

**COUNTY OF KENDALL, ILLINOIS**  
**PUBLIC SAFETY COMMITTEE**  
**Monday, May 9, 2016**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

**Committee Members Present**: John Purcell – yes, Scott Gryder – here, Matthew Prochaska – here.  
**With three members present voting aye, a quorum was determined to conduct business.**

**Others Present**: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, EMA Director Deputy Commander Joe Gillespie, Jim Smiley

**Approval of the Agenda** – Member Gryder made a motion to approve the agenda, second by Member Purcell. **With three members present in agreement, the motion carried.**

*Member Davidson entered the meeting at 5:34p.m.*

**Approval of Minutes** – Member Gryder made a motion to approve the March 14, 2016 meeting minutes, second by Member Purcell. **With 4 members present in agreement, the motion carried.**

**Public Comment** – None

*Member Gilmour entered the meeting at 5:36 p.m.*

**KenCom Report** – As submitted

Member Purcell stated that he was told there were some challenges for KenCom to receive calls from the southeast portion of the County in recent months. Sheriff Baird reported that there was an issue with the 911 lines, and said that the call was answered, but did not go directly to KenCom, but was routed to Grundy County Communications. Member Purcell voiced his concern about the response time for a Kendall County call being routed to Grundy County, and then being transferred back to KenCom. Member Gilmour will discuss at the next KenCom Executive Committee meeting, and report back to the Public Safety committee.

**Coroner's Report** – As submitted

**EMA Report** – Director Gillespie reported that EMA participated in the following:

1. Held a Weather Spotter Seminar at Little Rock-Fox /fire District, 50 attendees registered/attending
2. Participated with the County Health Department in the Strategic National Stockpile Distribution Exercise Meeting in April. Director Gillespie reported that the Health Department is holding a full scale exercise on June 15, 2016 where they will be conducting a

drive-through exercise between 10:00a.m.-noon, where they will be distributing, and also using volunteers to drive through as anthrax victims. The Sheriff's office and EMA will be participating.

3. Participated in a state-wide Grant Changes Conference Call
4. Participated in Illinois Rep Conference Call: Bi-monthly
5. Participated in the monthly Illinois Plan Radiological Accidents (IPRA) Core Planning meetings held in Mazon. Director Gillespie stated that they are involved in the rewriting of the plan for the County and the State.
6. Continued with siren testing on the first Tuesday morning of the month
7. Continued with STARCOM testing first Tuesday morning of the month
8. Continued with WSPY EAS testing first Tuesday morning of the month

### **Sheriff's Report**

- **OPERATIONS DIVISION** – Chief Deputy Koster reported the following statistics for the month of April:

#### **Police Services**

712 Calls for Service                      306 Police Reports                      165 Arrests

#### **Traffic Services**

661 Traffic Contacts                      258 Traffic Citations Issued  
6 DUI Arrests                              1 Zero Tolerance

#### **Traffic Crash Investigations** - 39 *Total Crash Investigations*

34 Property Damage                      5 Personal Injury Accidents                      0 Fatalities

#### **Vehicle Usage**

62,454.00 Total Miles Driven                      \$2,353.14 Vehicle Maintenance Expenditures  
\$8,140.06 Fuel Expenditures                      4,790 Fuel Gallons Purchased

#### **Auxiliary Deputies** – 58.25 *Total Auxiliary Hours*

28.75 Training/Meeting Hours                      10 Ride-A-Long Hours  
19.5 Auxiliary Hours

#### **Evidence/Property Room**

142 New Items into Property Room                      64 Disposal Orders Processed  
2 Items Disposed of                      40 DVD/VHS Copy Requests  
11 Items Sent to Crime Lab                      2 Items Processed by Evidence Custodian

**Court Security Division**

15,412 Entries  
59 Bond Calls  
22 Arrests made at Courthouse  
21 Other Prisoners  
5,758 Items X-Rayed  
116 Items of Contraband Refused  
117 Kendall Prisoners

**Investigations/COPS Activities**

26 Total Cases Assigned (Patrol/Invest)  
83 Current Open Cases (Patrol/Invest)  
34 Total Cases Closed (Patrol/Invest)  
19 Community Policing Meetings/Presentations

Chief Deputy Koster reported about a recent armed robbery in the Village of Oswego in which one of the new initiatives implemented in the Sheriff’s office was used to apprehend the alleged criminal. Chief Koster stated that through the Sheriff’s Office increased presence on social media area, and through the information that was posted on social media, they were able to garner leads on a suspect. Once they had the leads and were able to verify that there was a suspect, they used their access to the U.S. Marshalls assets to track cellphone signals, the suspect was arrested in Arizona just a few days later. Chief Koster said that if it were not for the new push into social media, and Sheriff Baird’s desire to participate in the U. S. Marshalls task force, there was great culmination of those initiatives working together to solve this crime in such a short time.

**Elderly Service Deputy/Program** - Sheriff Baird also reported on the Elderly Service Deputy, and how they are establishing relationships and building trust with the elderly, and integrating into the community with talks on common crimes that occur in the county. Sheriff Baird said that this program just began, and will take a few months before they can measure the effectiveness of the program.

**CORRECTIONS DIVISION** – Undersheriff Martin provided the following statistics for the month of April:

**Jail Population**

242 New Intake Bookings      222 Inmates Released      104 Average Daily Pop

**Food Service/Medical Management**

8,755 meals prepared at \$1.05 per meal      Total medical billing \$19,592.11

**Inmate Transports** - 173 Total Inmate Transports

100 To/From County Courthouse      7 Other County Court Transports  
40 Out of County Prisoner Pickups      5 to I.D.O.C.  
7 Medical/Dental Transports      0 Court Ordered Medical Transport  
6 Federal Transports      8 Juvenile To/From Youth Homes/Courts

**Out of County Housing**

32 Inmates Housed/Other Jurisdictions      \$34,500.00 Invoiced/Other Jurisdictions

**Federal Inmates**

7 Federal Inmates Housed      \$15,750.00 Invoiced for Housing  
\$2,252.68 Invoiced for Court Transport      \$220.26 Invoiced for Medical Transport

**Outstanding FTA Fees** \$150.00

**Civil Process Move** - Undersheriff Martin reported that the Civil Process section moved into their new location in the Courthouse recently, near the Jury Assembly room. Undersheriff Martin said the larger area will allow for more efficient customer service.

**Sex Offender/Violent Offenders Against Youth Registrations**

12 Sex Offender Registrations	2 SO Verifications Completed
0 Violent Offenders Against Youth Registrations	3 SOV Attempted
0 Violent Offenders Address Verification Completed	0 VOAY Verification Attempted

➤ **RECORDS DIVISION** – Undersheriff Martin provided statistics for the month of April:

**Sheriff Sales**

43 Sales Scheduled	20 Sales Cancelled	23 Sales Conducted
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**Civil Paperwork**

135 Papers Served	0 Replevins	138 Subpoena/FOIA Requests
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**Warrants**

1,783 on file	82 New Warrants Issued
115 Warrants Served	53 Warrants Quashed

**Evictions**

14 Scheduled	7 Cancelled	7 Conducted
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**Fees** - Total \$22,811.65 received April 2016

\$7,174.00 Civil Process	\$13,800.00 Sheriff Sales
\$240.00 Records/Fingerprinting	\$1,597.65 Bond Processing

**KSCO TRAINING** April Training All Divisions: 1530.05 Hours

**Corrections Division** – 595.75 Total Hours (CERT Monthly Training, Sexual Harassment, Defensive Tactics, Communication Tactics, Web Based Training, Legal Issues in Today’s Jail Training Program, Mental Health Training, Weapon Quals, Staff and Command)

**Operations Division** – 709.8 Total Hours (Staff & Command, Web Based Training, Sexual Harassment, 40 Instructor Development, Table Top Exercise, Arrest Warrant Service, Search & Seizure Update, Defense Tactics, ILEAS # Way Instructor Course, IL Drug Recognition Expert, Master Firearms Apprenticeship, Key Date Training SAO, Stops & Tactics of Patrol Stops, Elderly Service Officer, Weapon Qualifications)

**Court Security** – 137.75 Total Hours (Sexual Harassment, 40 Hour Instructor Development, Defensive Tactics, Intro to Court Security, Web Based Training)

**Corrections/Operations Combined** – 40 Total Hours (SRT)

**Records Division** – 39.25 Total Hours (Sexual Harassment Training, New World Training Conference, Freedom of Information Act)

**Auxiliary** – 7.5 Total Hours (PPCT, Railroad Safety and Oil Carriers)

### **Old Business**

- *Approval of Food Service Contract* – Member Gilmour made a motion to forward the Approval of the Food Service Contract with Consolidated Correctional Food Service to the County Board for approval, second by Member Davidson.

Sheriff Baird stated that Aramark and Consolidated were the two lowest bidders. Sheriff Baird said the Corrections staff reviewed each contract, and checked with all references and were recommending Consolidated for a one-year contract. Sheriff Baird reviewed the highlights of each bid, that costs for each vendor, and said that if they began the contract with Consolidated in July 2016, they could see a potential budget savings of approximately \$40K this year, and approximately \$100K in 2017.

Sheriff Baird said that if approved by the Sheriff's Office, Consolidated offers two programs for the inmates that Aramark doesn't offer. The *In-to-Work program* would allow inmates to take classes on learning to work in the food service industry that would give them an employable skill when they are released, and the *Fresh-to-Favorites program* which is a tool that could be used by the correctional deputies that would allow inmates that behave appropriately, to purchase items such as pizza, hot wings, etc. as an incentive to continue with appropriate behavior. **With all members voting aye, the motion passed.**

### **New Business**

- *Bike Patrol* – Chief Deputy Koster informed the committee that the Motorcycle Unit has been decommissioned. Chief Koster stated that in an effort to provide an increased community presence, the Sheriff's Office desired to commission a Bike Patrol. Chief Koster stated that the Bike Patrol would increase community contact, allow access where squads could not go, and allow for a greater community presence by being involved in local events. Chief Koster stated there would be a reduction in maintenance and training costs compared to a squad patrol.

Chief Koster estimated start-up costs for the unit of four bikes and four officers, including all training and equipment, as well as maintenance costs at approximately \$8,500 for the first year. The estimated cost for following years would be approximately \$1,000. per year. **There was consensus by the committee that this would be a good program to implement as long as it could be done within the current budget.**

- *FY16 HIDTA Grant Award* – Sheriff Baird briefly explained the grant award to the committee. Member Purcell made a motion to forward to the County Board for approval, second by Member Gryder. **With all members voting aye, the motion carried.**

**Executive Session** – None needed

**Public Comment** – None

**Action Items for County Board**

- *Approval of Food Service Contract with Consolidated Correctional Food Service*
- *Approval of the FY16 HIDTA Grant Award*

**Adjournment** – Member Gryder made a motion, second by Member Purcell to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:38p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary