

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, February 15, 2018

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 6:36p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	ABSENT		
Lynn Cullick	Here		
Bob Davidson	Yes		
Matt Kellogg	ABSENT		
Matthew Prochaska	Here		

Staff Members Present: Jim Smiley, Amaal Tokars

Approval of Agenda – Member Davidson made a motion to approve the agenda, second by Member Prochaska. **With three members present voting aye, the agenda was approved by a vote of 3-0.**

Approval of Claims – Member Davidson made a motion to forward Approval of Claims in an amount not to exceed \$1,284,481.43, Coroner Claims in an amount not to exceed \$2,851.54, and February 20, 2018 Grand Juror Claims in an amount not to exceed \$438.40, second by Member Prochaska. **With three members present voting aye, the claims were approved by a vote of 3-0.**

Department Head and Elected Official Reports - None

Reports from Other Committees - None

Items of Business

- *Approve additional \$100,000.00 for the purchase of H.V.A.C. equipment for the Public Safety Center – **There was consensus by the committee to not take action on this item at this time.***

- *Approve financing for Health Department front counter improvement not to exceed \$20,000.00 – Member Davidson explained that the Count Board would need to approve the and find the funding for this project because there are no available funds in the Facilities Management budget. Mr. Smiley stated that this is just an estimate from last year when an RFP was posted, and that they did not receive any bids for this project. The Facilities Committee asked Mr. Smiley to estimate the cost of construction and installation by Facilities personnel.*

Dr. Tokars distributed a draft drawing of the larger counter project on the main floor of the Health and Human Services Building, and stated there are two additional smaller counters on the first floor, and two smaller counters on the 2nd floor that raise the same security

issues. Dr. Tokars also stated that this project came after a crisis occurred in the Health and Human Services Building parking lot a year or so ago, and after a security evaluation by Law Enforcement personnel from the Kendall County Sheriff's Office and the Oswego Police Department. Dr. Tokars stated that many of the security recommendations have been implemented for the safety of the public and Health Department personnel. Discussion on the Health Department funding the cost of the project, and the current contract between the Health Department and the County concerning County Board approval prior to any building changes or improvements. **There was consensus to postpone this item to the March 15, 2018 Finance Committee meeting agenda.**

Public Comment – None

Questions from the Media – None

Items for the March 15, 2018 Committee of the Whole Agenda - None

Items for the February 20, 2018 County Board Agenda

Approval of Claims in an amount not to exceed \$1,284,481.43, Coroner Claims in an amount not to exceed \$2,851.54, and February 20, 2018 Grand Juror Claims in an amount not to exceed \$438.40

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Davidson. **The meeting was adjourned at 7:24p.m. by a 3-0 vote**

Respectfully submitted,
Valarie McClain, Administrative Assistant and Recording Secretary