

01 COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, August 16, 2018

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee meeting to order at 6:15p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Lynn Cullick	Here		
Bob Davidson	Yes		
Matt Kellogg	Yes		
Matthew Prochaska	Here		
John Purcell	ABSENT		

Staff Members Present: Scott Koepfel

Approval of Agenda – Member Davidson made a motion to approve the agenda, second by Member Prochaska. **With four members present voting aye, the agenda was approved by a vote of 4-0.**

Approval of Claims – Member Davidson made a motion to forward Approval of Supplemental Claims in an amount not to exceed \$498,586.25, and Coroner Claims in an amount not to exceed \$6,714.55 to the County Board, second by Member Kellogg. **With four members present voting aye, the claims were approved by a vote of 4-0.**

Department Head and Elected Official Reports - None

Reports from Other Committees

Facilities Management Committee – Member Davidson updated the committee on ongoing permit issues with the City of Yorkville.

Planning, Building and Zoning – Member Davidson also updated the committee on the Special Permit request for a Solar Field in Newark, and on the County’s permit request from the City of Yorkville for a Solar Field near the Courthouse.

Items of Business

- *Matthew Prochaska Discussion with Health Department concerning Health Department FY19 Benefits* – Member Prochaska informed the committee about his discussion with a Board of Health member, and a separate discussion with Dr. Tokars regarding the budget and levies. Mr. Koepfel updated the committee on past contributions made by the Health Department toward their employees IMRF, Social Security, and Insurance Benefits. Discussion on the various levies (Social Security, Health Insurance, IMRF), the transfer of contribution funds from the Health Department in previous years, and no contribution some years, and the budgeted numbers, contributions from the Health Department, Animal Control GIS, and the KC Forest Preserve, and

how the Treasurer's Office currently tracks and reconciles contributions from these entities for employee IMRF, Social Security, and Health Insurance costs on a monthly basis. Member Prochaska suggested presenting this proposal with a potential 5-year projection to the committee, and then to the Board of Health Finance committee and Health Department Executive Director for review and further discussion. There was consensus by the committee that there is need to have an Intergovernmental Agreement between the County Board and the Board of Health when, or if there is any change to the budget process and levy for the Health Department. The County Administrator was directed to meet with the Health Department Administration regarding the budget prior to the next meeting.

- *2019 Budget* – Member Cullick asked the committee if they needed to have further discussion or items to expound upon from the discussion at the Committee of the Whole meeting. Discussion on concerns from Board members, the actual percentage amount that needs to be cut in the budget, the projected health insurance increase, the projected CPI, and the proposed salary increase for non-union employees to equal salary increases for union employees.
- *Discussion and Recommendation for Approval of the County Hiring Freeze Resolution* – Member Davidson stated that this action should have been done years ago to aid in the budget process, and that this is preferable to employee lay-offs. Mr. Davidson reminded the committee that the Sheriff has been diligent in reducing his staff, and in delaying filing vacancies. Member Davidson made a motion to forward the resolution to the County Board for approval by the County Board, second by Member Prochaska. **With four members voting aye, the motion carried by a vote of 4-0.**

Public Comment – None

Questions from the Media – None

Items for the August 21, 2018 County Board Agenda

Approval of Supplemental Claims in an amount not to exceed \$498,586.25, and Coroner Claims in an amount not to exceed \$6,714.55

Approval of the Resolution establishing the County Hiring Freeze

Approval of the Finance Committee's recommendations of a two percent FY2019 budget decrease county-wide, and up to a three percent salary increase for non-union employees

Items for the August 16, 2018 Committee of the Whole Agenda - None

Executive Session – Not needed

Adjournment – Member Kellogg made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting was adjourned at 7:24p.m. by a 4-0 vote.**

Respectfully submitted,
Valarie McClain, Administrative Assistant and Recording Secretary