

**KENDALL COUNTY, ILLINOIS**  
**PUBLIC SAFETY COMMITTEE**  
**County Office Building, Board Rooms 209-210**  
**111 W. Fox Road, Yorkville IL**  
**Monday, February 8, 2016**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

**Committee Members Present:** Matthew Prochaska – here, John Purcell – yes, Scott Gryder – present, Bob Davidson - yes. **With all members present voting aye, a quorum was determined to conduct business.**

*Member Gilmour arrived at 5:33p.m.*

**Others Present:** Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, EMA Director Joe Gillespie, Jim Smiley

**Approval of the Agenda** – Member Gryder made a motion to approve the agenda, second by Member Davidson. **With all in agreement, the motion carried.**

**Approval of Minutes** – Member Davidson made a motion to approve the December 14, 2015 meeting minutes, second by Member Gryder. **With all in agreement, the motion carried.**

**Public Comment** – None

**Ken Com Report** – As submitted. Member Purcell reported the January 2016 calls were down, and the Sheriff's calls were down as well. Member Purcell asked if that was due to the weather. Chief Deputy Koster stated that he would concur that the decrease was probably due to the weather, and less need for response to vehicular accidents by deputies.

**Coroner's Report** – As submitted

**EMA Report** – Director Gillespie reported:

- Director Gillespie conducted the EMA Business Meeting to discuss upcoming events
- Director Gillespie submitted quarterly grant documentation for the EMA grant. Director Gillespie reported that they are not currently receiving grant funds for the nuclear portion of the EMA grant.
- Director Gillespie informed the committee of the March 3, 2016 *Basic Severe Weather Spotter Class* to be held at Oswego Fire Station One, from 7:00-9:00p.m., and said there is no cost to attend the class.

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month

**Sheriff's Report**

- **RECORDS DIVISION** – Undersheriff Martin provided statistics for the month of January:

**Sheriff Sales**

51 Sales Scheduled                      27 Sales Cancelled                      24 Sales Conducted

**Civil Paperwork**

130 Papers Served                      0 Replevins                      125 Subpoena/FOIA Requests

**Warrants**

1,802 on file                      131 New Warrants Issued  
95 Warrants Served                      16 Warrants Quashed

**Evictions**

20 Scheduled                      8 Cancelled                      12 Conducted

**Fees** - Total \$13,355.84 received January 2016

\$3,458.50 Civil Process                      \$9,300.00 Sheriff Sales  
\$145.00 Records/Fingerprinting                      \$452.34 Bond Processing

**Human Resources**

0 Terminations                      2 Resignations (Retirements)                      0 New Hires  
108 Sworn Personnel                      1 New Worker's Comp                      1 Squad Damage

- **CORRECTIONS DIVISION** – Undersheriff Martin provided the following statistics for the month of January:

**Jail Population**

256 New Intake Bookings    246 Inmates Released    118 Average Daily Pop

**Food Service/Medical Management**

10,215 meals prepared at \$.104per meal    Total medical billing \$33,349.70

**Inmate Transports** - 214 Total Inmate Transports

111 To/From County Courthouse                      10 Other County Court Transports  
35 Out of County Prisoner Pickups                      9 to I.D.O.C.  
7 Medical/Dental Transports                      1 Court Ordered Medical Transport  
11 Federal Transports                      30 Juvenile To/From Youth Homes/Courts

**Out of County Housing**

42 Inmates Housed/Other Jurisdictions                      \$50,460.00 Invoiced/Other Jurisdictions

**Federal Inmates**

11 Federal Inmates Housed                      \$25,200.00 Invoiced for Housing  
\$3,102.08 Invoiced for Court Transport                      \$565.18 Invoiced for Medical Transport

**Outstanding FTA Fees** \$0.00

**Sex Offender/Violent Offenders Against Youth Registrations**

12 Sex Offender Registrations  
10 Sex Offender Verifications Completed  
29 Sex Offender Verifications Attempted  
1 Violent Offenders Against Youth Registrations  
0 Violent Offenders Address Verification Completed  
4 Violent Offenders Address Verification Attempted

➤ **OPERATIONS DIVISION** – Chief Deputy Koster reported the following statistics for the month of January:

**Police Services**

563 Calls for Service                      320 Police Reports                      135 Arrests

**Traffic Services**

743 Traffic Contacts    318 Traffic Citations Issued  
5 DUI Arrests    1 Zero Tolerance

**Traffic Crash Investigations** - 49 Total Crash Investigations

42 Property Damage                      7 Personal Injury Accidents                      0 Fatalities

**Vehicle Usage**

64,274.00 Total Miles Driven    \$1,866.78 Vehicle Maintenance Expenditures  
\$ 8,105.00 Fuel Expenditures    4,927 Fuel Gallons Purchased

**Auxiliary Deputies** - 20.5 Total Auxiliary Hours

3 Training/Meeting Hours    12 Ride-A-Long Hours  
5.5 Auxiliary Hours

**Evidence/Property Room**

105 New Items into Property Room    35 Disposal Orders Processed  
30 Items Disposed Of    20 DVD/VHS Copy Requests  
11 Items Sent to Crime Lab    2 Items Processed by Evidence Custodian

**Court Security Division**

14,847 Entries    6,848 Items X-Rayed  
47 Bond Calls    88 Items of Contraband Refused  
30 Arrests made at Courthouse

**Investigation/COPS Activities**

37 Total Cases Assigned    30 Total Cases Closed  
80 Current Open Cases    15 Community Policing Meetings/Presentations

## **KSCO TRAINING**

0 Classes Cancelled due to State Budget Crisis     *2015 Training All Divisions: 690 Hours*

**Corrections Division** – 262.5 Total Hours (Medical Marijuana, Ethics/Cultural Diversity, U.S. Marshals Training, Staff and Command, Training Specialist Course, FTO School, BAO Re-certification, How Law Enforcement Career/Family Life)

**Operations Division** - 755.5 Total Hours (SLEA, Medical Marijuana, Ethics/Cultural Diversity, First Line Supervisory School, Staff and Command, Coordinating the Community Response, Illinois Liquor Control Commission, Search and Seizure Course, LEADS Certification, States Attorney Key Date Training)

**Court Security** - 12 Total Hours (U.S. Marshals Training)

**Corrections/Operations Combined** – 40 Total Hours (SRT)

**Records Division** - 0 Total Hours

**Auxiliary** - 6 Total Hours (Medical Marijuana)

## **Old Business**

- *Card Access Project* - Deputy Commander Gillespie reported that he is approximately half way through the rebuilding process of the card access system, and hopes to complete the project by the end of February.

## **New Business**

- *Food Service Management* – Undersheriff Martin reported that current Food Service Manager Trebor is retiring on July 6, 2016. The Sheriff said they have begun researching outside food service options for jail inmates, and one proposal is currently being reviewed by the State’s Attorney’s Office. The Sheriff will continue to update the committee on the process, and prepare a draft RFP for the committee’s review and present for County Board approval, possibly in March.

**Executive Session** – None needed

**Public Comment** – None

**Action Items for County Board** - None

**Adjournment** – Member Gryder made a motion, second by Member Gilmour to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:17p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary