

**KENDALL COUNTY**  
**Historic Preservation Commission**  
*Kendall County Office Building*  
*Rooms 209 & 210*  
*111 W. Fox Street, Yorkville, Illinois*  
**6:30 p.m.**  
**November 19, 2018**

**CALL TO ORDER**

Chairwoman Kristine Heiman called the meeting to order at 6:31 p.m.

**ROLL CALL**

Present: Elizabeth Flowers, Kristine Heiman, Sarah Herbik, Melissa Maye (arrived at 6:32 p.m.), and Jeff Wehrli

Absent: None

Also present: Matt Asselmeier, Senior Planner

In the Audience: Russell George, Michelle George, and Lisa Wolancevich

**APPROVAL OF AGENDA**

Ms. Flowers made a motion, seconded by Ms. Herbik, to approve the agenda as presented. With a voice vote of four (4) ayes, the motion carried unanimously.

**APPROVAL OF MINUTES**

Mr. Wehrli made a motion, seconded by Ms. Flowers, to approve the minutes from the September 17, 2018, and October 15, 2018, meeting. With a voice vote of four (4) ayes, the motion carried unanimously.

**CHAIRMAN'S REPORT**

None

**PUBLIC COMMENT**

None

Ms. Maye arrived at this time (6:32 p.m.).

**NEW BUSINESS**

**Request for Guidance Regarding Ordinance 2015-07, Designating 1542 Plainfield Road as a Landmark**

Russell and Michelle George stated the previous owner of the property only intended for the house to be designated as a landmark. The accessory structures and fences were not to be included in the designation.

The consensus of the Commission was that the house was the only structure designated as a landmark on the property. Removing fences and changing the barns would not require review by the Commission.

**Recommendation on FY 2019 Commission Meeting Calendar**

The Commission reviewed the meeting calendar.

The Commission decided to meet on December 18, 2018, and January 22, 2019.

Mr. Wehrli made a motion, seconded by Ms. Flowers, to approve the recommendation for the FY 2019 meeting calendar. With a voice vote of five (5) ayes, the motion carried unanimously.

### **Approval of a Letter of Support for the Save the Historic Kendall County Jail**

Lisa Wolancevich, Yorkville Historic Preservation Society, provided an update on their organization's efforts to save the jail. They would like to see the building to be used as a museum and business incubator. The United City of Yorkville put the building out for a request for proposal. They are writing an application for the National Register of Historic Places. Funds from the haunted house have been used to support the building. A temporary roof will be placed on the jail. The building is sound with small amounts of asbestos and lead based paint. They have a Facebook page, godirectlytojail. The deadline for viable offers is ten (10) weeks.

Ms. Maye made a motion, seconded by Ms. Herbig, to draft a letter of support. With a voice vote of five (5) ayes, the motion carried unanimously.

Ms. Wolancevich indicated a grant opportunity existed for historic building maintenance. Mr. Asselmeier will forward Ms. Wolancevich's information to Jim Smiley.

### **Update on Touring the Basement of the Historic Courthouse**

Mr. Wehrli stated that Judge McCann was open to allowing the Commission to review documents in the Jury Assembly Room. Due to the holiday season and conflicting schedules, the consensus of the Commission was to have Mr. Wehrli ask Judge McCann for available dates in January 2019 to review the oldest books they could find in the basement of the courthouse.

### **OLD BUSINESS**

#### **Approval of a Memorandum of Agreement Between the United States Army Corps of Engineers, Rock Island District and the Illinois State Historic Preservation Officer Regarding the Millbrook Bridge Removal Project Located in Kendall County, Illinois**

Mr. Asselmeier reported that the Kendall County Forest Preserve Commission approved the attached MOA at their meeting earlier in October. The Forest Preserve Commission would work with the Historic Preservation Commission regarding the interpretative piece near the bridge.

Ms. Flowers made a motion, seconded by Ms. Maye, to approve the Memorandum of Agreement between the United States Army Corps of Engineers, Rock Island District and the Illinois State Historic Preservation Officer regarding the Millbrook Bridge Removal Project located in Kendall County, Illinois. With a voice vote of five (5) ayes, the motion carried unanimously.

#### **Review and Recommendation on Article II-The Historic Preservation Commission Section of the Historic Preservation Ordinance**

Commissioners reviewed the article. Discussion occurred regarding requiring the Commission to review the demolition of every structure fifty (50) years of age or older. The consensus of the Commission was to bring this issue back at the December meeting.

#### **Discussion of Awards for Historic Preservation**

The Commission reviewed the application materials. A press release announcing the awards would occur in January. Reminders of awards would occur in January and February. The application deadline would be March 1<sup>st</sup>. The Commission would select winners in April and the winners would be present their award at the second May County Board meeting in May.

Ms. Maye made a motion, seconded by Ms. Flowers, to approve the application material. With a voice vote of five (5) ayes, the motion carried unanimously.

### **Discussion of Social Media Campaign**

Ms. Herbig reported that she is working on creating a group page on Facebook. Ms. Herbig is working on reviewing regulations for government run social media pages. An assistant or co-administrator of the page will need to be selected.

### **Discussion of Doing a Meeting with Other Historic Preservation Organizations-Other Meeting Logistics**

Mr. Asselmeier reported that the save-the-date information was mailed. The invitation letter would be sent in January after the first of the year. The speakers would be invited to the January meeting to go over the logistics of the February meeting.

### **CORRESPONDENCE**

None

### **PUBLIC COMMENT**

Mr. Asselmeier noted that the next meeting was December 18, 2018.

### **ADJOURNMENT**

Ms. Flowers made a motion, seconded by Ms. Maye, to adjourn. With a voice vote of five (5) ayes, the motion carried. The Historic Preservation Commission adjourned at 7:48 p.m.

Respectfully Submitted,  
Matthew H. Asselmeier, AICP  
Senior Planner