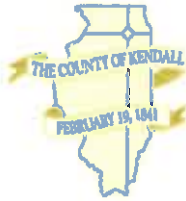


**COUNTY OF KENDALL, ILLINOIS  
PUBLIC SAFETY COMMITTEE**



**County Office Building  
County Board Rooms 209-210  
111 W. Fox Street, Yorkville IL**

**Monday, October 17, 2016 – 5:30 p.m.**

**Meeting Agenda**

- 1. Pledge of Allegiance to the American Flag**
- 2. Roll Call:** Matthew Prochaska (Chair), Scott Gryder (Vice Chair), Bob Davidson, Judy Gilmour, John Purcell
- 3. Approval of the Agenda**
- 4. Approval of the September 12, 2016 Meeting Minutes**
- 5. Public Comment**
- 6. Ken Com Report**
- 7. Coroner's Report**
- 8. EMA Report**
- 9. Sheriff's Report**
  - a. Operations Division**
  - b. Corrections Division**
  - c. Records Division**
- 10. Old Business**
  - ❖ *Civil Process Hours*
  - ❖ *Select 4 Hire – IPMG Integrity Testing*
- 11. New Business**
- 12. Executive Session**
- 13. Public Comment**
- 14. Adjournment**

**COUNTY OF KENDALL, ILLINOIS**  
**PUBLIC SAFETY COMMITTEE**  
**Monday, September 12, 2016**  
**Meeting Minutes**

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order and led the Pledge of Allegiance at 5:30p.m.

**Roll Call:** Members Prochaska, Gilmour and Davidson were present. **With three members present voting aye, a quorum was determined to conduct business.**

Committee Members Absent: Scott Gryder

**Others Present:** Undersheriff Harold Martin, Commander Mike Peters, EMA Director Joe Gillespie, Facilities Director Jim Smiley, County Administrator Jeff Wilkins

**Approval of the Agenda** – Member Gilmour made a motion to approve the agenda, second by Member Davidson. **With three members present in agreement, the motion carried.**

**Approval of Minutes** – Member Gilmour made a motion to approve the August 8, 2016 meeting minutes, second by Member Davidson. **With three members present in agreement, the motion carried.**

*Member Purcell arrived at 5:38p.m*

**Public Comment** – None

**KenCom Report** – Written report provided.

Member Gilmour reported that KenCom and the Oswego Police received the Rush Copley Cardiac Run of the Year Award, which reviews all 911 centers and how quickly the 911 dispatchers, the police and fire districts. There is a quarterly award and a yearly award.

Discussion on the increase in the number of calls to KenCom, if there is an increase in the number of non-emergency calls (811, 611 and other types of calls) to KenCom that have resulted in an eight percent increase for the last two months. Member Purcell asked why the calls have increased in the last two months. Member Gilmour was told that it could be weather, more accidents, youth that are out of school, noise complaints and emergencies, and said there are any numbers of events that would cause the increase in calls. Member Gilmour will further discuss the issue with KenCom leadership and report at a future meeting.

**Coroner's Report** – Written report provided.

**EMA Report** – Director Gillespie reviewed the written reported provided. Director Gillespie said that they have submitted their grant application for this year to the State. Director Gillespie said they also updated the County Emergency Management Plan and submitted it to the State.

**Sheriff 's Report** – Written report provided.

**Old Business** - None

**New Business**

- ❖ *RFP for Video Visitation* – Director Gillespie briefed the committee on the RFP for Video Visitation, explained how the system would work. Member Purcell made a motion to forward the RFP for Video Visitation to the Committee of the Whole for further discussion, second by Member Gilmour. **With four members voting aye, the motion carried.**
- ❖ *Civil Process Hours* – Undersheriff Martin asked that this item be postponed to the October meeting, because he is waiting to hear from the Bar Association for Kendall County, who would utilize the Civil Process office the most. There was consensus by the committee to discuss this issue at the October meeting.
- ❖ *Select 4 Hire IPMG Integrity Testing* – Undersheriff Martin stated that the Sheriff's office will begin utilizing this testing on the new applicants. Member Purcell asked if the State's Attorney's Office has reviewed the testing, Undersheriff Martin will send the document to the State's Attorney's Office and report at the next meeting.

