

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, April 12, 2018

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee meeting to order at 5:32p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Here		
Lynn Cullick	Here		
Bob Davidson	ABSENT		
Matt Kellogg	Here		6:35p.m.
Matthew Prochaska	Here		

Staff Members Present: Scott Koeppel

Approval of Agenda – Member Cullick made a motion to approve the agenda, second by Member Prochaska. **With four members present voting aye, the agenda was approved by a vote of 4-0.**

Approval of Claims – Member Prochaska made a motion to forward the Approval of Claims in an amount not to exceed \$819,528.44, Coroner Claims in an amount not to exceed \$1,898.71, and Grand Juror Claims in an amount not to exceed \$288.90 to the County Board, second by Member Kellogg. **With four members present voting aye, the claims were approved by a vote of 4-0.**

Department Head and Elected Official Reports

Planning, Building and Zoning – Scott Koeppel reported they plan to post the new part-time secretary position in May, with a possible start date shortly thereafter. This new position will provide additional clerical support, record keeping, and assist with recording and posting of meeting agendas, packets and minutes.

Technology Services – Mr. Koeppel also updated the committee on a potential agreement with Grundy 911 to provide Tyler software and Technical support. Mr. Koeppel provided information on the potential for increased revenue to the County, as well as savings to the County portion of KenCom if Grundy were to join with the other law enforcements entities. Mr. Koeppel said that providing technical support to an outside entity would require at least one additional part-time Technology position. Discussion on current technical support being provided to the County, and the current Technology staff workloads.

Reports from Other Committees

Highway Committee – Member Kellogg updated the committee on recent discussions regarding the salary increase for the Highway Engineer position. Discussion on the 6-year state salary program for the Highway Engineer position that will reimburse the County for fifty percent of the salary, and the required documentation that must be completed and submitted to the state. The proposed salary is \$125,000.

Mr. Kellogg also reported that recent bids for the County and Township projects came in better than expected at 13-15 percent lower.

Public Comment – None

Questions from the Media – None

Items for the May 10, 2018 Committee of the Whole Agenda - None

Items for the April 17, 2018 County Board Agenda

Approval of Claims in an amount not to exceed \$819,528.44, Coroner Claims in an amount not to exceed \$1,898.71, and Grand Juror Claims in an amount not to exceed \$288.90

Executive Session – Not needed

Adjournment – Member Cullick made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting was adjourned at 6:46p.m. by a 3-0 vote**

Respectfully submitted,
Valarie McClain
Administrative Assistant and Recording Secretary