

**KENDALL COUNTY
REGIONAL PLANNING COMMISSION**

*Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois*

Meeting Minutes of January 24, 2018

Chairman Ashton called the meeting to order at 7:01 p.m.

ROLL CALL

Members Present: Bill Ashton, Roger Bledsoe, Tom Casey, Larry Nelson, Ruben Rodriguez, John Shaw, Claire Wilson, Budd Wormley, and Angela Zubko

Members Absent: None

Staff Present: Matthew H. Asselmeier, Senior Planner

In the Audience: None

APPROVAL OF AGENDA

Ms. Zubko made a motion, seconded by Mr. Wormley, to approve the agenda as presented. With a voice vote of all ayes, the motion carried.

APPROVAL OF MINUTES

Mr. Casey made a motion, seconded by Ms. Wilson, to approve the November 29, 2017 minutes as presented. With a voice vote of all ayes, the motion carried.

PETITION

Amended Petition 17-29 Kendall County Planning, Building and Zoning Committee

Mr. Asselmeier summarized the request.

At their meeting on September 11, 2017, the Kendall County Planning, Building and Zoning Committee approved initiating a text amendment to the Kendall County Zoning Ordinance requiring additional notification of neighbors for applications for special use permits on A-1 Agricultural District zoned properties. The proposal increased notification requirements from five hundred feet (500') to two thousand six hundred feet (2,600'). At their meeting on October 3, 2017, ZPAC requested that the Kendall County Planning, Building and Zoning Committee reconsider this proposal for the following reasons:

1. The distance requirement of two thousand six hundred feet (2,600') seemed arbitrary.
2. The added expense to the petitioner. Return receipt mail costs Two Dollars and Seventy-Five Cents (\$2.75) per receipt. One (1) property near Aurora would go from mailing three hundred ninety-two (392) notices to mailing one thousand nine hundred one (1,901) notices. The petitioner at 1996 Cannonball Trail would go from nine (9) notices to four hundred fifty-three (453) notices. The notification requirement to change the special use permit at Hideaway Lakes would go from sixty-three (63) notices to five hundred thirty-seven (537) notices.
3. The added time for the applicant to mail the notices.
4. The added review time for Staff to process the green cards.
5. The proposed regulations were larger than the notification requirements of other Counties. Will, LaSalle and Kane Counties only require notifying adjoining property owners. Grundy County requires a five hundred foot (500') notification. DuPage County requires a three hundred foot (300') notification. DeKalb County requires a two hundred fifty foot (250') notification.

6. Regardless of the distance requirement, no method exists to notify everyone that thinks they should be notified.

At their meeting on November 13, 2017, the Kendall County Planning, Building and Zoning Committee approved an amendment to Petition 17-29 changing the proposed notification requirement from two thousand six hundred feet (2,600') to one thousand feet (1,000) for all applications for special use permits on A-1 Agricultural District zoned properties.

At their meeting on December 5, 2017, ZPAC voted to recommend that the notification requirements remain at five hundred feet (500'). The votes were as follows:

Ayes (5): Klaas, Rybski, Guritz, Clayton and Holdiman

Nays (0): None

Abstain (1): Asselmeier

Absent (4): Davidson, Chismark, Langston and Andrews

The townships were notified of the original proposal on September 25, 2017, and they were notified of the amendment on December 5, 2017. To date, no townships have submitted comments on this proposal.

Several Commissioners asked why the change was necessary. Mr. Asselmeier responded that the Planning, Building and Zoning Committee wanted to ensure all of the neighbors impacted by a special use permit application were notified. Mr. Asselmeier also noted that the distance requirement only applied to special use applications and not variances or other amendments.

Ms. Wilson asked how the measurement was calculated. Mr. Asselmeier responded that the GIS Department takes the description given to them and draws lines out the required notice requirement area.

Mr. Nelson noted that some manufacturing uses have more negative impacts than some A-1 special uses. The notification requirement for a rezoning from A-1 to any M district would remain five hundred feet (500').

The cost of certified return receipt was corrected to Six Dollars and Seventy-Four Cents (\$6.74). Commissioners expressed concerns about people not signing green cards and thus negatively impacting the ability of petitioners to receive hearings.

Ms. Zubko made a motion to recommend that the notification requirement be set at five hundred feet (500') and that the mailing be by certificate of mailing instead of certified return receipt, seconded by Mr. Wormley.

Yes – Ashton, Bledsoe, Casey, Nelson, Rodriguez, Shaw, Wilson, Wormley and Zubko (9)

No – None (0)

Absent – None (0)

The motion passed. This proposal will go to the Zoning Board of Appeals on January 29th.

CITIZENS TO BE HEARD/ PUBLIC COMMENT

None

NEW BUSINESS

Annual Meeting

Mr. Asselmeier reported that the Annual Meeting will be February 3, 2018, at 9:00 a.m. Commissioners reviewed the agenda for the meeting. Mr. Nelson made a motion to approve the agenda for the February 3, 2018 meeting, seconded by Mr. Shaw. The motion passed unanimously.

Discussion occurred regarding filling the vacancy from Big Grove Township. Efforts to find someone to fill that seat have been unsuccessful.

Election of Officers

Mr. Nelson made a motion to open the floor for nominations for officers and nominated Bill Ashton for Chairman, Budd Wormley for Vice-Chairman, Larry Nelson for Secretary, and Matt Asselmeier for Treasurer and Recording Secretary. Mr. Wormley seconded the motion. There were no additional nominees. Mr. Casey made a motion to close the call for nominations, seconded by Ms. Wilson. Without objection, the call for nominations was closed. The vote on the nominees was as follows:

Yes – Ashton, Bledsoe, Casey, Nelson, Rodriguez, Shaw, Wilson, Wormley and Zubko (9)

No – None (0)

Absent – None (0)

The nominees were approved.

OLD BUSINESS

Update on Petition 17-28 Pertaining to text Amendments to Outdoor Target Practice or Shooting Ranges (Not Including Private Shooting in Your Own Yard)

Mr. Asselmeier stated that the Planning, Building and Zoning Committee will hold a special meeting on January 30, 2018 at 6:00 p.m. on this topic.

Update on Land Resource Management Plan Amendments for Properties Along Route 47 in Lisbon Townships

Mr. Asselmeier provided an updated map on the project. At their December meeting, the Comprehensive Land Plan and Ordinance Committee extended the Mining Area to Route 47 in the south, added a Commercial Area on the east side of Route 47 at the Grundy County Line, replaced the Rural Settlement Area with a Mixed Use Business Area and replaced all Transportation Corridor Areas with Mixed Use Business Areas. The Planning, Building and Zoning Committee reviewed the map at their January meeting and replaced the Commercial Area at the southeast corner of the intersection of Routes 47 and 52 and replaced the Mixed Use Business Area west of the intersection of Routes 47 and 52 with Commercial Area.

Ms. Wilson requested clarification on the types of uses allowed in each category. Mr. Asselmeier stated that the Mining Area allowed M-3 uses, Mixed Use Business allowed B-6, M-1, M-2, and M-3 uses, Transportation Corridor allowed B-3, B-5, and B-6 uses, and Commercial allowed B-1, B-2, and B-3 uses.

Mr. Nelson expressed his support for the map with the changes made by the Planning, Building and Zoning Committee; he would like the map displayed at the February 3rd meeting and then having a joint meeting of the Comprehensive Land Plan and Ordinance Committee and the Kendall County Regional Planning Commission in Lisbon Township. The tentative date for the joint meeting is February 28, 2018, at 7:00 p.m. at the Fire Barn. Chairman Ashton will confirm the meeting date and location.

Ms. Zubko made a motion to approve the map with the Planning, Building and Zoning Committee changes as the official draft map, seconded by Mr. Nelson. With a voice vote of all ayes, the motion passed unanimously.

Mr. Nelson made a motion to authorize the Chairman of the Kendall County Regional Planning Commission to call a special meeting of the Commission in Lisbon Township for the purpose of obtaining feedback from the community impacted by the proposed changes to the Future Land Use Map and to conduct normal monthly Commission business with the specific time, location, and date of the special meeting determined by Chairman, seconded by Ms. Zubko. With a voice vote of all ayes, the motion passed unanimously.

REVIEW OF PETITIONS THAT WENT TO COUNTY BOARD

Mr. Asselmeier reported that Petition 17-30 extending the expiration deadline from January 1, 2018 to July 1, 2020 of Kendall County's medical cannabis related zoning regulations passed at the County Board.

OTHER BUSINESS/ANNOUNCEMENTS

None

ADJOURNMENT

Mr. Wormley made a motion, seconded by Mr. Casey, to adjourn. With a voice vote of all ayes, the motion passed unanimously. The Kendall County Regional Plan Commission meeting adjourned at 7:44 p.m.

Respectfully submitted by,
Matthew H. Asselmeier, AICP
Senior Planner