	38020006650	DOC STORAGE EXPENSES		5,500.00	jhanna
								5,885.20*	
						Total CO RECORDER DOC STORAGE		5,885.20*	
			SHERIFF PREV. OF ALCOHOL-CRIM. VIOLENCE EXP						
238 091396	ILLINOIS PHLEBOTOMY SERVICES	2017-4138	BLOOD DRAW	01/16/18	39020006650	LAW ENFORCEMENT EQUIPMENT		425.00	tpage
								425.00*	
						Total SHERIFF PREV. OF ALCOHOL-CRIM		425.00*	
			DRUG ABUSE EXPENDITURE FUND						
239 150819	RAY O' HERRON	DEC. 2017	EXPLORER UNIFORM	01/16/18	40020006650	DRUG ABUSE PREVENTION		39.99	** tpage
								39.99*	
						Total DRUG ABUSE EXPENDITURE FUND		39.99*	
			hidta						
240 011438	KENNETH ANGARONE	121817-12311725	HIDTA SERVICES	01/16/18	40120006650	OTHER		4,275.30	tpage
241 070905	SEAN GERAGHTY	MULTI INVOICES	HIDTA SERVICES	01/16/18	40120006650	OTHER		8,733.24	tpage
242 181590	NICHOLAS J. ROTI	MULTI INVOICES	HIDTA SERVICES	01/16/18	40120006650	OTHER		12,713.94	tpage
								25,722.48*	
243 012013	AT & T	31224342907464	HIDTA SERVICES	01/16/18	40120007201	SERVICES		298.40	tpage
244 012013	AT & T	312289713212	HIDTA SERVICES	01/16/18	40120007201	SERVICES		813.75	tpage
245 031530	COM ED	MULTI INVOICES	HIDTA SERVICES	01/16/18	40120007201	SERVICES		2,476.47	tpage
246 190538	SECURE DATA RECOVERY SERVICES	CDS-1408995	DOCUMENT RECOVERY SE	01/16/18	40120007201	SERVICES		27,517.11 ***	
								31,105.73*	
						Total hidta		56,828.21*	
			COURT SECURITY FUND						
247 030925	CINTAS	500964775	MEDICAL BOX	01/16/18	42020006650	EXPENSES		112.34	tpage
248 120590	LESS LETHAL, LLC	QT4034	RACC BELT	01/16/18	42020006650	EXPENSES		1,415.00	tpage
249 220624	VERIZON WIRELESS	MULTI INVOICES	C.S. CELL PHONES	01/16/18	42020006650	EXPENSES		110.85	** tpage

