

**COUNTY OF KENDALL, ILLINOIS**  
**PUBLIC SAFETY COMMITTEE**  
**Monday, August 8, 2016**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 5:30p.m. and led the Pledge of Allegiance.

**Committee Members Present**: Members Prochaska, Gilmour and Purcell were present. **With three members present voting aye, a quorum was determined to conduct business.** Member Davidson arrived at 5:34pm and Member Gryder arrived at 5:43pm.

**Others Present**: Sheriff Dwight Baird, County Administrator Jeff Wilkins, Undersheriff Harold Martin, EMA Director Joe Gillespie, Facilities Director Jim Smiley

**Approval of the Agenda** – Member Gilmour made a motion to approve the agenda, second by Member Prochaska. **With three members present in agreement, the motion carried.**

**Approval of Minutes** – Member Gilmour made a motion to approve the June 13, 2016 meeting minutes, second by Member Purcell. **With four members present in agreement, the motion carried.**

**Public Comment** – None

**KenCom Report** – Written report provided. Member Purcell commented on the Montgomery PD call spikes in July 2015 and July 2016. Member Gilmour offered to inquire and report back to the Committee.

**Coroner's Report** – Written report provided.

**EMA Report** – Director Gillespie reviewed the written reported provided. He described the STARCOM interoperable radio system. He explained \$5,000 additional grant dollars will be provided by ILEA this year.

**Sheriff's Report** – Written report provided. Sheriff Baird introduced Commander Mike Peters and explained that many of the duties of former Chief Deputy Koster will be assigned to Cdr. Peters and Deputy Commander Mike Langston.

Undersheriff Martin reported the consolidated food service vendor started July 7 and total all-inclusive cost was \$1.27 per meal. He explained October would be the earliest month to receive inmates from Cook County. He also explained that prescription expenditures are dependent on medical conditions of the inmates.

Sheriff Baird explained he continues to provide inmate work crews depending on staff availability and level of requests. He further explained that the overtime and vehicle maintenance budgets are lower year to date compared to prior year.

**Old Business** - None

**New Business**

- ❖ *Civil Process Hours - Memo also provided.*

County Board ordinance sets the hours of the Sheriff's office to be 8AM to 4:30PM. Request is to specifically reduce the hours of the Civil Process area in the Courthouse to reduce daily overtime. Committee members discussed. Some members expressed concern of consistency with office hours of other offices in the courthouse and public perception. The Sheriff offered to have his staff analyze the filings between 4pm and 4:30pm and report back to the Committee.

**Executive Session** – None

**Public Comment** – None

**Action Items for County Board** - None

**Adjournment** – Member Gryder made a motion, second by Member Gilmour to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:23 p.m.**

Respectfully Submitted,

Jeff Wilkins  
County Administrator