**Executive Session** – Member Gilmour made a motion to enter into Executive Session for the purpose of the review of discussion of minutes lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS120-2 (1), second by Member Prochaska. **With four members voting aye, the motion carried.**

*Member Purcell left the meeting at 6:16p.m.*

**Roll Call:** Member Davidson - yes, Member Gilmour - yes, Member Prochaska - yes. **With three members present voting aye, the committee entered into Executive Session at 6:18p.m.**

**Others Present:** Undersheriff Harold Martin, Commander Mike Peters, Commander Joe Gillespie

**The committee reconvened in Open Session at 6:21p.m.**

**Public Comment** – None

**Action Items for County Board** - None

**Adjournment** – Member Gilmour made a motion, second by Member to adjourn the Public Safety Committee meeting. **With all in agreement, the meeting adjourned at 6:22p.m.**

Respectfully Submitted,

Valarie McClain

Administrative Assistant and Recording Secretary

**KenCom Public Safety Dispatch Center**  
**Incoming Telephone Call Load Study**  
**For the Month of September 2016**

	Montgomery Police	Yorkville Police	Plano Police/Fire	Oswego Police	Millington Police	Kendall County Sheriff's Office	Fire Non Emerg	Police Non Emerg	9-1-1 Calls		Oswego Fire/EMS	B-K Fire/EMS	Sandwich Fire & EMS	KenCom Ext.	KenCom Admin	Daily Totals
									Landline	Cellular						
1	36	22	11	20	1	65	23	48	31	85	0	2	1	57	101	467
2	23	22	23	27	2	44	11	57	37	105	0	0	0	55	86	469
3	33	23	20	24	0	81	27	41	38	104	0	0	1	40	134	533
4	27	14	9	17	0	65	14	40	25	95	0	0	0	31	80	390
5	16	20	7	18	0	32	22	30	24	74	2	1	0	17	68	315
6	24	17	27	36	1	46	17	33	25	63	1	2	2	38	76	384
7	17	17	11	20	0	28	28	48	43	85	0	1	2	24	93	400
8	21	21	18	20	0	49	24	49	30	92	1	1	7	56	118	486
9	25	15	13	23	0	60	28	51	42	89	2	1	0	43	109	476
10	27	21	10	21	0	52	37	44	31	87	0	0	2	32	101	438
11	22	23	9	27	0	61	16	32	32	64	0	0	1	20	81	366
12	15	11	18	25	0	56	23	35	37	112	0	1	3	56	145	522
13	19	14	20	34	0	55	23	49	35	79	2	1	1	43	105	461
14	21	14	15	23	0	43	13	42	20	81	0	0	5	42	81	379
15	23	20	27	23	1	64	21	50	31	104	1	1	3	73	124	543
16	22	19	9	38	1	75	21	44	34	110	0	0	3	47	94	495
17	19	16	9	24	0	63	20	45	44	102	0	2	1	44	151	521
18	19	15	15	27	0	44	18	41	28	99	0	3	2	28	105	425
19	25	16	31	30	0	74	16	46	27	92	0	1	0	34	88	455
20	25	15	16	24	0	66	25	44	35	95	0	1	2	49	110	482
21	17	20	22	29	1	45	10	48	34	72	0	1	0	55	90	427
22	24	15	13	37	0	48	22	46	24	86	1	0	2	44	118	456
23	13	4	24	24	0	52	18	32	32	97	0	0	2	55	65	405
24	23	10	17	25	0	46	10	39	25	114	1	0	4	24	95	410
25	26	7	14	18	0	42	18	40	15	93	0	4	0	26	104	381
26	24	16	23	17	0	65	28	53	29	81	0	1	4	50	111	478
27	20	27	22	33	1	54	25	49	36	80	4	0	1	47	91	470
28	20	27	27	22	0	41	18	42	33	68	3	1	1	39	91	413
29	16	10	16	20	0	47	19	59	27	65	0	2	1	52	94	412
30	17	17	18	31	2	50	23	39	33	79	0	4	0	49	83	428
31																0
	659	508	514	757	10	1613	618	1316	937	2652	18	31	51	1270	2992	13946
%	5%	4%	4%	5%	0%	12%	4%	9%	7%	19%	0%	0%	0%	9%	21%	100%

