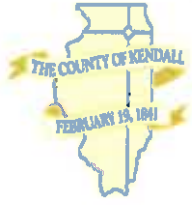


COUNTY OF KENDALL, ILLINOIS PUBLIC SAFETY COMMITTEE



County Office Building
County Board Rooms 209-210
111 W. Fox Street, Yorkville IL

Monday, May 9, 2016 – 5:30 p.m.

Meeting Agenda

1. **Pledge of Allegiance to the American Flag**
2. **Roll Call:** Matthew Prochaska (Chair), Scott Gryder (Vice Chair), Bob Davidson, Judy Gilmour, John Purcell
3. **Approval of the Agenda**
4. **Approval of the March 14, 2016 Meeting Minutes**
5. **Public Comment**
6. **Ken Com Report**
7. **Coroner's Report**
8. **EMA Report**
9. **Sheriff's Report**
 - a. **Operations Division**
 - b. **Corrections Division**
 - c. **Records Division**
10. **Old Business**
 - ❖ *Approval of Food Service Contract*
11. **New Business**
 - ❖ *Bike Patrol*
 - ❖ *FY 16 HIDTA Grant Award*
12. **Executive Session**
13. **Public Comment**
14. **Adjournment**

COUNTY OF KENDALL, ILLINOIS
PUBLIC SAFETY COMMITTEE
Monday, March 14, 2016
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

Committee Members Present: Matthew Prochaska – here, John Purcell – yes, Scott Gryder – present, Bob Davidson - yes. **With four members present voting aye, a quorum was determined to conduct business.**

Committee Members Absent: Judy Gilmour

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, EMA Director Joe Gillespie, Jim Smiley

Approval of the Agenda – Member Gryder made a motion to approve the agenda, second by Member Davidson. **With all in agreement, the motion carried.**

Approval of Minutes – Member Davidson made a motion to approve the February 8, 2015 meeting minutes, second by Member Gryder. **With all in agreement, the motion carried.**

Public Comment – None

Ken Com Report – As submitted

Coroner's Report – As submitted

EMA Report – Director Gillespie reported:

02/08	Hosted in EOC Volunteer and Donations Management
02/09-10	Hosted in EOC Volunteer Reception Center Management
02/09-10	Hosted ICS 300
02/23-24	Hosted ICS 400
03/03	Weather Spotter Seminar/150 attendees
	Conference Call regarding the IPRA Grant

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month

Sheriff's Report

➤ **RECORDS DIVISION** – Undersheriff Martin provided statistics for the month of February:

Sheriff Sales

41 Sales Scheduled 22 Sales Cancelled 19 Sales Conducted

Civil Paperwork

121 Papers Served 1 Replevins 123 Subpoena/FOIA Requests

Warrants

1,814 on file 209 New Warrants Issued
107 Warrants Served 17 Warrants Quashed

Evictions

17 Scheduled 7 Cancelled 10 Conducted

Fees - Total \$27,144.75 received February 2016

\$8,728. Civil Process \$16,200. Sheriff Sales
\$290. Records/Fingerprinting \$1,926.75 Bond Processing

Human Resources

0 Terminations 0 Resignations/Retirements 1 New Hire
110 Sworn/12 Non-Sworn Personnel 1 New Worker's Comp 0 Squad Damage

- **CORRECTIONS DIVISION** – Undersheriff Martin provided the following statistics for the month of February:

Jail Population

224 New Intake Bookings 258 Inmates Released 107 Average Daily Pop

Food Service/Medical Management

8,855 meals prepared at \$1.06 per meal Total medical billing \$17,679.10

Inmate Transports - 156 Total Inmate Transports

91 To/From County Courthouse 5 Other County Court Transports
16 Out of County Prisoner Pickups 8 to I.D.O.C.
9 Medical/Dental Transports 3 Court Ordered Medical Transport
5 Federal Transports 19 Juvenile To/From Youth Homes/Courts

Out of County Housing

38 Inmates Housed/Other Jurisdictions \$42,180. Invoiced/Other Jurisdictions

Federal Inmates

11 Federal Inmates Housed \$18,450. Invoiced for Housing
\$1,407.84 Invoiced for Court Transport \$0 Invoiced for Medical Transport

Outstanding FTA Fees \$450.00

Sex Offender/Violent Offenders Against Youth Registrations

13 Sex Offender Registrations
9 Sex Offender Verifications Completed/27 SOV Attempted
2 Violent Offenders Against Youth Registrations
1 Violent Offenders Address Verification Completed/1 VOAY Verification Attempted

- **OPERATIONS DIVISION** – Chief Deputy Koster reported the following statistics for the month of February:

Police Services

552 Calls for Service 272 Police Reports 94 Arrests

Traffic Services

606 Traffic Contacts 268 Traffic Citations Issued
4 DUI Arrests 0 Zero Tolerance

Traffic Crash Investigations - 40 Total Crash Investigations

36 Property Damage 4 Personal Injury Accidents 0 Fatalities

Vehicle Usage

62,087.00 Total Miles Driven \$1,629.39 Vehicle Maintenance Expenditures
\$6,605.76 Fuel Expenditures 5,033 Fuel Gallons Purchased

Auxiliary Deputies – 89.5 Total Auxiliary Hours

22 Training/Meeting Hours 7 Ride-A-Long Hours
60.5 Auxiliary Hours

Evidence/Property Room

137 New Items into Property Room 35 Disposal Orders Processed
30 Items Disposed of 24 DVD/VHS Copy Requests
9 Items Sent to Crime Lab 2 Items Processed by Evidence Custodian

Court Security Division

14,834 Entries 5,654 Items X-Rayed
37 Bond Calls 104 Items of Contraband Refused
21 Arrests made at Courthouse 108 Kendall Prisoners
19 Other Prisoners

Investigation/COPS Activities

32 Total Cases Assigned 2730 Total Cases Closed
89 Current Open Cases 20 Community Policing Meetings/Presentations

KSCO TRAINING

0 Classes Cancelled due to State Budget Crisis *February Training All Divisions: 1138 Hours*

Corrections Division – 412.5 Total Hours (Acting Officer in Charge, FTO School, ICS300, ICS400, US Marshals Training, Corrections Academy, Sex Offender Training, Blood Borne Pathogens, Staff and Command, CERT Monthly Training, BAO, LEADS Recert)

Operations Division - 662.5 Total Hours (SLEA, IVC Refresher, ARIDE, Imprimus ET, SFST Instructor, Staff and Command, Blood Borne Pathogens, Sex Offender Training, Key Date Training SAO, C.R.I.M.E. 123, LEADS Recert)

Court Security – 9 Total Hours (U.S. Marshals Training)

Corrections/Operations Combined – 32 Total Hours (SRT)

Records Division - 0 Total Hours

Auxiliary - 22 Total Hours (Defensive Tactics)

Old Business

New Business

- *Approval of RFP for Jail Food Service* – Deputy Commander Gillespie provided a brief summary of the RFP, the reason for the request, and the timeline. Motion made by Member Davidson, second by Member Gryder to forward the item to the County Board for approval. **With four members voting aye, the motion carried.**
- *Approval of Accurate Controls Maintenance and Service Agreement* – Deputy Commander Gillespie briefed the committee on the agreement, and the importance of having this type of support for operations within the Public Safety Center. Motion made by Member Gryder to forward the item to the County Board for approval, second by Member Purcell. **With all present in agreement, the motion carried.**
- *Energy Efficiency and Public Safety Center Presentation* – Mike Behm and Damian Eallonardo from Leopardo Companies, Inc., and Rob Vollrath from Perfection Group, explained the newest division of Leopardo Companies, Energy Efficiency and the guaranteed savings program behind improvements in cost of operations (utility, operating, fleet, lighting, etc). Motion made by Member Davidson, second by Member Gryder to send this item to the Facilities Management Committee for further discussion and review prior to sending to the Committee of the Whole. **With all in agreement, the motion carried.**

Executive Session – None needed

Public Comment – None

Action Items for County Board

- *Approval of RFP for Jail Food Service*
- *Approval of Accurate Controls Maintenance and Service Agreement*

Adjournment – Member Gryder made a motion, second by Member Prochaska to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:26p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

KenCom Public Safety Dispatch Center

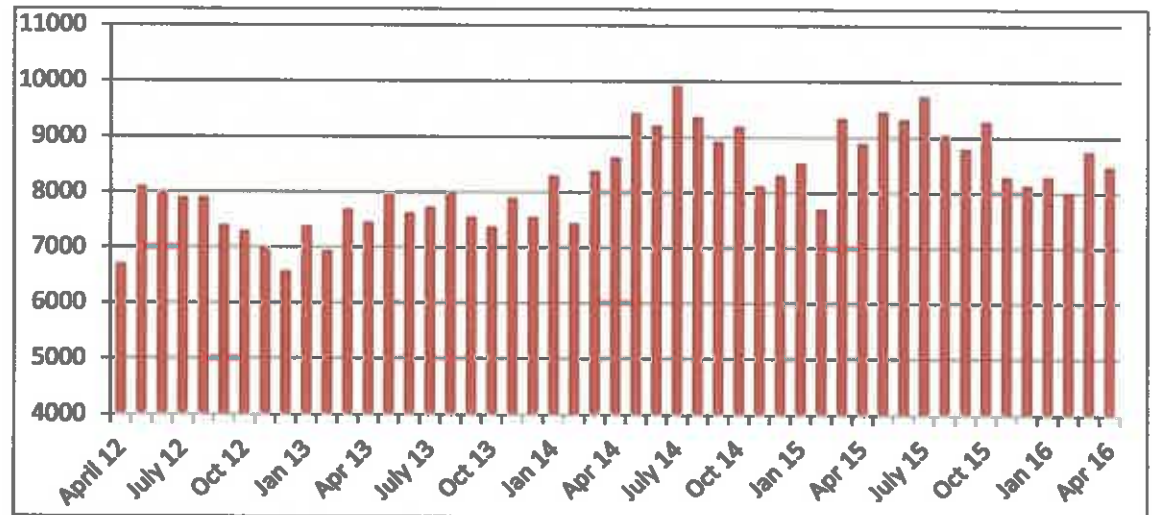
Police, Fire and EMS Activity Report

April 2015 through April 2016

	Apr 15	May 15	June 15	July 14	Aug 15	Sept 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16
Kendall County Sheriffs Police	2327	2569	2331	2530	2357	2284	2366	2120	2088	2174	1843	2134	2117
Oswego Police Department	1956	2224	2185	2161	2071	2039	2161	1778	1843	2110	2133	2206	2035
Yorkville Police Department	1134	1070	1203	1213	1055	1000	1096	953	873	1050	1077	1121	1062
Plano Police Department	857	864	896	882	938	895	1004	889	797	679	756	809	778
Montgomery Police Department	1307	1372	1313	1470	1228	1195	1265	1189	1140	960	950	1062	1162
DI (dispatch information)	283	337	340	424	329	338	329	311	308	256	271	300	319
Total Police Incidents	7864	8436	8268	8680	7978	7751	8221	7240	7049	7229	7030	7632	7473
Oswego Fire/EMS	384	397	389	370	401	377	386	408	428	399	354	417	437
Bristol Kendall Fire /EMS	234	219	227	251	237	224	223	236	212	228	222	260	223
Little Rock Fox Fire/EMS	108	118	143	120	119	123	132	98	121	131	107	130	89
Newark Fire/EMS	37	14	26	35	35	31	23	28	31	19	18	40	30
Lisbon/Seward Fire	23	14	10	13	16	11	18	9	4	12	7	18	13
Sandwich Fire	87	95	102	108	99	132	128	114	133	126	129	112	82
Aurora Township Fire	45	62	52	69	54	62	49	53	49	60	44	56	56
Montgomery/Countryside Fire	100	93	93	82	91	76	94	87	91	78	82	73	67
Total Fire & EMS Incidents	1018	1012	1042	1048	1052	1036	1053	1033	1069	1053	963	1106	997
Total Police, Fire & EMS	8882	9448	9310	9728	9030	8787	9274	8273	8118	8282	7993	8738	8470
% of Police calls to total	89%	89%	89%	89%	88%	88%	89%	88%	87%	87%	88%	87%	88%
% of Fire/EMS to total	11%	11%	11%	11%	12%	12%	11%	12%	13%	13%	12%	13%	12%

	Police	Fire / EMS	Total Calls
Apr 15	7864	1018	8882
Apr 16	7473	997	8470
Increase or () decrease in year	-391	-21	-412
	-5.0%	-2.1%	-4.6%

Note: Chart on right is data for last 5 years



KenCom Public Safety Dispatch Center

Incoming Telephone Call Load Study

For the Month of April 2016

	Montgomery Police	Yorkville Police	Plano Police/Fire	Oswego Police	Millington Police	Kendall County Sheriff's Office	Fire Non Emerg	Police Non Emerg	9-1-1 Calls		Oswego Fire/EMS	B-K Fire/EMS	Sandwich Fire & EMS	KenCom Ext.	KenCom Admin	Daily Totals
									Landline	Cellular						
1	29	13	9	20	0	59	19	40	38	71	0	0	2	45	76	392
2	27	24	8	27	0	69	22	40	29	77	3	1	0	26	116	442
3	19	14	15	20	0	42	20	39	28	72	0	0	0	18	82	350
4	25	20	17	31	2	46	20	45	32	69	1	2	1	60	80	426
5	16	9	8	33	0	46	16	58	19	49	1	1	0	29	75	344
6	18	15	14	23	0	30	14	36	29	53	0	1	1	42	71	329
7	17	22	14	21	1	44	12	43	22	59	1	0	1	38	97	375
8	17	17	11	24	0	58	13	54	24	51	0	0	4	37	91	384
9	30	24	16	41	1	58	17	40	16	76	0	1	0	23	97	410
10	15	14	15	21	1	35	15	35	21	53	1	0	1	26	53	291
11	25	17	22	19	0	52	18	52	29	72	0	0	1	50	114	446
12	28	17	16	27	0	58	22	39	27	66	0	0	1	28	82	383
13	26	12	16	32	0	64	26	48	30	69	0	1	2	53	84	437
14	30	18	19	38	0	62	23	44	21	80	3	1	2	67	107	485
15	15	16	10	29	0	63	15	55	28	101	0	0	3	63	129	512
16	12	28	14	29	0	54	21	53	44	120	0	1	0	21	134	519
17	32	19	12	25	0	49	23	39	22	87	0	0	1	36	110	423
18	19	27	11	31	0	62	15	58	26	90	4	1	5	31	116	477
19	16	22	22	24	0	45	15	40	24	74	0	0	3	51	69	389
20	21	19	11	27	0	52	25	35	37	63	0	2	0	40	107	418
21	22	6	12	32	0	35	23	41	31	114	2	1	0	50	133	480
22	18	19	29	31	2	48	18	58	27	92	4	0	3	50	96	477
23	25	18	14	32	0	43	19	44	29	93	5	0	0	19	105	421
24	18	16	14	29	0	45	19	35	31	100	2	0	0	29	79	399
25	21	21	19	28	0	61	26	55	43	89	1	0	2	40	112	497
26	20	20	17	27	0	54	33	63	26	71	0	3	2	44	73	433
27	23	14	7	18	0	55	19	34	27	66	1	1	2	34	57	335
28	14	16	11	25	0	42	10	41	32	48	0	0	0	61	74	360
29	19	28	10	23	1	43	23	60	36	63	0	0	1	56	99	443
30	19	10	8	28	0	32	14	37	26	52	0	0	1	15	70	293
	636	535	421	815	8	1506	575	1361	854	2240	29	17	39	1182	2788	13006
%	5%	4%	3%	6%	0%	12%	4%	10%	7%	17%	0%	0%	0%	9%	21%	100%

Total calls for all departments

Total 9-1-1 Calls 3094

Cell 9-1-1 Calls = 72%

of all 9-1-1 calls

KenCom Public Safety Dispatch Center

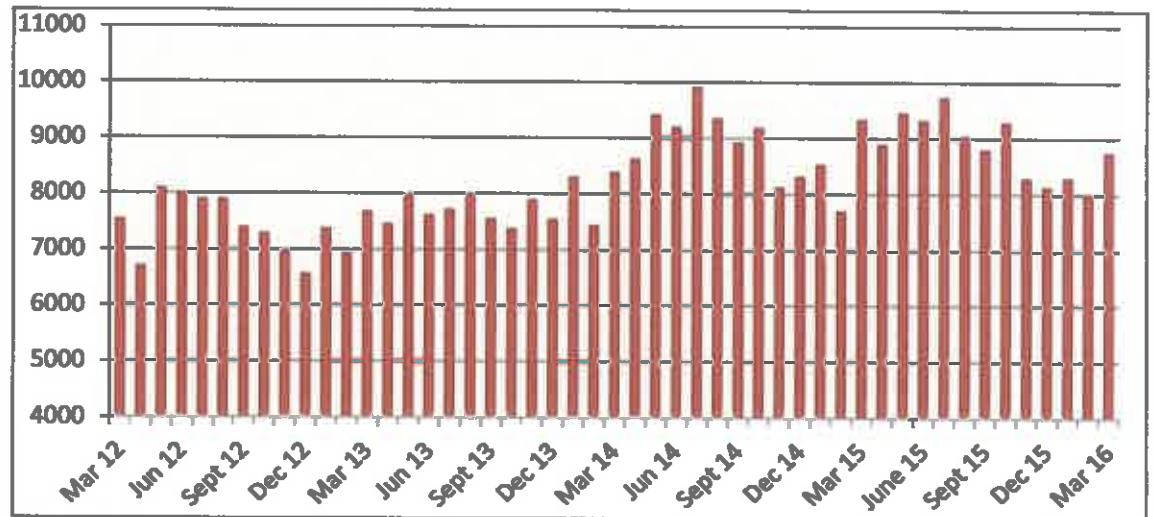
Police, Fire and EMS Activity Report

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DI (dispatch information)	273	283	337	340	424	329	338	329	311	308	256	271	300
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Oswego Fire/EMS	404	384	397	389	370	401	377	386	408	428	399	354	417
Bristol Kendall Fire /EMS	218	234	219	227	251	237	224	223	236	212	228	222	260
Little Rock Fox Fire/EMS	125	108	118	143	120	119	123	132	98	121	131	107	130
Newark Fire/EMS	21	37	14	26	35	35	31	23	28	31	19	18	40
Lisbon/Seward Fire	14	23	14	10	13	16	11	18	9	4	12	7	18
Sandwich Fire	92	87	95	102	108	99	132	128	114	133	126	129	112
Aurora Township Fire	56	45	62	52	69	54	62	49	53	49	60	44	56
Montgomery/Countryside Fire	76	100	93	93	82	91	76	94	87	91	78	82	73
Total Fire & EMS Incidents	1006	1018	1012	1042	1048	1052	1036	1053	1033	1069	1053	963	1106
Total Police, Fire & EMS	9330	8882	9448	9310	9728	9030	8787	9274	8273	8118	8282	7993	8738
% of Police calls to total	89%	89%	89%	89%	89%	88%	88%	89%	88%	87%	87%	88%	87%
% of Fire/EMS to total	11%	11%	11%	11%	11%	12%	12%	11%	12%	13%	13%	12%	13%

	Police	Fire / EMS	Total Calls
Mar 15	8324	1006	9330
Mar 16	7632	1106	8738
Increase or () decrease in year	-692	100	-592
	-8.3%	9.9%	-6.3%

Note: Chart on right is data for last 5 years



KenCom Public Safety Dispatch Center
Incoming Telephone Call Load Study
For the Month of March 2016

	Montgomery Police	Yorkville Police	Plano Police/Fire	Oswego Police	Millington Police	Kendall County Sheriff's Office	Fire Non Emerg	Police Non Emerg	9-1-1 Calls		Oswego Fire/EMS	B-K Fire/EMS	Sandwich Fire & EMS	KenCom Ext.	KenCom Admin	Daily Totals
									Landline	Cellular						
1	20	20	7	19	0	54	16	41	19	60	0	0	2	43	71	352
2	18	20	15	27	2	41	19	42	22	77	0	0	1	42	75	383
3	21	10	6	23	0	38	25	46	27	95	0	0	7	38	82	397
4	18	13	18	30	0	45	22	33	28	55	0	0	0	42	87	373
5	19	15	17	33	0	42	13	39	30	48	2	0	1	19	55	314
6	25	19	11	13	0	37	13	29	18	65	1	0	0	22	58	286
7	21	10	10	30	0	40	11	48	21	58	0	0	1	32	78	339
8	15	17	10	16	0	44	22	46	60	70	0	1	1	36	70	393
9	13	11	13	19	0	41	15	41	29	87	1	4	0	22	96	379
10	22	20	12	21	1	52	33	33	55	79	4	1	1	47	94	453
11	29	18	13	24	0	60	17	71	39	70	0	0	1	37	88	438
12	13	21	10	32	1	62	24	48	37	78	0	4	0	21	78	416
13	14	6	10	14	0	45	21	47	21	79	0	0	1	20	105	369
14	22	18	15	31	1	44	18	61	36	65	1	0	0	47	88	425
15	23	12	23	18	1	65	15	38	35	87	1	1	3	49	128	476
16	20	15	27	25	0	54	23	37	38	88	0	4	2	43	122	478
17	12	15	17	16	0	44	26	45	33	74	0	0	1	61	72	404
18	28	13	11	22	0	41	24	47	24	91	0	0	0	44	75	392
19	23	19	13	19	0	44	24	39	31	61	0	0	0	19	58	327
20	23	15	3	15	0	49	20	50	37	97	0	0	0	26	98	410
21	21	9	15	23	0	47	21	34	24	70	2	4	1	32	76	358
22	21	23	19	32	1	35	17	38	32	57	1	0	3	35	63	356
23	20	10	17	28	0	58	19	47	18	61	0	2	3	34	54	351
24	21	18	26	29	0	52	24	35	26	97	2	2	3	33	112	459
25	25	22	24	25	0	67	29	48	36	73	5	2	1	31	94	457
26	20	25	25	33	0	53	18	35	18	87	0	0	0	29	77	400
27	16	11	5	13	0	26	18	27	29	56	0	1	1	21	77	285
28	31	17	13	21	1	48	17	32	29	65	0	0	0	38	60	341
29	23	9	17	13	1	39	30	35	28	87	4	0	1	43	70	377
30	10	24	14	21	0	54	24	48	27	53	2	0	4	37	64	372
31	19	16	15	18	1	52	42	44	32	80	0	0	3	48	105	456
	626	491	451	703	10	1473	660	1304	939	2270	26	26	42	1091	2530	12642
%	5%	4%	4%	6%	0%	12%	5%	10%	7%	18%	0%	0%	0%	9%	20%	100%

Total calls for all departments 12642

Total 9-1-1 Calls 3209

Cell 9-1-1 Calls = 71%

of all 9-1-1 calls

KENDALL COUNTY CORONER

April 2016 Monthly Report

DATE	CASE NUMBER	TIME	NATURE	POST	TOX	LOCATION
Friday, April 01, 2016	1604093 *	6:25 PM	Natural	N	N	Residence
Saturday, April 02, 2016	1604094 *	6:50 PM	Natural	N	N	Nursing Home
Monday, April 04, 2016	1604095 *	12:30 AM	Natural	N	N	Residence
Thursday, March 31, 2016	1604096 *	4:55 AM	Natural	N	N	Assisted Living
Tuesday, April 05, 2016	1604097 *	9:18 PM	Natural	N	N	Residence
Friday, April 08, 2016	1604098 *	12:29 AM	Natural	N	N	Residence
Thursday, April 14, 2016	1604099	3:48 PM	Natural	N	N	Residence
Thursday, April 14, 2016	1604100 *	5:20 PM	Natural	N	N	Residence
Saturday, April 16, 2016	1604101 *	4:22 AM	Natural	N	N	Nursing Home
Tuesday, April 19, 2016	1604102	2:17 PM	Natural	N	N	Nursing Home
Wednesday, April 20, 2016	1604103 *	1:08 AM	Natural	N	N	Residence
Thursday, April 21, 2016	1604104	11:50 AM	Natural	N	N	Nursing Home
Friday, April 22, 2016	1604105	3:08 PM	Natural	N	N	Residence
Saturday, April 23, 2016	1604106 *	11:57 PM	Accident	N	Y	Roadway
Sunday, April 24, 2016	1604107 *	10:50 AM	Natural	N	N	Residence
Tuesday, April 26, 2016	1604108 *	5:30 PM	Natural	N	N	Residence
Tuesday, April 26, 2016	1604109 *	9:21 PM	Natural	N	N	Residence
Friday, April 29, 2016	1604110 *	3:25 AM	Natural	N	N	Residence
Saturday, April 30, 2016	1604111 *	3:45 PM	Natural	N	N	Residence

* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours 79%

Statistics:

FY 2016 Statistics		Stats for Same Period in FY 2015		Difference
2016 Total Deaths.....	111	Total Deaths.....	105	6%
Autopsies to Date.....	6	Autopsies....	6	100%
Toxicology Samples.	11	Toxicology Samples..	9	100%
Cremation Permits....	61	Cremation Permits...	63	-3%

Coroner's Office Personnel Update:

* Deputy Coroner Jacquie Purcell provided a presentation for the Health Careers Club at Oswego East High School on April 1, 2016.

* Deputy Coroner Jacquie Purcell provided an Intern Orientation for an Oswego Police Department Intern on April 8, 2016.

* Deputy Coroner Jacquie Purcell provided two presentations at Plano High School for the driver's education program on April 12 and April 13, 2016.

* Deputy Coroner Jacquie Purcell participated in the mock Prom Night Crash at Oswego High School on April 19, 2016.

* Coroner Ken Toftoy and Deputy Coroner Jim Detzler attended the IACO Spring Conference in Springfield, IL on April 18 through April 20, 2016.

* Deputy Coroner Jacquie Purcell provided two presentations to the Health Careers Classes at Indian Valley Vocational Center on April 26, 2016.

KENDALL COUNTY CORONER

March 2016 Monthly Report

DATE	CASE NUMBER	TIME	NATURE	POST	TOX	LOCATION
Tuesday, March 01, 2016	1603071 *	7:42 AM	Natural	N	N	Residence
Tuesday, March 01, 2016	1603072 *	8:53 PM	Natural	N	N	Residence
Tuesday, March 01, 2016	1603073 *	9:54 PM	Natural	N	N	Residence
Wednesday, March 02, 2016	1903074 *	12:32 AM	Natural	N	N	Nursing Home
Wednesday, March 02, 2016	1603075 *	9:10 PM	Natural	N	N	Residence
Friday, March 04, 2016	1603076 *	3:59 AM	Natural	N	N	Residence
Sunday, March 06, 2016	1603077 *	5:17 PM	Natural	N	N	Nursing Home
Monday, March 07, 2016	1603078 *	12:57 AM	Natural	N	N	Assisted Living
Thursday, March 10, 2016	1603079 *	5:20 AM	Natural	N	N	Nursing Home
Thursday, March 10, 2016	1603080 *	7:00 AM	Natural	N	N	Residence
Thursday, March 10, 2016	1603081 *	10:30 AM	Natural	N	N	Residence
Friday, March 11, 2016	1603082 *	10:30 AM	Natural	Y	Y	Residence
Saturday, March 12, 2016	1603083 *	1:24 AM	Natural	N	N	Residence
Tuesday, March 15, 2016	1603084 *	12:47 PM	Suicide	Y	N	Residence
Tuesday, March 15, 2016	1603085 *	10:02 PM	Natural	N	N	Residence
Friday, March 18, 2016	1603086 *	4:05 PM	Natural	N	N	Residence
Saturday, March 19, 2016	1603087 *	12:00 PM	Natural	N	N	Residence
Thursday, March 24, 2016	1603088 *	6:00 AM	Natural	N	N	Residence
Sunday, March 27, 2016	1603089 *	6:00 AM	Natural	N	N	Residence
Friday, March 25, 2016	1603090 *	8:30 PM	Natural	N	N	Nursing Home
Monday, March 28, 2016	1603091 *	8:06 PM	Natural	N	N	Residence
Wednesday, March 30, 2016	1603092 *	10:41 PM	Natural	N	N	Residence

* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours 82%

Statistics:

FY 2016 Statistics		Stats for Same Period In FY 2015		Difference
2016 Total Deaths.....	92	Total Deaths.....	75	23%
Autopsies to Date.....	6	Autopsies....	6	100%
Toxicology Samples..	10	Toxicology Samples..	7	100%
Cremation Permits....	53	Cremation Permits...	45	18%

Coroner's Office Personnel Update:

* Deputy Coroner Jacquie Purcell provided two presentations to the Law Enforcement Class at IVVC on March 9, 2016.

* Deputy Coroner Jacquie Purcell provided a presentation for Operation Impact at Oswego East High School on March 11, 2016.

Kendall County Emergency Management Agency

1102 Cornell Lane, Yorkville Illinois 60560

630-553-7500

Joseph T. Gillespie, Director

Tracy Page, Deputy Director

EMA Report

April 2016

1. Weather Spotter Seminar at Little Rock-Fox, 50 attendees registered
2. SNS Distribution Exercise Meeting
3. Grant Changes Conference Call
4. Illinois Rep Conference Call- Bimonthly
5. IPRA Core Planning Meeting- Mazon
6. Continued with siren testing on the first Tuesday morning of the month
7. Continued with STARCOM testing first Tuesday morning of the month
8. Continued with WSPY EAS testing first Tuesday morning of the month

KENDALL COUNTY SHERIFF'S OFFICE

MONTH-END REPORT



April

2016

OPERATIONS DIVISION

	April-15	April-16
POLICE SERVICES		
Calls for Service	620	712
Police Reports	365	306
Total Arrests	167	165
TRAFFIC SERVICES		
Traffic Contacts	904	661
Traffic Citations Issued	409	258
DUI Arrests	4	6
Zero Tolerance	0	1
TRAFFIC CRASH INVESTIGATIONS		
Property Damage	18	34
Personal Injury	5	5
Fatalities	0	0
TOTAL CRASH INVESTIGATIONS	23	39
VEHICLE USAGE		
Total Miles Driven by Sheriff's Office	62,771.00	62,454.00
Vehicle Maintenance Expenditures	\$5,487.09	\$2,353.14
Fuel Expenditures	\$9,361.69	\$8,140.06
Fuel Gallons Purchased	4,487	4,790
AUXILIARY DEPUTIES		
Training/Meeting Hours	22.5	28.75
Ride-A-Long Hours	5	10
Auxiliary Hours	5.5	19.5
TOTAL AUXILIARY HOURS	33	58.25
EVIDENCE/PROPERTY ROOM		
New Items into Property Room	131	142
Disposal Orders Processed	60	64
Items Disposed Of	3	2
DVD/VHS Copy Requests	38	40
Items Sent to Crime Lab for Processing	7	11
Items Processed by Evidence Custodian	1	2

Operations Continued	April-15	Apr-16
COURT SECURITY		
Entries	18,223	15,412
Items X-rayed	8,543	5,758
Bond Call	47	59
Contraband Refused	109	116
Arrests made at Courthouse	31	22
Kendall Prisoners	na	117
Other Prisoners	na	21

INVESTIGATIONS/COPS ACTIVITIES

Total Cases Assigned (Patrol/Invest)	23	26
Total Cases Closed (Patrol/Invest)	19	34
Total Current Open Cases (Patrol/Invest)	74	83
Community Policing Meetings/Presentations	13	19

CORRECTIONS DIVISION

	April-15	Apr-16
JAIL POPULATION		
New Intake Bookings	231	242
Inmates Released	246	222
Average Daily Population	109	104

JAIL MEALS

Number of Meals Prepared	9,043	8,755
Price Per Meal	\$1.07	\$1.05

INMATE TRANSPORTS

To and From Kendall County Courthouse	129	100
Other County Court Transports	1	7
Out of County Prisoner Pickups	38	40
To I.D.O.C	5	5
Medical/Dental Transports	5	7
Court ordered medical transports	na	0
Juvenile To and From Youth Homes/Courts	8	8
Federal Transports	na	6
TOTAL INMATE TRANSPORTS	186	173

OUT OF COUNTY HOUSING

Number of Inmates Housed for Other Jurisdictions	34	32
Amount Invoiced for Inmates Housed for Other Jurisdictions	\$31,020.00	\$34,500.00

	April-15	Apr-16
FEDERAL INMATES		
Number of Federal Inmates Housed	na	7
Amount Invoiced for Housing	na	\$15,750.00
Amount Invoiced for Court Transport	na	\$2,252.68
Amount Invoiced for Medical Transport	na	\$220.26

MEDICAL BILLING		
Medical Contractual Services	\$14,013.30	\$14,076.11
Prescriptions	\$3,795.55	\$5,183.92
Medical	\$167.77	\$252.88
Dental	\$136.60	\$79.20
Emergency Medical Services	\$0.00	\$0.00
Medical Supplies	\$83.78	\$0.00
TOTAL MEDICAL BILLING	\$18,197.00	\$19,592.11

Outstanding FTA Fees		
FTA Fees- Outstanding	na	\$150.00

Sex Offender / Violent Offenders Against Youth Registrations		
Sex Offender Registrations	14	12
Sex Offender - Address Verifications Completed	na	2
Sex Offender - Address Verification Attempted	16	3
Violent Offenders Against Youth Registrations	3	0
VOAY - Address Verification Completed	na	0
VOAY - Address Verification Attempted	na	0

RECORDS DIVISION

	April-15	Apr-16
SHERIFF SALES		
Sales Scheduled	65	43
Sales Cancelled	35	20
Sales Conducted	30	23

CIVIL PAPERWORK		
Papers Served	144	135

REPLEVINS/LEVY		
Replevin/Levy Scheduled	0	0
Replevin/Levy Conducted	0	0

	April-15	Apr-16
SUBPOENA/FOIA REQUESTS		
Accident Reports	46	37
Background Checks	54	27
Incidents	72	70
Subpoenas	1	4
Total Requests	173	138

WARRANTS

Total Warrants on File	4,448	1,783
New Warrants Issued	251	82
Total Warrants Served	132	115
Warrants Quashed	25	53

EVICCTIONS

Evictions Scheduled for Month	29	14
Evictions Cancelled	10	7
Evictions Conducted	19	7

FEEES

Civil Process Fees	\$9,148.83	\$7,174.00
Sheriff Sales Fees	\$19,800.00	\$13,800.00
Records Fees/Fingerprinting	\$265.00	\$240.00
Bond Processing Fees	\$1,305.40	\$1,597.65
Total Fees	\$30,519.23	\$22,811.65

KCSO TRAINING

	April-15	Apr-16
CORRECTIONS DIVISION		
NATURE OF TRAINING		
CERT Monthly Training		40
Sexual Harassment		41.25
Defensive Tactics		9
Communication Tactics		16
Web Based Training		69.5
Legal Issues in Todays Jail Training Program		16
Mental Health Training		280
Weapon Quals		36
Staff and Command		88
TOTAL HOURS		595.75

OPERATIONS DIVISION**NATURE OF TRAINING**

States Attorney Key Date Training	7.4
Staff and Command	88
Web Based Training	22
Sexual Harassment	45
40 Hour Instructor Development	40
Table Top Exercise	9
Arrest Warrant Service	16
Search and Seizure update	24
Defensive Tactics	108
ILEAS # way Instructor Course	40
Illinois Drug Recognition Expert	72
Master Firearms Apprenticeship	24
Key Date Training SAO	7.4
Stops and Tactics of Patrol Stops	32
Elderly Service Officer	40
Weapon Qualifications	135
TOTAL HOURS	709.8

COURT SECURITY**NATURE OF TRAINING**

Sexual Harassment	13.75
40 Hour Instructor Development	40
Defensive Tactics	3
Intro To Court Security	80
Web Based Training	1
TOTAL HOURS	137.75

CORRECTIONS/OPERATIONS COMBINED**NATURE OF TRAINING**

SRT	40
TOTAL HOURS	40

RECORDS DIVISION**NATURE OF TRAINING**

Sexual Harassment Training	12.25
New World Training Conference	24
Freedom of Information Act	3
TOTAL HOURS	39.25

AUXILIARY

PPCT	4
Railroad Safety and Oil Carriers	3.5
TOTAL HOURS	7.5



Kendall County

Office of the Sheriff



Dwight Baird, Sheriff
Kendall County Sheriff's Office
1102 Cornell Ln
Yorkville, Il 60560

May 3, 2016

Sheriff Baird,

I am pleased to recommend to you Consolidated Correctional Food Service for Kendall County Sheriff's Office inmate food services.

As you know we put out a request for proposals to provide inmate food services. We received four proposals back from Consolidated Correctional Food Service, Aramark, CBM Managed Services and ABL Management, Inc. The cost proposals from the four inmate food service providers are as follows;

- Consolidated Correctional Food Service was priced at \$1.33 per meal with an ADP of 109.
- Aramark was priced at \$1.44 per meal with an ADP of 109.
- CBM Managed Services was priced at \$1.48 per meal with an ADP of 109.
- ABL Management, Inc. was priced at \$1.68 per meal with an ADP of 109.

After reviewing the four proposals submitted, CBM and ABL were eliminated due to the high cost of the food service. Aramark and Consolidated Correctional Food Service both had very good proposals however; Aramark was \$0.11 per meal higher. This \$0.11 difference would cost approximately \$13,000 per year with an estimated ADP of 109 inmates.

By going with Consolidated Corrections Food Service, the potential savings for budget year 2016 will be \$47,000.00. The potential savings for budget year 2017 will be \$114,000.00.

I have checked references on Consolidated Correctional Food Service with several jails that are the approximate size of ours, within and outside the State of Illinois. The Jail Administrators and staff that I've talked with had excellent and positive comments about the company and said that Consolidated Correctional Food Service is willing to work with our agency on cost saving plans, keep inmate food services to the highest possible standards and work collectively with the office to meet our operational goals and objectives.

We will work with Consolidated Correctional Food Service to facilitate and expedite a smooth transition that it will work for us.

Consolidated Correctional Food Service has committed to work with the staff at the Kendall County Sheriff's Office and operate within our facilities policies and procedure and assists us in our ACA certification.

Commander S.D Jennings Ke4

Deputy J.T Commander Gillespie Ke7



APPENDIX B
AGREEMENT FOR FOOD SERVICES AT THE KENDALL
COUNTY JAIL

Now comes _____, hereinafter referred to as "Contractor," and also comes the County of Kendall Illinois and the Kendall County Sheriff's Office ("KCSO"), hereinafter collectively referred to as "County." County and Contractor do hereby enter into this Agreement to provide Food Services at the Kendall County Jail ("Facility") this _____ day of _____, 2016 ("Agreement"). Contractor shall provide meals at Facility upon terms and conditions as set forth herein.

RECITALS:

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government "may contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance"; and

WHEREAS, County seeks to obtain food services at the Facility ("Services") and, in compliance with proper statutory procedure, County submitted the Kendall County Sheriff's Office Request for Proposals to Provide Food Services for Kendall County Jail, dated _____, 2016, ("RFP"), seeking vendor proposals for these Services, a true and correct copy of which is attached as Exhibit A; and

WHEREAS, after receiving and reviewing all properly submitted proposals, including the proposal from Contractor, attached as Exhibit B, County determined Contractor was the lowest, responsible Vendor proposing services in the best interest of the County; and

WHEREAS, County and Contractor wish to enter into an agreement wherein Contractor will provide Services to Facility consistent with the terms of this Agreement and the RFP; and

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

1. RECITALS: The above recitals are incorporated as if fully restated herein.
2. RFP: The RFP from which this Agreement resulted is incorporated as if fully restated herein, including all appendices attached thereto. In the event of a conflict between the RFP and this Agreement, the Agreement governs.

3. **STATUTORY COMPLIANCE:** Contractor hereby agrees to furnish nutritious wholesome and palatable food to inmates and staff in accordance with this Agreement. The food service shall meet all current standards as established by:
 - A. The American Correctional Association,
 - B. The Food and Nutritional Board of the National Academy Science as prescribed for inmate, and
 - C. The State of Illinois.

4. **TERM:** The initial term of this Agreement shall be from the ____ day of _____ 2016 through and including the ____ day of _____, 2017. The parties may agree to renew this Agreement for up to two additional, consecutive, one-year terms. At the conclusion of this Agreement, the KCSO may extend the Agreement up to 120 calendar days for purposes of establishing a new contract or obtaining a new Contractor.

5. **PRICES:** Pricing shall be set at \$ ____ per meal for the first one year term of this Agreement.

6. **ANNUAL PRICE ADJUSTMENTS:** If the Agreement is extended for additional terms, the prices for those terms shall be as agreed to by parties and shall be set forth in writing, signed by both parties, prior to the start of the next contract term.

7. **PROMPT PAYMENT:** Contractor shall bill County approximately ten (10) business days after the end of the month in which services are rendered. Payment to Contractor will be made in accordance with the Local Government Prompt Payment Act. (50 ILCS 505/1).

8. **OPERATIONAL RESPONSIBILITIES**
 - A. **Services:** Contractor shall be responsible for the following services pursuant to the terms of this Agreement.
 - i. Contractor shall provide three meals per day, including one cold (breakfast) and two hot meals (lunch and dinner). Breakfast shall be served cold. The daily caloric content should average at least 2,400 calories.
 - ii. Meal delivery shall be set at a time mutually agreed upon between Contractor and Jail Administrator.
 - iii. All menus shall be reviewed and approved by the Contractor's Registered Dietitian prior to being prepared and served, and must be adjusted according to the recommended dietary allowances stated by the National Academy of Sciences, United States

Department of Agriculture, and the United States Department of Health and Human Services.

- iv. Contractor shall maintain detailed records of all meals served.
- v. Contractor will provide holiday meals on the following days: Christmas, Easter, Fourth of July, and Thanksgiving.
- vi. No food extenders or filler will be used.
- vii. Contractor must maintain and submit weekly documentation of menus as they are actually served to the Jail Administrator for informational purposes.
- viii. Therapeutic diets shall be available upon medical authorization. Specific diets shall be prepared and served to inmates according to the orders of the responsible health authority, including snacks for diabetic prisoners. Special diets for religious reasons shall be accommodated as directed by the policies of the Facility.
- ix. Contractor shall provide sack meals as requested.
- x. Contractor will not prepare or serve pork, ham, bacon or any similar product containing any pork.
- xi. Special meals for medical, religious, or safety issues are included in the Agreement pricing.
- xii. The Contractor shall furnish meals to KCSO Corrections employees who are on duty at the time of meal service. Employees will pay for their meals directly through County. Contractor will bill County for employee meals at the same rate as inmate meals and provided a count of employee meals under a mutually agreed upon system. Employee's meals should be of the same type as inmate meals, unless other accommodations are agreed to by both parties.
- xiii. Contractor employee meals shall be provided for by Contractor, at no cost to the County, and should be of the same type as inmate meals.
- xiv. Contractor will provide food and meals as necessary in coordinating a response to a community-wide emergency or natural disaster, if requested by KCSO to do so, and at a cost comparable to the rate set forth in this Agreement.
- xv. Upon request by Jail Administrator, but only up to twice every 12 months, in order to consume and rotate KCSO's emergency supplies, the Contractor will prepare and serve, at no charge to the County, food furnished by the KCSO and maintained as part of KCSO's emergency supplies. On these days, Contractor will compensate County for the cost of any meals provided to Contractor's employees at the rate of inmate meals. County employees will pay the County for their meals at the rate set by the

County for employee meals.

B. Food Preparation Standards:

- i. Contractor shall be responsible for all meals and insure that the entire food preparation, kitchen, kitchen restrooms, utensils, appliances, food service, and storage shall comply with all relevant standards and rules set by the Illinois Department of Public Health, Illinois Jail Standards, and American Correctional Association Standards.
- ii. Only USDA inspected and approved meats, poultry, eggs, and dairy products may be used.
- iii. Contractor will cause the food to be plated or trayed in an eye-pleasing manner.
- iv. Meals shall be prepared, cooked, and portioned by civilian labor provided by Contractor.
- v. Contractor shall keep utensils, equipment, kitchen, bathroom, and storage areas continuously clean and tidy, in a manner that satisfies the State Jail Inspector, American Correctional Association Standards, the Jail Administration, and the Kendall County Health Department.
- vi. Contractor shall obtain/possess any licenses and/or certificates required to furnish meals to adult inmates.
- vii. Contractor shall assure that the dietary operation is in compliance with the standards set by the American Correctional Association and the State Department of Corrections.
- viii. Contractor will obey all Federal, State, and local laws and ordinances regarding health, sanitation, and safety.

C. Employees/Inmate Labor

- i. Contractor will provide a list of employees and agents, identified by name, and title at the time this Agreement is executed. Contractor shall timely update that list throughout the term of the Agreement.
- ii. All inmate labor will be trained and carefully supervised by Contractor's employees.
- iii. Contractor's employees shall hold appropriate licenses and certifications required for this type of food service.
- iv. Contractor shall be responsible for any damage by its employees or agents, or damage done by inmate workers due to gross lack of training or supervision by Contractor, its employees or agents.

- D. Security:
- i. KCSO will at all times be responsible for the physical security of the Facility and the continuing security of the inmates.
 - ii. Contractor's employees and agents will be responsible for the security and control of their County issued keys and work tools. All tools, such as knives, peelers, etc., will be kept in a locked area when not in use. Contractor shall maintain a recorded inventory of all such items, and shall document any time an item is removed and returned to the locked area.
 - iii. Contractor's employees and agents will follow security procedures established by the KCSO and the County and will take direction from the KCSO correctional staff in an emergency situation.
- E. Grievances: Upon request of County, Contractor shall be responsible to answer and remedy, if appropriate, inmate grievances and complaints regarding food services.

9. EQUIPMENT AND FACILITIES

- A. Contractor shall provide, if needed, any equipment necessary for the transportation of products, supplies, and personnel to or from the Facility. Contractor shall furnish all supplies, commodities, and equipment not supplied by County, but which are necessary for the efficient, sanitary, and economically sound operation of the food services program outlined in the Agreement. This shall include all cleaning and paper supplies not provided by County.
- B. Contractor shall supply all food, seasonings, and ingredients for the food service and kitchen at Facility.
- C. County shall furnish cleaning supplies, pots, pans, kitchen equipment, and utensils identified in appendix B of the RFP.
- D. County will provide, install, maintain, repair, and permit the Contractors to use the Capital Equipment which the County placed within the Facility.
- E. Contractor must provide disposable utensils for all persons identified by County staff as having communicable disease. Disposable utensils, plates, cups, etc., are to be biodegradable or able to be recycled. Polystyrene is not acceptable.
- F. Contractor shall properly use and maintain all County equipment. Contractor will be responsible for repair of damaged equipment due to negligence or willful conduct of Contractor's employees or agents. The County will provide preventative maintenance and repair service on all

such termination, the Contractor shall be entitled to receive payment from the County for work completed prior to the termination date, but shall not be responsible for any additional costs, damages, and/or fees. In the event that this Agreement is terminated due to Contractor's default, the County shall be entitled to purchase substitute items and/or services elsewhere and charge the Contractor for any or all losses incurred, including attorney's fees and expenses. The Contractor will be deemed to have defaulted upon its failure to provide services consistent with, and as required by this Agreement.

Contractor shall notify County immediately of any change in its status resulting from any of the following: (a) Contractor is acquired by a non-affiliated party; (b) Contractor becomes insolvent; (c) Contractor, voluntarily or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; or (d) Contractor ceases to conduct its operations in normal course of business. County shall have the option to terminate its contract with Contractor immediately on written notice based on any such change in status. For the purposes of this Agreement, a non-affiliated party shall mean any corporation, limited liability company or any other person that is not controlling, controlled by, or under common control with the Contractor.

12. WARRANTIES. All services to be undertaken by Contractor shall be carried out by competent and properly trained personnel of Contractor to the highest standards and to the satisfaction of County. All services, materials, and components shall conform to relevant manufactures' and equipment suppliers' specifications, and all equipments shall be obtained from original manufactures or suppliers approved by County. No warranties implied or explicit may be waived or denied.
13. ASSIGNMENT. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
14. FORCE MAJEURE. Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event.

The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

15. BACKGROUND CHECKS/SECURITY. Contractor shall exercise general and overall control of its officers, employees and agents. Contractor agrees that no one shall be assigned to perform work at the Facility on behalf of Contractor, Contractor's consultants, subcontractors and their respective officers, employees, agents and assigns unless KCSO has completed a criminal background investigation for each individual. In the event that the individual's criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, Contractor agrees that the individual shall not be assigned to perform work on or at the Facility absent prior written consent from County and KCSO. County, at any time, for any reason and in County's sole discretion, may require Contractor and/or Contractor's employees, consultants, and/or subcontractors to remove any individual from performing any further work under this Agreement.

Contractor understands, and agrees, that any person who takes into, or out of, or attempts to take into, or out of, the Facility, or the grounds belonging to or adjacent to the Facility, any item not specifically authorized by the Facility, such as contraband, shall be prosecuted. All persons, including Contractor's employees, agents, and visitors, entering the Facility are subject to routine searches of their persons, vehicles, property and/or packages at anytime without prior notice. Contraband shall include, but not be limited to, any dangerous drug, narcotic drug, intoxicating liquor, deadly weapon, dangerous instrument, ammunition, explosive or any other article whose use of or possession of would endanger the safety, security or preservation of order in a correctional facility or any persons therein. Contractor further agrees that it shall notify KCSO personnel of the loss or breakage of any tools and equipment while within the Facility.

16. HOLD HARMLESS / INDEMNIFICATION. Contractor will hold harmless and indemnify the County and the Kendall County Public Building Commission, together with their respective officials, officers, employees, including their past, present, and future board members, elected officials and agents with counsel of the County's own choosing, against all liabilities, claims, suits, demands, proceedings, and actions for any loss or damage, including reasonable attorneys' fees and other costs of litigation, caused or necessitated solely by the negligent, reckless, intentional, or deliberately indifferent conduct of Contractor, its employees, and agents, Pursuant to Illinois law, 55 ILCS 5/3-9005, any attorney representing the County, under this paragraph, must be approved by the Kendall County State's Attorney and appointed a Special Assistant State's Attorney. County's and the

Kendall County Public Building Commission's participation in their defense shall not remove Contractor's duty to indemnify, defend, and hold County and the Kendall County Public Building Commission harmless, as set forth above.

17. INSURANCE. Contractor will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to County. Before starting work hereunder, Contractor shall deposit with County certificates evidencing the insurance it is to provide hereunder: (a) Worker's Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer's comprehensive general liability insurance for both personal injury and property damage in the minimum amount of \$1,000,000 for each accident and \$2,000,000 aggregate per project, (c) Comprehensive business automobile liability insurance in the minimum amount of \$1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of \$5,000,000 per occurrence and \$5,000,000 aggregate, (e) Professional liability insurance in the minimum amount of \$1,000,000 combined single limit. County, and the Kendall County Public Building Commission shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to the general liability, business auto liability and excess liability insurance. Further, the general liability and workers' compensation policies must include a waiver of subrogation in favor of County and the Kendall County Public Building Commission. County and the Kendall County Public Building Commission shall also be designated as certificate holders.
18. PRISON RAPE ELIMINATION ACT OF 2003 (PREA). Contractor will comply with PREA, applicable PREA standards, and the KCSO policies related to PREA for preventing, detecting, monitoring, investigating, and eradicating any form of sexual abuse within Facility. Contractor acknowledges that, in addition to self-monitoring, KCSO may conduct announced or unannounced monitoring to include on-site monitoring.
19. REMEDIES. In any action with respect to this Agreement, the parties are free to pursue any legal remedies at law or in equity. If County is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Agreement, and by reason thereof, County is required to use the services of an attorney, then County shall be entitled to reasonable attorneys' fees, court costs, expenses and expert witness fees incurred by County pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.
20. INDEPENDENT CONTRACTOR RELATIONSHIP. It is understood and agreed that Contractor is an independent contractor and is not an employee of, partner of,

agent of, or in a joint venture with County. Contractor understands and agrees that Contractor is solely responsible for paying all wages, benefits and any other compensation due and owing to Contractor's officers, employees, and agents for the performance of services set forth in the Agreement. Contractor further understands and agrees that Contractor is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for Contractor's officers, employees, and/or agents who perform services as set forth in the Agreement. Contractor also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of Contractor, Contractor's officers, employees and agents and agrees that County is not responsible for providing any insurance coverage for the benefit of Contractor, Contractor's officers, employees and agents. Contractor hereby agrees to defend with counsel of County's own choosing, indemnify and waive any right to recover alleged damages, penalties, interest, fees (including attorneys' fees), and/or costs from County, its board members, officials, employees, insurers, and agents for any alleged injuries that Contractor, its officers, employees and/or agents may sustain while performing services under the Agreement.

21. CERTIFICATION. Contractor certifies that Contractor, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act)

Contractor further certifies by signing the Contract documents that Contractor, its parent companies, subsidiaries, and affiliates have not been convicted of, or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; and has not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that Officer's or employee's official capacity. Nor has Contractor made admission of guilt of such conduct which is a matter of record, nor has any official, officer, agent, or employee of the company been so convicted nor made such an admission

22. PROTECTION OF WORK AND CLEAN-UP. The Contractor shall be responsible for the protection of all work (including, but not limited to, all work performed by Contractor and all subcontractors) and shall at Contractor's own expense replace damaged or lost materials or repair damaged parts of the work, and the Contractor shall be liable therefore. Contractor and subcontractors shall take all risks from floods and casualties, and shall make no claim for damages for delay from such causes. The Contractor and subcontractors may, however, be allowed a reasonable

extension of time on account of such delays, subject to the conditions herein before specified. The Contractor shall remove from the vicinity of the Facility all surplus material or equipment belonging to Contractor and subcontractors. within a reasonable time or as directed by the County.

23. NON-DISCRIMINATION. Contractor, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.
24. AUTHORITY TO EXECUTE AGREEMENT. County and Contractor each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.
25. CHOICE OF LAW AND VENUE. This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.
26. TAXES. Contractor acknowledges that County is exempt from federal excise and transportation taxes. County is also exempt from payment of Illinois Sales Tax. KENDALL COUNTY TAX EXEMPTION IDENTIFICATION NUMBER: xxxxxx. The County agrees to notify Contractor promptly in the event of a change in its tax-exempt status.
27. ENTIRE AGREEMENT. This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.
28. COUNTERPARTS. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers on the above date.

The vendor TBA

Date

COUNTY OF KENDALL, ILLINOIS

Kendall County Board Chairman

Date

Kendall County Clerk

Date

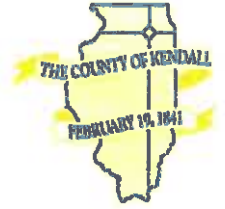
Kendall County Sheriff

Date



Kendall County

Office of the Sheriff



INTEROFFICE MEMORANDUM

TO: COUNTY BOARD
FROM: DWIGHT BAIRD, SHERIFF
SUBJECT: HIDTA GRANT AUTHORIZATION RELEASE, GRANT #G16CH0002A
DATE: MAY 4, 2016
CC:

Attached is the grant award letter for the High Intensity Drug Trafficking Area (HIDTA) grant G16CH0002A awarding \$713,305.00 to Chicago HIDTA for FY 2016. I am requesting the County Board approve the grant award monies to be released for allowable HIDTA expenditures. The HIDTA Board would then vote to approve expenditures up to the amount of the award; these expenditures would be reimbursed to Kendall County by the HIDTA Program. This program has been in place for several years and Kendall County receives 1% of the grant award for this service in addition to financial support for our local drug enforcement unit.



March 7, 2016

Sheriff Dwight A. Baird
Kendall County Sheriff's Office
1102 Cornell Lane
Yorkville, IL 60560

Dear Sheriff Baird:

We are pleased to inform you that your request for funding from the High Intensity Drug Trafficking Areas (HIDTA) Program has been approved, and a grant (Grant Number G16CH0002A) has been awarded in the amount of \$713,305.00. This grant will support initiatives designed to implement the Strategy proposed by the Executive Board of the Chicago HIDTA and approved by the Office of National Drug Control Policy (ONDCP).

The original Grant Agreement, including certain Special Conditions, is enclosed. By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed Grant Conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to these terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.

If you accept this award, please sign both the Grant Agreement and the Grant Conditions and return a copy to:

Finance Unit
National HIDTA Assistance Center
11200 NW 20th Street, Suite 100
Miami, FL 33172
(305) 715-7600
Or via email to your respective NHAC accountant.

Please keep the original copy of the Grant Agreement and Grant Conditions for your file. If you have any questions pertaining to this grant award, please contact me at (202) 395-4868.

Sincerely,

Michael K. Gottlieb

Michael K. Gottlieb
National HIDTA Director

Executive Office of the President Office of National Drug Control Policy		Grant Agreement	
1. Recipient Name and Address Kendall County Sheriff's Office 1102 Cornell Lane Yorkville, IL 60560		4. Award Number (FAIN): G16CH0002A	
		5. Period of Performance: From 01/01/2016 to 12/31/2017	
2. Total Amount of the Federal Funds Obligated: \$713,305.00	6. Federal Award Date: March 7, 2016	7. Action: Initial	
2A. Budget Approved by the Federal Awarding Agency \$713,305.00	8. Supplement Number		
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>	9. Previous Award Amount:		
3A. Project Title <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>	10. Amount of Federal Funds Obligated by this Action: \$713,305.00		
	11. Total Amount of Federal Award: \$713,305.00		
12. This Grant is non-R&D and approved subject to such conditions or limitations as are set forth on the attached seven pages.			
13. Statutory Authority for Grant: <i>Public Law 114-113</i>			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb National HIDTA Director Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Sheriff Dwight A. Baird Kendall County Sheriff's Office	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 361779440 EIN: 1366006598A2		19. HIDTA AWARD <i>OND1070DB1617XX OND6113</i> <i>OND2000000000 OC 410001</i>	

GRANT CONDITIONS

A. General Terms and Conditions

1. This award is subject to The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the “Part 200 Uniform Requirements”), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this 2016 award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

For more information on the Part 200 Uniform Requirements, see <https://cfo.gov/cofar/>. For specific, award-related questions, recipients should contact ONDCP promptly for clarification.

2. This award is subject to the following additional regulations and requirements:
 - 28 CFR Part 69 – “New Restrictions on Lobbying”
 - 2 CFR Part 25 – “Universal Identifier and System of Award Management”
 - Conflict of Interest and Mandatory Disclosure Requirements, set out in paragraph 7 of these terms and conditions
 - Non-profit Certifications (when applicable)
3. Audits conducted pursuant to 2 CFR Part 200, Subpart F, “Audit Requirements” must be submitted no later than 9 months after the close of the grantee’s audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.
4. Recipients are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out.
5. The recipient gives ONDCP or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
6. Recipients of HIDTA funds are not agents of ONDCP. Accordingly, the grantee, its fiscal agent (s), employees, contractors, as well as state, local, and Federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
7. These general terms and conditions as well as archives of previous versions of the general terms and conditions are available online at www.whitehouse.gov/ondcp/grants.
8. Conflict of Interest and Mandatory Disclosures

A. Conflict of Interest Requirements

As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. Recipients must disclose in writing any potential conflict of interest to an ONDCP Program Officer; recipients that are pass-through entities must require disclosure from subrecipients or contractors. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to sub-awards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

B. Mandatory Disclosure Requirement

As a non-Federal entity, you must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII "Award Term and Condition for Recipient Integrity and Performance Matters," are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 "Remedies for Noncompliance".

9. **FFATA / DATA Act Compliance.** Each applicant is required to (i) Be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant grantee information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
10. Subawards are authorized under this grant award. Subawards must be monitored by the award recipient as outlined in 2 CFR 200.331.

11. Recipients must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
12. As specified in the HIDTA Program Policy and Budget Guidance, recipient must:
 - a) Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c) Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
 - d) Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e) Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the recipient designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Recipient Integrity and Performance Matters

Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain and report current information to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition (below). This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent 5 year period; and
- c. Is one of the following:

- (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition (below);
- (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
- (3) An administrative proceeding, as defined in paragraph 5 of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
 - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent 5 year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

- (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

C. Program Specific Terms and Conditions

The following special conditions are incorporated into each award document.

1. This grant is awarded for above program. Variation from the description of activities approved by ONDCP and/or from the budget attached to this letter must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be made available for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA Program funds for confidential expenditures; i.e., the purchase of information, evidence, and services for undercover operations. Those procedures are described in Section 6 of the HIDTA Program Policy and Budget Guidance.
6. Property acquired with these HIDTA grant funds is to be used for activities of the Chicago HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, this equipment must be made available to the HIDTA's Executive Board for use by other HIDTA participants.
7. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

D. Federal Award Performance Goals

1. All entities that receive funds from this award are responsible for achieving performance goals established in the HIDTA Performance Management Process (PMP) and approved by the HIDTA's Executive Board and ONDCP.
2. All entities that receive funds from this award must report progress in achieving performance goals at least quarterly using the PMP.

See also Section A. 4 regarding Federal Financial Reports.

E. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (www.dpm.psc.gov).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be Federal Deposit Insurance Corporation (FDIC) insured. The account must be interest bearing.

3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns*:

Routing Number: 021030004

Account number: 75010501

**Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer
Division New York, NY**

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: “The Department of Health and Human Services.”

Mail Check to Treasury approved lockbox:

HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)**

Any additional information/instructions may be found on the PMS Web site at <http://www.dpm.psc.gov/>.

4. The grantee or subgrantee may keep interest amounts up to \$500 per year for administrative purposes.

RECIPIENT ACCEPTANCE OF GRANT CONDITIONS

Organization: Kendall County Sheriff's Office

Signature: _____

Date: _____

Name: Dwight A. Baird

Initiative Cash by HIDTA

FY 2016

Awarded Budget (as approved by ONDCP)

HIDTA	Agency Name	Initiative	Cash	Type	Grant
Chicago	Kendall County Sheriff's Office	Resource Initiative	713,305.00	Support	G16CH0002A
	Agency Total : Kendall County Sheriff's Office		713,305.00		
Total			713,305.00		

Budget Detail

2016 - Chicago

Initiative - Resource Initiative

Award Recipient - Kendall County Sheriff's Office (G16CH0002A)

Resource Recipient - Kendall County Sheriff's Office

Indirect Cost: 0.0%

Awarded Budget (as approved by ONDCP)		\$713,305.00
Facilities	Quantity	Amount
Lease	1	\$450,204.00
Support		\$83,684.00
Utilities		\$62,600.00
Total Facilities		\$596,488.00
Services	Quantity	Amount
Communications - data lines		\$9,518.00
Communications - office phones		\$11,400.00
Contractor - Specialist	1	\$60,000.00
Insurance		\$16,000.00
Service contracts		\$2,760.00
Total Services		\$99,678.00
Supplies	Quantity	Amount
Office		\$10,000.00
Total Supplies		\$10,000.00
Other	Quantity	Amount
Administrative costs		\$7,139.00
Total Other		\$7,139.00
Total Budget		\$713,305.00