

# KENDALL COUNTY ILLINOIS

## Economic Development Committee

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Meeting Minutes  
Friday, August 17, 2018

### Call to Order

The meeting was called to order by Chair Audra Hendrix at 9:00 a.m.

### Roll Call

Committee Members Present: Chair Audra Hendrix, Scott Gryder, Matt Prochaska, Matt Kellogg  
Committee Members Absent: Lynn Cullick

Elected Officials Present:

Staff Present: Andrez Beltran, Economic Development and Special Projects Coordinator, Scott Koepfel, County Administrator

Members of the Public: Nancy Norton-Ammers, Grundy County Economic Development Corporation Executive Director

**Approval of Agenda** – Member Prochaska made the motion to approve the agenda. It was seconded by Member Gryder. **Approved 4-0.**

**Approval of Meeting Minutes** – Member Prochaska made a motion to approve the meeting minutes from the July 20, 2018 meeting. Seconded by Member Kellogg. **Approved 4-0.**

### Committee Business - None

### Updates and Reports

#### *County Wide Economic Development*

- *Nancy Norton-Ammers, Jeff Hettrick: Grundy Economic Development*  
Ms. Norton-Ammers was present for the meeting. She apologized as Mr. Hettrick could not be present as he had business elsewhere.

Ms. Norton gave a brief overview of the goals and objectives of the Grundy County EDC. Ms. Norton also outlined the assistance the EDC gives to local communities as well as the interaction between the County and the EDC. Finally she covered the membership structure.

The Committee thanked her for coming to speak to them. They asked Ms. Norton-Ammers on the benefits she saw over a public economic development organization. She stated that it allows for a more focused work as well as leveraging money and no FOIA concerns.

#### *Kelly O'Brien: Alliance for Regional Development*

Ms. O'Brien was unable to attend the meetings so this item was passed on.

#### *Revolving Loan Fund Recapture Strategy Review and Recommendation*

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Chair Hendrix stated that when reinstating the old Revolving Fund Recapture Strategy last year, the motion only approved the Strategy through June 30, 2018. As the administrative code has not been repealed, a new strategy needs to be put in place or renewed.

Member Kellogg made the motion to Reinstate the current Recaptured Strategy until June 2019. Member Prochaska seconded. **Approved 4-0.**

### *Approval of Chicago Regional Growth Corporation Membership Dues - \$5,000*

Mr. Beltran stated that when the Chicago Regional Growth Corporation was founded, the public members were asked for a contribution comparative to their size. Kendall's amount was \$5,000. This was an unbudgeted amount for this year, and would go over the budgeted amount in the Dues and Membership line item.

The Committee agreed that the CRGC was a worthwhile investment but were concerned with the budget implications. However, as the Economic Development Fund is not a General Fund fund, and it has the balance in the reserves, to approve it. However, as it is over budget, the Finance Committee should be consulted on where to pay it from.

Member Kellogg made the motion to approve the membership and to send the item to Finance Committee for recommendation on where to pay the invoice from. Member Prochaska seconded. **Approved 4-0.**

### *Discussion of budgeting funds in FY2019 of approximately \$4,000 for sending two members of the Economic Development Committee to the NaCo 2019 Conference held July 12-15, 2019*

The Committee discussed the possibility of sending members to the NaCo Conference in 2019. However, with the current budget concerns, they felt that it best that the decision be made during the upcoming budget process rather than taking it individually.

### *Boulder Hill and Boulder Hill Market*

Mr. Beltran stated he had found some more up-to-date economic information on the area and placed it in the packet.

### *Economic Development Memberships*

Mr. Beltran stated the membership with the local economic development and chamber organizations the County is involved in. The Committee discussed the possibility of leaving some of the organizations due to the new CRGC membership. No decisions were made as the budget process was upcoming.

### *Revolving Fund Loans*

- *Monthly Loan Statements*

Mr. Beltran stated that all loans are up to date, and he was continue to work on a sheet for the Committee.

### **Chair's Report**

Chair Hendrix asked if there was better times for the Committee to meet. After some discussion, the Committee had consensus that the last Friday of the month worked better.

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Member Kellogg left the meeting.

Public Comment – None

Executive Session - None

Adjournment

At 9:22 a.m., Member Prochaska made to adjourn. Member Gryder seconded. With no objections, the meeting adjourned.

Respectfully Submitted,

Andrez P. Beltran  
Economic Development and Special Projects Coordinator