

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, March 15, 2018**

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**Call to Order**

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 7:19p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
John Purcell	ABSENT		
Lynn Cullick	Here		
Bob Davidson	Yes		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, Jim Smiley, Amaal Tokars

**Approval of Agenda** – Member Davison made a motion to approve the agenda, second by Member Kellogg. **With four members present voting aye, the agenda was approved by a vote of 4-0.**

**Approval of Claims** – Member Davidson made a motion to forward the Approval of Claims in an amount not to exceed \$606,399.68, Coroner Claims in an amount not to exceed \$187.05, March Grand Juror Claims in an amount not to exceed \$283.81, and February Petit Juror Claims in an amount not to exceed \$938.71 to the County Board, second by Member Kellogg. **With four members present voting aye, the claims were approved by a vote of 4-0.**

**Department Head and Elected Official Reports**

*Coroner's Office* - The Coroner's Quarterly Report was distributed to committee members by Latreese Caldwell on behalf of Coroner Jacquie Purcell.

*Administration Department* – Scott Koeppl asked the committee about the process for the County Highway Engineer's salary. Discussion on the process in previous years, and it was determined that the issue was always discussed at the Highway Committee, and then sent to the County Board, and that the issue was never discussed at the Finance Committee.

Member Kellogg stated that the State of Illinois recommended a zero percent salary increase for the Highway Engineer this year. Ms. Caldwell informed the committee that there was already a 3.1 percent raise included in the budget for this position. Discussion on the percentage of an increase, and that the funds for the increase would come out of the Transportation Sales Tax line. **The Finance Committee referred the issue to the Highway Committee.**

**Reports from Other Committees**

*Facilities Management Committee* – Director Smiley reported that due to the harsh winter weather, the Facilities Management overtime budget has exceeded their budget.

*Law, Justice & Legislation Committee* – Member Prochaska stated that there will not be a work-around to recoup the two percent Transportation Sales Tax taken by the state. Member Prochaska stated that only one other county in Illinois is affected by the two-percent tax. Member Prochaska will continue to keep the committee updated on any progress or changes.

**Items of Business**

- *Review of Senior Levy Applications* - Brief discussion on the need for Senior Levy presentations this year. There was consensus by the committee to review the applications, and make a decision about the presentations at the March 29, 2018 committee meeting.
- *Approve financing for Health Department front counter improvement not to exceed \$20,000.00* – Discussion on the health Department’s request for counter improvements at the Health & Human Services Building, including verification that there are additional security issues, that the project was not budgeted in capital funds this fiscal year, and the Health Department not offering any funds for the project. **There was consensus by the committee that the item would be sent back to the Facilities Management Committee for further discussion.**

**Public Comment** – None

**Questions from the Media** – None

**Items for the April 12, 2018 Committee of the Whole Agenda** - None

**Items for the March 21, 2018 County Board Agenda**

*Approval of Claims in an amount not to exceed \$606,399.68, Coroner Claims in an amount not to exceed \$187.05, March Grand Juror Claims in an amount not to exceed \$283.81, and February Petit Juror Claims in an amount not to exceed \$938.71*

**Executive Session** – Not needed

**Adjournment** – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Kellogg. **The meeting was adjourned at 8:07p.m. by a 4-0 vote**

Respectfully submitted,  
Valarie McClain  
Administrative Assistant and Recording Secretary