

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, March 29, 2018

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee meeting to order at 5:33 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Here		
Lynn Cullick	Here		
Bob Davidson	Yes		
Matt Kellogg	Here		
Matthew Prochaska	ABSENT		

Staff Members Present: Latreese Caldwell, Robert Jones

Approval of Agenda – Member Kellogg made a motion to approve the agenda, second by Member Cullick. **With four members present voting aye, the agenda was approved by a vote of 4-0.**

Approval of Claims – Member Kellogg made a motion to forward the Approval of Claims in an amount not to exceed \$873,099.33, Coroner Claims in an amount not to exceed \$5,273.94, March 2018 Petit Juror Claims in an amount not to exceed \$1,725.00, March 26, 2018 Grand Juror Claims in an amount not to exceed \$233.42, and Elections Judge Claims for March 20, 2018 in an amount not to exceed \$51,768.71 to the County Board, second by Member Cullick.

Member Davidson had a question about a Coroner expense in the Coroner supply line item as it was a significant amount. Member Cullick likewise had a question in the Health Department expenses for tuition reimbursement. The Committee directed staff to reach out to Coroner Purcell and Dr. Tokars on the items.

With four members present voting aye, the claims were approved by a vote of 4-0.

Department Head and Elected Official Reports - None

Reports from Other Committees

Facilities Committee – Member Davidson stated as per direction of the County Board, the Facilities Committee would move forward on creating a new RFP for replacing the HVAC system at the County Jail. He noted that the costs will be higher than predicted before due to added engineering and possible loss of tax credits.

Items of Business

- *Credit Card Update* – Bob Jones, County Treasurer's Office - Mr. Jones stated that the Treasurer's Office compiled a list credit cards used by the County across departments and

offices. The Treasurer's Office has been working on an updated credit card policy. Finally, they are hoping to look at only one credit card provider, hoping to get additional savings.

The Committee thanked Mr. Jones, and offered the recommendation to send out to the Department heads across the County for feedback. Mr. Jones said he would.

- *Approval of Credit Card for Technology services Director Matthew Kinsey with a limit of \$5,000* – Member Davidson inquired about the level. Ms. Caldwell stated that it was because some bills had to be paid with a credit card due to timing. Mr. Jones added that it was the same level under Mr. Koepfel when he was the Technology Director, and it was raised because of the bill payments. Member Cullick made a motion to approve. Member Kellogg seconded. **With four members present voting aye, the agenda was approved by a vote of 4-0.**
- *Approval of an Ordinance Abating the Taxes Levied for the Year 2017 Payable 2018 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2010, 2011, 2016, and 2017 of the County of Kendall, Illinois* – Chair Purcell stated this was for the bonds for the Courthouse. Though the bonds are paid for out of the Public Safety Fund, by law they must be backed by property taxes in case of shortfall. When not used, as with the County, they must be abated every year. Member Cullick made the motion to approve, Member Kellogg seconded. **With four members present voting aye, the agenda was approved by a vote of 4-0.**
- *Review of Senior Levy Applications and discussion of Presentation* – Chair Purcell asked the Committee if they wished to have presentation for Senior Levy this year. He stated that the levy is short this year compared to last year. There was discussion amongst the Committee of giving the same amount as last year to each applicant, using the fund balance from the previous year to make up the difference. The Committee decided to hold presentations due to operational changes that the applicants may have had from previous years, and wanted to be able to consider them.

The Committee decided to hold them on April 13, 2018 at 1 pm.

Mr. Purcell also stated the Committee would have set Elected Official Salary for the offices getting elected in November before the end of May. The Committee decided to look at all elected official, including County Board, salary and compensation.

Public Comment – None

Questions from the Media – None

Items for the April 12, 2018 Committee of the Whole Agenda - None

Items for the April 3, 2018 County Board Agenda

Approval of Claims in an amount not to exceed \$873,099.33, Coroner Claims in an amount not to exceed \$5,273.94, March 2018 Petit Juror Claims in an amount not to exceed \$1,725.00, March 26, 2018 Grand Juror Claims in an amount not to exceed \$233.42, and Elections Judge Claims for March 20, 2018 in an amount not to exceed \$51,768.71

Approval of Credit Card for Technology services Director Matthew Kinsey with a limit of 5,000

Approval of an Ordinance Abating the Taxes Levied for the Year 2017 Payable 2018 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2010, 2011, 2016, and 2017 of the County of Kendall, Illinois

Executive Session – Not needed

Adjournment – Member Davidson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 6:58p.m. by a 4-0 vote**

Respectfully submitted,
Andrez Beltran
Economic Development and Special Projects Coordinator