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
								1,638.19*	
Total COURT SECURITY FUND								1,638.19*	
LAW LIBRARY FUND									
250	180560	RELX INC. DBA LEXISNEXIS	3091270822	LEXIS PATRON ACCESS	01/16/18	43020007004	ONLINE LEGAL RESEARCH PAT	1,054.00	nswiss
								1,054.00*	
251	180560	RELX INC. DBA LEXISNEXIS	3091257027	LEXIS COURTHOUSE STA	01/16/18	43020007005	ONLINE LEGAL RESEARCH COU	1,800.00	nswiss
								1,800.00*	
252	230575	WEST GROUP PAYMENT CTR	61190116128	BOOK FOR JUDGE PILME	01/16/18	43020007008	LAW LIBRARY BKS/SUBSCRIPT	81.95	nswiss
								81.95*	
Total LAW LIBRARY FUND								2,935.95*	
CORONER									
253	150819	RAY O' HERRON	1770353-IN	BADGE - SCOTT SHOCKL	01/16/18	47020006497	SCENE/INVESTIGATION EQUIP	161.10	jpurcell
								161.10*	
Total CORONER								161.10*	
PROBATION SERVICES EXP FUND									
254	230750	CHASE WETENKAMP	DEC'17	PO REIMBURSEMENT	01/16/18	48020006206	TRAINING	29.98	mperrot
								29.98*	
255	030172	CARLISLE ENTERPRISES, INC.	37079	HP FEED KIT	01/16/18	48020006216	EQUIPMENT	55.00	mperrot
								55.00*	
Total PROBATION SERVICES EXP FUND								84.98*	
GEOGRAPHIC INFORMATION SYS EXP									
256	012012	AT & T	5518569308	INTERNET 11/19-12/18	01/16/18	51020006215	CONTRACT SERVICES/CONSULT	31.92	** ghaug
								31.92*	
Total GEOGRAPHIC INFORMATION SYS E								31.92*	
ENGINEERING/CONSULTING ESCROW ACCT									
257	230933	WBK ENGINEERING, LLC	18276	PLANO STORM VARIANCE	01/16/18	59020000058	PLANO PROJECT FOLI PARK	501.93	pherber
								501.93*	
Total ENGINEERING/CONSULTING ESCROW								501.93*	
PUBLIC SAFETY EXP									
258	071806	GRAINGER	9657497260	PSC PROJECT	01/16/18	75020006652	JAIL/COURTHOUSE SECURITY	23.72	cwald
259	190537	SECURITY AUTOMATION SYSTEMS, I	CAP702	PSC PROJECT	01/16/18	75020006652	JAIL/COURTHOUSE SECURITY	53,847.94	cwald
								53,871.66*	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
Total PUBLIC SAFETY EXP								53,871.66*	
SHERIFF FTA FUND									
260	012050	AT&T MOBILITY (SHERIFF)	28727403203X122	CELL PHONE	01/16/18	84020006650	FTA FUND EXPENSE	101.47	tpage
261	220624	VERIZON WIRELESS	MULTI INVOICES	DATA CARDS/CELL PHON	01/16/18	84020006650	FTA FUND EXPENSE	1,851.09	** tpage
								1,952.56*	
Total SHERIFF FTA FUND								1,952.56*	
VETERANS ASSISTANCE COMMISSION									
262	111513	KONICA MINOLTA	2018-033	EQUIPMENT MAINTENANC	01/16/18	89020006216	EQUIPMENT MAINTENANCE	138.00	olaschober
								138.00*	
263	110531	KENDALL CO HIGHWAY DEPT	2018-034	VACKC VEHICLES - FUE	01/16/18	89020006217	VACKC VEHICLES - FUEL	309.50	olaschober
								309.50*	
264	110534	KENDALL CO HEALTH/HUMAN SERV	2018-032	MENTAL HEALTH SERVIC	01/16/18	89020006593	MENTAL HEALTH	34.00	olaschober
								34.00*	
265	031541	COM ED	2018-035	UTILITY ASSISTANCE	01/16/18	89020006596	UTILITY ASSISTANCE	36.66	olaschober
266	031541	COM ED	2018-036	UTILITY ASSISTANCE	01/16/18	89020006596	UTILITY ASSISTANCE	88.36	olaschober
								125.02*	
Total VETERANS ASSISTANCE COMMISSIO								606.52*	
FP BOND PROCEEDS 2007									
267	060304	FIRST NATIONAL BANK OMAHA	12/29/17:DG	HOOVER CABLE PROJECT	01/16/18	95020006850	PROJECT FUND EXPENSES	295.91	** bantrim
268	071845	GROUND EFFECTS INC	377547	HOOVER CABLE PROJECT	01/16/18	95020006850	PROJECT FUND EXPENSES	26.82	bantrim
269	080151	HAMPTON, LENZINI & RENWICK INC	20172388	PHASE I-MILLBROOK BR	01/16/18	95020006850	PROJECT FUND EXPENSES	1,239.00	bantrim
270	211824	UTILITY PIPE SUPPLY, INC	17-3430	HOOVER CABLE PROJECT	01/16/18	95020006850	PROJECT FUND EXPENSES	597.54	bantrim
								2,159.27*	
Total FP BOND PROCEEDS 2007								2,159.27*	
GRAND TOTAL								442,021.87**	

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount	
JURY COMMISSION									
1		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	18.63		nswiss
2		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	13.18		nswiss
3		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	19.72		nswiss
4		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	26.26		nswiss
5		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	16.45		nswiss
6		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	26.26		nswiss
7		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	26.26		nswiss
8		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	13.18		nswiss
9		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	25.17		nswiss
10		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	21.90		nswiss
11		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	12.09		nswiss
12		01GJ	GRAND JURY 1/5/18	01/16/18	01020156154	GRAND JUROR PER DIEM & MI	13.18		nswiss
							232.28*		
Total JURY COMMISSION							232.28*		
GRAND TOTAL							232.28**		

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount
	JURY COMMISSION							
1		177666	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		17.54
2		177667	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
3		177668	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		26.26
4		177669	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
5		177670	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		24.08
6		177671	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
7		177672	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
8		177673	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		14.27
9		177674	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
10		177675	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
11		177676	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		24.08
12		177677	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
13		177678	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		12.09
14		177679	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
15		177680	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
16		177681	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
17		177682	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
18		177683	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
19		177684	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		24.08
20		177685	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		17.54
21		177686	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
22		177687	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
23		177688	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
24		177689	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		20.81
25		177690	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		25.17
26		177691	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		26.26
27		177692	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
28		177693	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		30.62
29		177694	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
30		177695	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		14.27
31		177696	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		17.54
32		177697	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		17.54
33		177698	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		12.09
34		177699	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
35		177700	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		15.36
36		177701	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
37		177702	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
38		177703	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		12.09
39		177704	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		24.08
40		177705	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
41		177706	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
42		177707	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		17.54
43		177708	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
44		177709	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
45		177710	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		16.45
46		177711	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		20.81
47		177712	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		21.90
48		177713	PER DIEM \$11.00/MILEAGE \$	01/16/18	01020156153	PETIT JUROR PER DIEM		25.17

