

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, August 30, 2018

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee meeting to order at 5:36p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Lynn Cullick		5:49p.m.	
Bob Davidson		5:36p.m.	
Matt Kellogg	Here		
Matthew Prochaska	Here		
John Purcell	Here		

Staff Members Present: Latreese Caldwell, Robyn Ingemunson, Scott Koeppel, RaeAnn Van Gundy

Approval of Agenda – Member Kellogg made a motion to approve the agenda, second by Member Prochaska. **With three members present voting aye, the agenda was approved by a vote of 3-0.**

Approval of Claims – Member Kellogg made a motion to forward Approval of Supplemental Claims in an amount not to exceed \$908,374.27, and Coroner Claims in an amount not to exceed \$2,323.82 to the County Board, second by Member Prochaska.

Discussion on the number of County Offices or Departments that are members of each municipality chamber, or EDC committee. The committee asked Mr. Koeppel to research and report back at a future committee meeting.

With three members present voting aye, the claims were approved by a vote of 3-0.

Department Head and Elected Official Reports

Robyn Ingemunson, Circuit Clerk – Member Purcell stated that the Governor recently signed a bill setting some of the Circuit Clerk fees, which has potential to generate additional revenue for the County. Ms. Ingemunson reviewed the proposed changes that will take effect in July 2019 based on the new state law. Ms. Ingemunson stated that the only fees that can be increased now are the subsequent filing fees, and that according to a new state law, other fees cannot be increased until July 2019.

Discussion on the current fee assessment, the portion that is distributed to the County Clerk's Office, the portion to the County, and the portion to the State. Ms. Ingemunson stated that the fees that can be increased in July 2019 should increase revenue to the

County General Fund.

There was consensus by the committee to forward to the September 4, 2018 County Board meeting, the Approval of Proposed Circuit Clerk Fee Increases effective October 1, 2018.

Reports from Other Committees - None

Items of Business

- From Economic Development Committee: *Approval of 2018 Chicago Regional Growth Corporation Membership Dues in an amount not to exceed \$5,000.* – Member Prochaska made a motion to forward the item to the County Board for approval, second by Member Cullick.

Member Cullick stated that the Chicago Regional Growth Corporation distributed \$10,000 of export grants to Kendall County last year, and Member Kellogg said that the Trucking Permit initiative will benefit the Highway Department so that one permit will go through the County and all County municipalities, in an effort to stream-line truck permits and transportation. Discussion on the make-up of the Board, what County Board members serve on the Board and in what capacity.

Roll Call: Member Davidson – yes, Member Prochaska – yes, Member Kellogg – yes, Member Cullick – yes, Member Purcell – no. **With Members Davidson, Prochaska, Kellogg and Cullick voting aye, and Member Purcell voting no, the motion carried by a 4-1 vote.**

- *Discussion on Health Department Levy* – Mr. Koepfel reported that he and Ms. Caldwell met with Ms. VanGundy from the Health Department last week to review the proposal discussed in the Finance Committee, the actual costs associated with the Health Insurance, IMRF and Social Security. Mr. Koepfel stated that Ms. VanGundy stated in the meeting that the Health Department needs the full levy amount, and that the contribution amount they were asked to contribute in 2018 (\$457,000.) isn't sustainable for the Health Department going forward into the future, and that they need the full levy amount as it has been in the to continue with their operations as they currently are, minus any contribution for the Health Insurance, IMRF and Social Security costs. If they are expected to contribute toward those costs, the net would need to be increased to include any net contribution.

Discussion on the current Health Department fund balance of 3-4 months, the impact on their fund balance if any contribution is made, their annual operational budget, and the ending balance after 5-years if they made contributions.

The committee will discuss further after The Horton Group presents final Health Insurance Benefit increase amounts at the Admin HR Committee meeting on September 10, 2018 at 8:00a.m.

- *2019 Budget* – Member Davidson presented his ideas for balancing the budget by taking a ten percent reduction on all levies, taking the PSST and Highway Department payments into the General Fund, and imposing a 3-month County-wide Hiring Freeze.

Discussion on other options, ideas and anticipated revenue, as well as waiting for the final increases for employee Health Insurance benefits.

Public Comment – Todd Milliron, Yorkville

Questions from the Media – None

Items for the September 4, 2018 County Board Agenda

Approval of Supplemental Claims in an amount not to exceed \$908,374.27, and Coroner Claims in an amount not to exceed \$2,323.82

Approval of Proposed Circuit Clerk Fee Increases effective October 1, 2018

Items for the September 13, 2018 Committee of the Whole Agenda - None

Executive Session – for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2 – **Item tabled until the September 13, 2018 committee meeting**

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting was adjourned at 7:26p.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary