

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, July 26, 2018

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 5:31p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell		5:46p.m.	
Lynn Cullick	Here		
Bob Davidson		6:32p.m.	
Matt Kellogg	Yes		
Matthew Prochaska	Here		7:15p.m.

Staff Members Present: Latreese Caldwell

Approval of Agenda – Member Prochaska made a motion to approve the agenda, second by Member Kellogg. **With three members present voting aye, the agenda was approved by a vote of 3-0.**

Approval of Claims – Member Kellogg made a motion to forward the Approval of Supplemental Claims exceed \$1,034,301.65, Coroner Claims in an amount not to exceed \$5,196.99, and July 16, 2018 Petit Juror Claims in an amount not to exceed \$616.60, to the County Board, second by Member Prochaska. **With three members present voting aye, the claims were approved by a vote of 3-0.**

Reports from Other Committees - None

Department Head and Elected Official Reports - None

Items of Business

- *Discussion of Accounting and Auditing RFP Responses* – Ms. Caldwell reported they received five responses to the RFP that were reviewed by the County Administrator, County Deputy Administrator, County Treasurer, and Chief Deputy Treasurer. Ms. Caldwell reviewed the proposed fees of the five applicants, and the scoring by the County Administrator and County Deputy Administrator, the current contract with WIPFLI, the current fee being paid by the County, and the experience of each applicant. There was consensus by the committee to invite the top three applicants, Mack & Associates, Sikich, and Wermer, Rogers, Doran & Ruzon, to a Special Finance Committee meeting on Thursday, August 9, 2018 for a brief presentation and interview by the Finance committee.
- *2019 Budget* – Latreese Caldwell shared the initial premium estimate from the Horton Group between 25-35 percent, or an approximate increase of \$1.6 million dollars.

Ms. Caldwell also presented her calculations for end of FY 2019 as a \$2.4 million-dollar deficit based on the best information on salaries, the LDGF increase, the CPI, the state sales

tax decrease, the increase in health insurance increase, KenCom IGA increase, commodity increase, capital expenses, and utility increases.

Ms. Caldwell reported IMRF rates will decreased by approximately 2.5 percent, SLEP will increase .2 percent, and ECHO will decrease by 3.74 percent.

Ms. Caldwell also provided a projected expense, the actual benefit expense, the benefit calculations, medical costs, and employee/salary count, and the Levy amount for the Health Department.

Discussion on the Health Department budget, levy, benefit expenses, and monetizing Health Department benefit expenses.

Discussion on the 2018-2019 budget projections, the preliminary insurance increased cost of 25-35 percent, and the guidelines for keeping a 6-month fund balance.

Member Cullick made a motion to forward the committee's recommendation of a two percent FY 2019 budget decrease county-wide, and up to a three percent salary increase for non-union employees to the County Board for approval, second by Member Kellogg. **With five members present voting aye, the motion passed.**

Public Comment – None

Questions from the Media – None

Items for the August 7, 2018 County Board Agenda

Approval of Supplemental Claims in an amount not to exceed \$1,034,301.65, Coroner Claims in an amount not to exceed \$5,196.99, and July 16, 2018 Petit Juror Claims in an amount not to exceed \$616.60

Approval of the Finance Committee's recommendation of a two percent FY2019 budget decrease county-wide, and up to a three percent salary increase for non-union employees

Executive Session – Not needed

Adjournment – Member Cullick made a motion to adjourn the Budget and Finance Committee meeting, second by Member Kellogg. **The meeting was adjourned at 7:41p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary