

**KENDALL COUNTY**  
**Historic Preservation Commission**  
*Kendall County Office Building*  
*Rooms 209 & 210*  
*111 W. Fox Street, Yorkville, Illinois*  
**6:30 p.m.**  
**Meeting Minutes of June 18, 2018**

**CALL TO ORDER**

Chairwoman Heiman called the meeting to order at 6:32 p.m.

**ROLL CALL**

Present: Elizabeth Flowers, Kristine Heiman, and Melissa Maye

Absent: Jeff Wehrli

Also present: Matt Asselmeier, Senior Planner

In the audience: None

**APPROVAL OF AGENDA**

Ms. Flowers made a motion, seconded by Ms. Maye, to approve the agenda as presented. With a voice vote of three (3) ayes, the motion carried.

**APPROVAL OF MINUTES**

Ms. Flowers made a motion, seconded by Ms. Maye, to approve the minutes from the May 21, 2018, meeting. With a voice vote of three (3) ayes, the motion carried.

**CHAIRMAN'S REPORT**

None

**PUBLIC COMMENT**

None

**NEW BUSINESS**

**Approval to Reschedule or Cancel July 16, 2018 Meeting**

Mr. Asselmeier will be out of town on July 16<sup>th</sup>.

Ms. Maye made a motion, seconded by Ms. Flowers, to hold the July meeting on July 23<sup>rd</sup> at 6:30 p.m. With a voice vote of three (3) ayes, the motion carried.

**OLD BUSINESS**

**Millbrook Bridge Update-Commission Could Vote to Submit Comments Regarding the Project**

Mr. Asselmeier reported that the Corps of Engineers agreed to the sixty (60) day extension request made by the Commission. Commissioners would gather their thoughts and send bullet points to Mr. Asselmeier prior to the July meeting. Mr. Asselmeier will prepare a draft letter based on the comments received from Commissioners.

**Review and Recommendation on the Definitions Section of the Historic Preservation Ordinance**

Commissioners reviewed the definition section of the Historic Preservation Ordinance and applicable State law.

The definition of demolition was clarified to apply to only historic structures or structures in an historic district.

Ms. Maye asked about the definition of development rights. Mr. Asselmeier will forward the applicable State statute to Commissioners.

The definition of super majority vote will be added to the Ordinance.

Commissioners will evaluate the rest of Article I at the July meeting.

### **Recap of PrairieFest**

Ms. Flowers said that some people came by the tent. However, no one signed up or requested more information about the Commission. The heat probably was a factor in attendance. Congressman Foster stopped by the tent. The tent closed around 3:00 p.m.; they passed out a lot of water. Partnering with Chapel on the Green probably helped increase visitors to the tent in 2017.

The focus this year should be to obtain Certified Local Government Status.

Discussion occurred regarding doing a social media campaign or buying an ad the movie theater.

### **Discussion of Participation in Community Events**

Commissioners felt that PrairieFest was not the best use of funds because of the weather.

Discussion occurred regarding having more events with other historic preservation organizations. Emphasis should be placed on building bridges with other groups.

The suggestion was made to have a tour of the historic courthouse.

### **CORRESPONDENCE**

None

### **PUBLIC COMMENT**

None

### **ADJOURNMENT**

Ms. Maye made a motion, seconded by Ms. Flowers, to adjourn. With a voice vote of three (3) ayes, the motion carried. The Historic Preservation Commission adjourned at 7:14 p.m.

Respectfully Submitted,  
Matthew H. Asselmeier, AICP  
Senior Planner