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist	Amount
49		177714	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		14.27
50		177715	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
51		177716	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		15.36
52		177717	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
53		177718	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
54		177719	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
55		177720	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
56		177721	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
57		177722	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
58		177723	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
59		177724	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		24.08
60		177725	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		12.09
61		177726	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
62		177727	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		25.17
63		177728	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
64		177729	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		21.90
65		177730	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		12.09
66		177731	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		15.36
67		177732	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		17.54
68		177733	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		15.36
69		177734	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		26.26
70		177735	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
71		177736	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		12.09
72		177737	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		27.35
73		177738	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
74		177739	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		14.27
75		177740	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		21.90
76		177741	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
77		177742	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		26.26
78		177743	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
79		177744	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		22.99
80		177745	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		13.18
81		177746	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
82		177747	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		15.36
83		177748	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		15.36
84		177749	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		21.90
85		177750	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
86		177751	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		18.63
87		177752	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		26.26
88		177753	PER DIEM \$11.00/MILEAGE	\$ 01/16/18	01020156153	PETIT JUROR PER DIEM		19.72
							1,686.31*	
Total JURY COMMISSION							1,686.31*	
GRAND TOTAL							1,686.31**	



ROBYN INGEMUNSON
Kendall County Circuit Clerk
807 W. John Street
Yorkville, IL 60560

23rd Judicial Circuit

Phone: 630 553-4183

Fax: 630 553-4964

Finance Committee Members,

I reviewed the Fees of the Circuit Clerk statute 705 ILCS 105/27a, which I included in this packet. Upon reviewing the statute, I came up with a chart of suggested fees to increase.

- 1 By raising the listed Civil Cases \$10 you would see an estimated increase for FY2018 of \$22,550.
- 2 By raising the listed Civil Appearance Fees you would see an estimated increase for FY2018 of \$10,115.
- 3/4 In April 2016 I compiled a case study of 15 counties that were the closest in size to Kendall County. We were the only County to charge a fee of \$10 for all \$ amt ranges on Wage Garnishments and Citations. All other counties charged \$15/\$30/\$50, if we raise the fees accordingly you would see and estimated increase for FY2018 of \$17,795.
- 5 By raising the listed fees you would see an estimated increase for FY2018 of \$6744.

Sincerely,

Robyn Ingemunson
Kendall County Circuit Clerk

	Current Fee	2017 FY Collected	Max Fee	2018 FY Projected	Increase	
1. Law Cases	\$ 150.00	\$ 16,200.00	\$ 160.00	\$ 17,280.00	\$ 1,080.00	705ILCS105/27.1a (a)
Chancery	\$ 150.00	\$ 58,200.00	\$ 160.00	\$ 62,050.00	\$ 3,850.00	
Dissolution of Marriage	\$ 150.00	\$ 66,150.00	\$ 160.00	\$ 70,560.00	\$ 4,410.00	
Tax Cases	\$ 150.00	\$ 5,850.00	\$ 160.00	\$ 6,240.00	\$ 390.00	
Small Claims \$500 - \$2500	\$ 30.00	\$ 24,300.00	\$ 40.00	\$ 32,400.00	\$ 8,100.00	
Eviction < \$15000	\$ 40.00	\$ 18,880.00	\$ 50.00	\$ 23,600.00	\$ 4,720.00	
Appearance	\$ 50.00	\$ 40,700.00	\$ 60.00	\$ 48,840.00	\$ 8,140.00	\$ 22,550.00
Appearance Possession Only	\$ 40.00	\$ 2,040.00	\$ 50.00	\$ 2,550.00	\$ 510.00	705ILCS105/27.1a (e)
Appearance SC < \$1500	\$ 15.00	\$ 105.00	\$ 30.00	\$ 210.00	\$ 105.00	705ILCS105/27.1a (e (a)
Appearance \$5001-50000	\$ 40.00	\$ 1,920.00	\$ 60.00	\$ 2,880.00	\$ 960.00	705ILCS105/27.1a (e (b)
Appearance \$1501-5000	\$ 40.00	\$ 800.00	\$ 60.00	\$ 1,200.00	\$ 400.00	705ILCS105/27.1a (e (c)
Wage Garnishment < \$1000	\$ 10.00	\$ 320.00	\$ 15.00	\$ 480.00	\$ 160.00	\$ 10,115.00
Wage Garnishment \$1001 - \$5000	\$ 10.00	\$ 2,950.00	\$ 30.00	\$ 8,850.00	\$ 5,900.00	705ILCS105/27.1a (f)
Wage Garnishment > \$5000	\$ 10.00	\$ 1,320.00	\$ 50.00	\$ 6,600.00	\$ 5,280.00	
Citation Discover Assets < \$1000	\$ 10.00	\$ 510.00	\$ 15.00	\$ 765.00	\$ 255.00	\$ 11,340.00
Cit Discover Assets \$1000-\$5000	\$ 10.00	\$ 940.00	\$ 30.00	\$ 2,820.00	\$ 1,880.00	705ILCS105/27.1a (f)
Citation Discover Assets > \$5000	\$ 10.00	\$ 1,080.00	\$ 50.00	\$ 5,400.00	\$ 4,320.00	
Motion to Vacate < 30 Days	\$ 40.00	\$ 1,760.00	\$ 50.00	\$ 2,200.00	\$ 440.00	\$ 6,455.00
Motion to Vacate > 30 Days	\$ 60.00	\$ 1,140.00	\$ 75.00	\$ 1,425.00	\$ 285.00	705ILCS105/27.1a (g)
Mailings	\$ 6.00	\$ 870.00	\$ 10.00	\$ 1,450.00	\$ 580.00	
Certification	\$ 4.00	\$ 2,520.00	\$ 6.00	\$ 3,780.00	\$ 1,260.00	705ILCS105/27.1a (h)
Allas	\$ 4.00	\$ 3,028.00	\$ 5.00	\$ 3,785.00	\$ 757.00	705ILCS105/27.1a (k)
Motion to Vacate Criminal	\$ 20.00	\$ 3,300.00	\$ 40.00	\$ 6,600.00	\$ 3,300.00	705ILCS105/27.1a (q)
Record Search	\$ 4.00	\$ 244.00	\$ 6.00	\$ 366.00	\$ 122.00	705ILCS105/27.1a (w)
						\$ 6,744.00
						\$ 57,204.00
Document Storage	\$ 15.00	\$ 126,186.00	\$ 25.00	\$ 210,310.00	\$ 84,124.00	
						\$ 141,328.00

(705 ILCS 105/27.1a) (from Ch. 25, par. 27.1a)

Sec. 27.1a. The fees of the clerks of the circuit court in all counties having a population of not more than 500,000 inhabitants in the instances described in this Section shall be as provided in this Section. In those instances where a minimum and maximum fee is stated, the clerk of the circuit court must charge the minimum fee listed and may charge up to the maximum fee if the county board has by resolution increased the fee. The fees shall be paid in advance and shall be as follows:

(a) Civil Cases.

With the following exceptions, the fee for filing a complaint, petition, or other pleading initiating a civil action shall be a minimum of \$40 and shall be a maximum of \$160 through December 31, 2021 and a maximum of \$154 on and after January 1, 2022.

(A) When the amount of money or damages or the value of personal property claimed does not exceed \$250, \$10.

(B) When that amount exceeds \$250 but does not exceed \$500, a minimum of \$10 and a maximum of \$20.

(C) When that amount exceeds \$500 but does not exceed \$2500, a minimum of \$25 and a maximum of \$40.

(D) When that amount exceeds \$2500 but does not exceed \$15,000, a minimum of \$25 and a maximum of \$75.

(E) For the exercise of eminent domain, a minimum of \$45 and a maximum of \$150. For each additional lot or tract of land or right or interest therein subject to be condemned, the damages in respect to which shall require separate assessment by a jury, a minimum of \$45 and a maximum of \$150.

(a-1) Family.

For filing a petition under the Juvenile Court Act of 1987, \$25.

For filing a petition for a marriage license, \$10.

For performing a marriage in court, \$10.

For filing a petition under the Illinois Parentage Act of 2015, \$40.

(b) Eviction.

In each eviction case when the plaintiff seeks eviction only or unites with his or her claim for eviction a claim for rent or damages or both in the amount of \$15,000 or less, a minimum of \$10 and a maximum of \$50. When the plaintiff unites his or her claim for eviction with a claim for rent or damages or both exceeding \$15,000, a minimum of \$40 and a maximum of \$160.

(c) Counterclaim or Joining Third Party Defendant.

When any defendant files a counterclaim as part of his or her answer or otherwise or joins another party as a third party defendant, or both, the defendant shall pay a fee for each counterclaim or third party action in an amount equal to the fee he or she would have had to pay had he or she brought a separate action for the relief sought in the counterclaim or against the third party defendant, less the amount of the appearance fee, if that has been paid.

(d) Confession of Judgment.

In a confession of judgment when the amount does not exceed \$1500, a minimum of \$20 and a maximum of \$50. When the amount exceeds \$1500, but does not exceed \$15,000, a minimum of \$40 and a maximum of \$115. When the amount exceeds \$15,000, a minimum of \$40 and a maximum of \$200.

(e) Appearance.

The fee for filing an appearance in each civil case shall be a minimum of \$15 and a maximum of \$60, except as follows:

(A) When the plaintiff in an eviction case seeks eviction only, a minimum of \$10 and a maximum of \$50.

(B) When the amount in the case does not exceed \$1500, a minimum of \$10 and a maximum of \$30.

(C) When that amount exceeds \$1500 but does not exceed \$25,000, a minimum of \$15 and a maximum of \$60.

(f) Garnishment, Wage Deduction, and Citation.

In garnishment affidavit, wage deduction affidavit, and citation petition when the amount does not exceed \$1,000, a minimum of \$5 and a maximum of \$15; when the amount exceeds \$1,000 but does not exceed \$5,000, a minimum of \$5 and a maximum of \$30; and when the amount exceeds \$5,000, a minimum of \$5 and a maximum of \$50.

(g) Petition to Vacate or Modify.

(1) Petition to vacate or modify any final judgment or order of court, except in eviction cases and small claims cases or a petition to reopen an estate, to modify, terminate, or enforce a judgment or order for child or spousal support, or to modify, suspend, or terminate an order for withholding, if filed before 30 days after the entry of the judgment or order, a minimum of \$20 and a maximum of \$50.

(2) Petition to vacate or modify any final judgment or order of court, except a petition to modify, terminate, or enforce a judgment or order for child or spousal support or to modify, suspend, or terminate an order for withholding, if filed later than 30 days after the entry of the judgment or order, a minimum of \$20 and a maximum of \$75.

(3) Petition to vacate order of bond forfeiture, a minimum of \$10 and a maximum of \$40.

(h) Mailing.

When the clerk is required to mail, the fee will be a minimum of \$2 and a maximum of \$10, plus the cost of postage.

(i) Certified Copies.

Each certified copy of a judgment after the first, except in small claims and eviction cases, a minimum of \$2 and a maximum of \$10.

(j) Habeas Corpus.

For filing a petition for relief by habeas corpus, a minimum of \$60 and a maximum of \$100.

(k) Certification, Authentication, and Reproduction.

(1) Each certification or authentication for taking the acknowledgment of a deed or other instrument in writing with the seal of office, a minimum of \$2 and a maximum of \$6.

(2) Court appeals when original documents are forwarded, under 100 pages, plus delivery and costs, a minimum of \$20 and a maximum of \$60.

(3) Court appeals when original documents are forwarded, over 100 pages, plus delivery and costs, a minimum of \$50 and a maximum of \$150.

(4) Court appeals when original documents are forwarded, over 200 pages, an additional fee of a minimum of 20 cents and a maximum of 25 cents per page.

(5) For reproduction of any document contained in the clerk's files:

(A) First page, a minimum of \$1 and a maximum of

\$2.

(B) Next 19 pages, 50 cents per page.

(C) All remaining pages, 25 cents per page.

(l) Remands.

In any cases remanded to the Circuit Court from the Supreme Court or the Appellate Court for a new trial, the clerk shall file the remanding order and reinstate the case with either its original number or a new number. The Clerk shall not charge any new or additional fee for the reinstatement. Upon reinstatement the Clerk shall advise the parties of the reinstatement. A party shall have the same right to a jury trial on remand and reinstatement as he or she had before the appeal, and no additional or new fee or charge shall be made for a jury trial after remand.

(m) Record Search.

For each record search, within a division or municipal district, the clerk shall be entitled to a search fee of a minimum of \$4 and a maximum of \$6 for each year searched.

(n) Hard Copy.

For each page of hard copy print output, when case records are maintained on an automated medium, the clerk shall be entitled to a fee of a minimum of \$4 and a maximum of \$6.

(o) Index Inquiry and Other Records.

No fee shall be charged for a single plaintiff/defendant index inquiry or single case record inquiry when this request is made in person and the records are maintained in a current automated medium, and when no hard copy print output is requested. The fees to be charged for management records, multiple case records, and multiple journal records may be specified by the Chief Judge pursuant to the guidelines for access and dissemination of information approved by the Supreme Court.

(p) (Blank).

(q) Alias Summons.

For each alias summons or citation issued by the clerk, a minimum of \$2 and a maximum of \$5.

(r) Other Fees.

Any fees not covered in this Section shall be set by rule or administrative order of the Circuit Court with the approval of the Administrative Office of the Illinois Courts.

The clerk of the circuit court may provide additional services for which there is no fee specified by statute in connection with the operation of the clerk's office as may be requested by the public and agreed to by the clerk and approved by the chief judge of the circuit court. Any charges for additional services shall be as agreed to between the clerk and the party making the request and approved by the chief judge of the circuit court. Nothing in this subsection shall be construed to require any clerk to provide any service not otherwise required by law.

(s) Jury Services.

The clerk shall be entitled to receive, in addition to other fees allowed by law, the sum of a minimum of \$62.50 and a maximum of \$212.50, as a fee for the services of a jury in every civil action not quasi-criminal in its nature and not a proceeding for the exercise of the right of eminent domain and in every other action wherein the right of trial by jury is or may be given by law. The jury fee shall be paid by the party demanding a jury at the

time of filing the jury demand. If the fee is not paid by either party, no jury shall be called in the action or proceeding, and the same shall be tried by the court without a jury.

(t) Voluntary Assignment.

For filing each deed of voluntary assignment, a minimum of \$10 and a maximum of \$20; for recording the same, a minimum of 25 cents and a maximum of 50 cents for each 100 words. Exceptions filed to claims presented to an assignee of a debtor who has made a voluntary assignment for the benefit of creditors shall be considered and treated, for the purpose of taxing costs therein, as actions in which the party or parties filing the exceptions shall be considered as party or parties plaintiff, and the claimant or claimants as party or parties defendant, and those parties respectively shall pay to the clerk the same fees as provided by this Section to be paid in other actions.

(u) Expungement Petition.

The clerk shall be entitled to receive a fee of a minimum of \$15 and a maximum of \$60 for each expungement petition filed and an additional fee of a minimum of \$2 and a maximum of \$4 for each certified copy of an order to expunge arrest records.

(v) Probate.

The clerk is entitled to receive the fees specified in this subsection (v), which shall be paid in advance, except that, for good cause shown, the court may suspend, reduce, or release the costs payable under this subsection:

(1) For administration of the estate of a decedent (whether testate or intestate) or of a missing person, a minimum of \$50 and a maximum of \$150, plus the fees specified in subsection (v) (3), except:

(A) When the value of the real and personal property does not exceed \$15,000, the fee shall be a minimum of \$25 and a maximum of \$40.

(B) When (i) proof of heirship alone is made, (ii) a domestic or foreign will is admitted to probate without administration (including proof of heirship), or (iii) letters of office are issued for a particular purpose without administration of the estate, the fee shall be a minimum of \$10 and a maximum of \$40.

(C) For filing a petition to sell Real Estate, \$50.

(2) For administration of the estate of a ward, a minimum of \$50 and a maximum of \$75, plus the fees specified in subsection (v) (3), except:

(A) When the value of the real and personal property does not exceed \$15,000, the fee shall be a minimum of \$25 and a maximum of \$40.

(B) When (i) letters of office are issued to a guardian of the person or persons, but not of the estate or (ii) letters of office are issued in the estate of a ward without administration of the estate, including filing or joining in the filing of a tax return or releasing a mortgage or consenting to the marriage of the ward, the fee shall be a minimum of \$10 and a maximum of \$20.

(C) For filing a Petition to sell Real Estate, \$50.

(3) In addition to the fees payable under subsection

(v) (1) or (v) (2) of this Section, the following fees are payable:

(A) For each account (other than one final account) filed in the estate of a decedent, or ward, a minimum of \$10 and a maximum of \$25.

(B) For filing a claim in an estate when the amount claimed is \$150 or more but less than \$500, a minimum of \$10 and a maximum of \$25; when the amount claimed is \$500 or more but less than \$10,000, a minimum of \$10 and a maximum of \$40; when the amount claimed is \$10,000 or more, a minimum of \$10 and a maximum of \$60; provided that the court in allowing a claim may add to the amount allowed the filing fee paid by the claimant.

(C) For filing in an estate a claim, petition, or supplemental proceeding based upon an action seeking equitable relief including the construction or contest of a will, enforcement of a contract to make a will, and proceedings involving testamentary trusts or the appointment of testamentary trustees, a minimum of \$40 and a maximum of \$60.

(D) For filing in an estate (i) the appearance of any person for the purpose of consent or (ii) the appearance of an executor, administrator, administrator to collect, guardian, guardian ad litem, or special administrator, no fee.

(E) Except as provided in subsection (v) (3) (D), for filing the appearance of any person or persons, a minimum of \$10 and a maximum of \$30.

(F) For each jury demand, a minimum of \$62.50 and a maximum of \$137.50.

(G) For disposition of the collection of a judgment or settlement of an action or claim for wrongful death of a decedent or of any cause of action of a ward, when there is no other administration of the estate, a minimum of \$30 and a maximum of \$50, less any amount paid under subsection (v) (1) (B) or (v) (2) (B) except that if the amount involved does not exceed \$5,000, the fee, including any amount paid under subsection (v) (1) (B) or (v) (2) (B), shall be a minimum of \$10 and a maximum of \$20.

(H) For each certified copy of letters of office, of court order or other certification, a minimum of \$1 and a maximum of \$2, plus a minimum of 50 cents and a maximum of \$1 per page in excess of 3 pages for the document certified.

(I) For each exemplification, a minimum of \$1 and a maximum of \$2, plus the fee for certification.

(4) The executor, administrator, guardian, petitioner, or other interested person or his or her attorney shall pay the cost of publication by the clerk directly to the newspaper.

(5) The person on whose behalf a charge is incurred for witness, court reporter, appraiser, or other miscellaneous fee shall pay the same directly to the person entitled thereto.

(6) The executor, administrator, guardian, petitioner, or other interested person or his or her attorney shall pay to the clerk all postage charges incurred by the clerk in mailing petitions, orders, notices, or other documents pursuant to the provisions of the Probate Act of 1975.

(w) Criminal and Quasi-Criminal Costs and Fees.

(1) The clerk shall be entitled to costs in all criminal and quasi-criminal cases from each person convicted or sentenced to supervision therein as follows:

(A) Felony complaints, a minimum of \$40 and a maximum of \$100.

(B) Misdemeanor complaints, a minimum of \$25 and a maximum of \$75.

(C) Business offense complaints, a minimum of \$25 and a maximum of \$75.

(D) Petty offense complaints, a minimum of \$25 and a maximum of \$75.

(E) Minor traffic or ordinance violations, \$10.

(F) When court appearance required, \$15.

(G) Motions to vacate or amend final orders, a minimum of \$20 and a maximum of \$40.

(H) Motions to vacate bond forfeiture orders, a minimum of \$20 and a maximum of \$40.

(I) Motions to vacate ex parte judgments, whenever filed, a minimum of \$20 and a maximum of \$40.

(J) Motions to vacate judgment on forfeitures, whenever filed, a minimum of \$20 and a maximum of \$40.

(K) Motions to vacate "failure to appear" or "failure to comply" notices sent to the Secretary of State, a minimum of \$20 and a maximum of \$40.

(2) In counties having a population of not more than 500,000 inhabitants, when the violation complaint is issued by a municipal police department, the clerk shall be entitled to costs from each person convicted therein as follows:

(A) Minor traffic or ordinance violations, \$10.

(B) When court appearance required, \$15.

(3) In ordinance violation cases punishable by fine only, the clerk of the circuit court shall be entitled to receive, unless the fee is excused upon a finding by the court that the defendant is indigent, in addition to other fees or costs allowed or imposed by law, the sum of a minimum of \$62.50 and a maximum of \$137.50 as a fee for the services of a jury. The jury fee shall be paid by the defendant at the time of filing his or her jury demand. If the fee is not so paid by the defendant, no jury shall be called, and the case shall be tried by the court without a jury.

(x) Transcripts of Judgment.

For the filing of a transcript of judgment, the clerk shall be entitled to the same fee as if it were the commencement of a new suit.

(y) Change of Venue.

(1) For the filing of a change of case on a change of venue, the clerk shall be entitled to the same fee as if it were the commencement of a new suit.

(2) The fee for the preparation and certification of a record on a change of venue to another jurisdiction, when original documents are forwarded, a minimum of \$10 and a maximum of \$40.

(z) Tax objection complaints.

For each tax objection complaint containing one or more tax objections, regardless of the number of parcels involved or the number of taxpayers joining on the complaint, a minimum of \$10 and a maximum of \$50.

(aa) Tax Deeds.

(1) Petition for tax deed, if only one parcel is involved, a minimum of \$45 and a maximum of \$200.

(2) For each additional parcel, add a fee of a minimum of \$10 and a maximum of \$60.

(bb) Collections.

(1) For all collections made of others, except the State and county and except in maintenance or child support cases, a sum equal to a minimum of 2% and a maximum of 2.5% of the amount collected and turned over.

(2) Interest earned on any funds held by the clerk shall be turned over to the county general fund as an earning of the office.

(3) For any check, draft, or other bank instrument returned to the clerk for non-sufficient funds, account closed, or payment stopped, \$25.

(4) In child support and maintenance cases, the clerk, if authorized by an ordinance of the county board, may collect an annual fee of up to \$36 from the person making payment for maintaining child support records and the processing of support orders to the State of Illinois KIDS system and the recording of payments issued by the State Disbursement Unit for the official record of the Court. This fee shall be in addition to and separate from amounts ordered to be paid as maintenance or child support and shall be deposited into a Separate Maintenance and Child Support Collection Fund, of which the clerk shall be the custodian, ex-officio, to be used by the clerk to maintain child support orders and record all payments issued by the State Disbursement Unit for the official record of the Court. The clerk may recover from the person making the maintenance or child support payment any additional cost incurred in the collection of this annual fee.

