

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, May 24, 2018

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 4:05p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Present		
Lynn Cullick	Here		
Bob Davidson	Absent		
Matt Kellogg	Absent		
Matthew Prochaska	Here		

Staff Members Present: Scott Koeppel

Approval of Agenda – Member Prochaska made a motion to approve the agenda, second by Member Purcell. **With three members present voting aye, the agenda was approved by a vote of 3-0.**

Approval of Claims – Member Cullick made a motion to forward the Approval of Supplemental Claims in an amount not to exceed \$802,283.31, Coroner Claims in an amount not to exceed \$1,978.56, and May 2018 Petit Juror Claims in an amount not to exceed \$1,563.24 to the County Board, second by Member Prochaska. **With three members present voting aye, the claims were approved by a vote of 3-0.**

Department Head and Elected Official Reports

Scott Koeppel, Administration Departments – Mr. Koeppel mentioned that with the fourth of July holiday, it was suggested to cancel the July 3, 2018 County Board meeting. Chairman Gryder will discuss at the June 5, 2018 County Board meeting, and make a final decision.

Mr. Koeppel also provided additional information about the compensation of the current health insurance broker, and the impact of when the County switches to the new health insurance broker.

Items of Business

- *Review and Approval of Rob Roy Drainage District fee in the amount of \$24.40 for Parcel #02-09-100-010 at the corner of Bridge Street and Galena Road* – Mr. Koeppel briefed the committee on the drainage district fee for the County-owned parcel. After discussion, **there was consensus by the committee to pay the fee to the County Treasurer.**

- *Approval of NACO Membership Invoice in the amount of \$1,104* – Discussion on the benefits to County citizens, and the overall savings of \$54,006. To Kendall County residents using the discount prescription drug program card in 2017. Member Cullick made a motion to forward the item to the County Board for approval, second by Member Prochaska. **With three members present voting aye, the motion carried by a vote of 3-0.**

- *Approval of proposed Circuit Clerk fee increases* – Discussion and review of proposed fee increases first discussed in January 2018. The committee asked for clarification of what fees are to be increased, and by what amount. Member Prochaska made a motion to forward the Circuit Clerk fee increases to the County Board for approval, second by Member Cullick. **With three members present voting aye, the motion passed by a vote of 3-0.** Mr. Koepfel was tasked with meeting with Circuit Clerk Ingemunson prior to the June 5, 2018 County Board meeting to obtain the information needed to proceed.
- *Approval of RFP for Auditors* – Discussion regarding the timeline for the posting, and the information required for the RFP. Member Cullick made a motion to authorize the County Administration Department to post the RFP for Auditors, second by Member Prochaska. **With three members voting aye, the motion carried.**

Items from Other Committees

From Law, Justice and Legislation Committee:

- *Discussion and Approval of the Expenditure of Expenses not to exceed \$7,298. for Illinois State Association of Counties (consisting of \$2,295. for Cook and Collar Counties Caucus, \$4,015. for Large County Board Caucus, and \$988. for general Illinois State Association of Counties dues)* – Member Prochaska reviewed the benefits of membership with ISACo, including their legislative lobbying for the County, and the potential for the County to have more of a presence and voice with the state legislators. Member Prochaska made a motion to forward the item to the County Board for approval, second by Member Cullick. **With three members present voting aye, the motion carried by a vote of 3-0.**

From Facilities Management Committee:

- *Discussion of the February 2018 Trane Proposal for replacement of the HVAC system at the Public Safety Center* – Member Cullick reminded the committee that this proposal was not approved by the County Board in February 2018, and that it cannot be brought back to committee until the new County Board is seated in December 2018.

Public Comment – None

Questions from the Media – None

Items for the June 5, 2018 County Board Agenda

Approval of Supplemental Claims in an amount not to exceed \$802,283.31, Coroner Claims in an amount not to exceed \$1,978.56, and May 2018 Petit Juror Claims in an amount not to exceed \$1,563.24

Approval of NACO Membership Invoice in the amount of \$1,104

Approval of Circuit Clerk proposed fee increases

Approval of the Expenditure of Expenses not to exceed \$7,298. for Illinois State Association of Counties (consisting of \$2,295. for Cook and Collar Counties Caucus, \$4,015. for Large County Board Caucus, and \$988. for general Illinois State Association of Counties dues)

Items for the June 14, 2018 Committee of the Whole Agenda - None

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 6:10p.m. by a 3-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant & Recording Secretary