To: <Cardholder Name>

From: Jill Ferko, Kendall County Treasurer

Subject: Kendall County Charge Card Policy Acknowledgement

Date:

Enclosed is your new Kendall County Visa/MasterCard charge card. Please read the attached policy and sign and return to <Dept or Individual Name> with a copy to Kendall County Treasurer Jill Ferko.

KENDALL COUNTY CHARGE CARD POLICY

Kendall County will issue county charge cards to approved employees of the County or to county-wide elected officials and/or their approved employees (collectively hereinafter referred to as employee) for use in their authorized jobs duties. This policy sets out the acceptable and unacceptable uses of such credit cards. Use of county-issued charge cards is a privilege, which Kendall County may withdraw in the event of serious or repeated abuse.

Any charge card Kendall County issues to a County employee, or to a county-wide elected official or the elected official's approved employee, must be used for Kendall County business purposes only, in conjunction with the employee's official job duties. Employees with such charge cards shall not use them for any non-business, non-essential purpose, i.e., for any personal purchase or any other transaction that is not authorized or needed to carry out their authorized duties. Employees must pay for personal purchases (i.e., transactions for the benefit of anyone or anything other than Kendall County) with their own funds or personal credit cards. If any employee uses a Kendall County charge card for personal purchases in violation of this policy, the cost of such purchases, including any and all applicable finance charges, fees or expenses, will need to be repaid to Kendall County immediately upon receipt of the charge card statement. If an employee uses a County credit card for any other type of unauthorized transaction in violation of this policy, i.e., incurs financial liability on the County's part that is not within the scope of the employee's duties or the employee's authorization to make business-related purchases, the cost of such purchase(s) or transaction will be the financial responsibility of that employee, and the employee will be expected to reimburse Kendall County immediately.

In addition to financial responsibility and liability for repayment, any purchases an employee makes with a county credit card in violation of this policy may result in disciplinary action, up to and including termination of employment. The County of Kendall reserves the right to revoke an employee's credit card in the event of a violation of this policy. This shall include any elected official or their employee and their use of a County credit card.

The cardholder is responsible for all timely reconciliation. Therefore, all requested documentation to back up purchases made with the Kendall County charge card are due to the Treasurer's office within 3 days of receiving your charge card statement. An employee must have proper documentation for all purchases, which shall consist of an original receipt or invoice, unless an original is not possible then a photocopy would be acceptable, to support all purchases on the charge card. An employee who is unable or unwilling to provide the requested documentation for purchases shall be personally responsible for payment of those purchases. Employees that have repeat violations of turning in proper documentation past the 3 day window will have their card privileges revoked.

Each individual card holder will have a monthly credit limit on their charge card for purchases. If the cardholder exceeds their limit, the cardholder will be responsible to pay the charge card over limit fee immediately upon notification by the Treasurer. Limits are determined by the cardholder's respective Board/Committee or elected official and will be known to the employee, at the time of issuance. Any limit increases will have to be approved by the cardholders respective Board/Committee or elected official and upon approval, forwarded to the Kendall County Treasurer.

An employee shall not allow any other individual to utilize or make any purchases using an authorized county credit card. Additionally, an employee shall not use the credit card for any cash advances. Reimbursement for goods or services returned shall be credited directly to the credit card account. In the event that a credit card is lost or stolen, the employee must immediately report the credit card is lost or stolen to the Treasurer.

The County Treasurer will be responsible for issuing credit cards to employees pursuant to this policy. The Treasurer shall ensure that the employee signs this policy form and informs the employee of the credit card limit. The County Treasurer shall be responsible for managing disputed transactions. In the event that a transaction is questionable, the Treasurer shall notify the employee, the County Board Finance Chair, and if the employee is an elected official or employee of the elected official, the elected official. Kendall County reserves the right to not pay an unauthorized purchase. Purchases and transaction will be monitored monthly by the County Treasurer. Audits of credit card purchases will occur on a monthly basis by the County Clerk (Accounts Payable). In addition, external auditors could carry out audits from time to time.

Upon an employee ceasing their employment with the County of Kendall, the employee must reconcile all expenditures on their account. It is the employee's responsibility to insure that their account is settled prior to departure. The credit card must be surrendered upon termination of employment to the Treasurer.

Return this acknowledgement page to <Name, Address or Fax number of Credit card program administrator>

I have read, understand, and accept the above obligations and responsibilities of the Business Charge Card. I also recognize that misuse of the Business Charge Card will result in disciplinary action, up to and including termination. By signing below, I affirm that I agree to and will abide by this policy.

Employee Name (Printed)

Employee Signature

Date

Employer Name (Printed)

Employer Signature

Date

Treasurer

Date