Total calls for all departments 13946

Total 9-1-1 Calls 3589

Cell 9-1-1 Calls = 74%

of all 9-1-1 calls

# KenCom Public Safety Dispatch Center

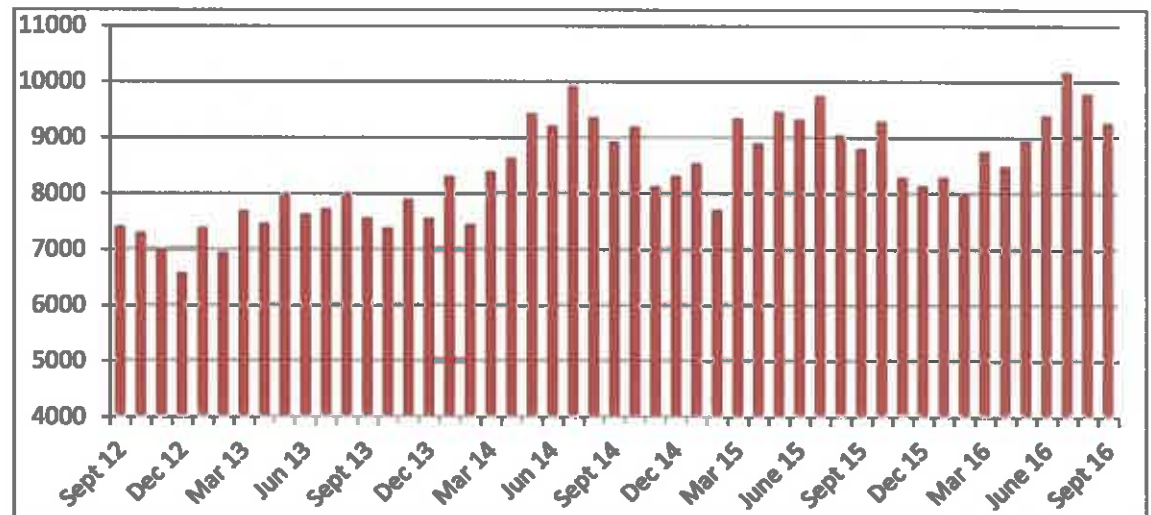
## Police, Fire and EMS Activity Report

### September 2015 through September 2016

	Sept 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	June 16	July 16	Aug 16	Sept 16
Kendall County Sheriffs Police	2284	2366	2120	2088	2174	1843	2134	2117	2126	2304	2350	2518	2234
Oswego Police Department	2039	2161	1778	1843	2110	2133	2206	2035	2292	2208	2293	2272	2145
Yorkville Police Department	1000	1096	953	873	1050	1077	1121	1062	1037	1149	1150	1170	1125
Plano Police Department	895	1004	889	797	679	756	809	778	889	857	909	749	723
Montgomery Police Department	1195	1265	1189	1140	960	950	1062	1162	1139	1414	1882	1569	1507
DI (dispatch information)	338	329	311	308	256	271	300	319	361	366	404	331	365
<b>Total Police Incidents</b>	<b>7751</b>	<b>8221</b>	<b>7240</b>	<b>7049</b>	<b>7229</b>	<b>7030</b>	<b>7632</b>	<b>7473</b>	<b>7844</b>	<b>8298</b>	<b>8988</b>	<b>8609</b>	<b>8099</b>
Oswego Fire/EMS	377	386	408	428	399	354	417	437	397	467	445	460	450
Bristol Kendall Fire /EMS	221	223	236	212	228	222	260	223	256	218	284	258	252
Little Rock Fox Fire/EMS	122	132	98	121	131	107	130	89	106	115	135	125	120
Newark Fire/EMS	31	23	28	31	19	18	40	30	35	14	33	27	27
Lisbon/Seward Fire	11	18	9	4	12	7	18	13	13	14	11	15	17
Sandwich Fire	132	128	114	133	126	129	112	82	139	86	116	102	143
Aurora Township Fire	62	49	53	49	60	44	56	56	55	60	64	71	49
Montgomery/Countryside Fire	75	94	87	91	78	82	73	67	85	107	81	106	89
<b>Total Fire &amp; EMS Incidents</b>	<b>1031</b>	<b>1053</b>	<b>1033</b>	<b>1069</b>	<b>1053</b>	<b>963</b>	<b>1106</b>	<b>997</b>	<b>1086</b>	<b>1081</b>	<b>1169</b>	<b>1164</b>	<b>1147</b>
<b>Total Police, Fire &amp; EMS</b>	<b>8782</b>	<b>9274</b>	<b>8273</b>	<b>8118</b>	<b>8282</b>	<b>7993</b>	<b>8738</b>	<b>8470</b>	<b>8930</b>	<b>9379</b>	<b>10157</b>	<b>9773</b>	<b>9246</b>
% of Police calls to total	88%	89%	88%	87%	87%	88%	87%	88%	88%	88%	88%	88%	88%
% of Fire/EMS to total	12%	11%	12%	13%	13%	12%	13%	12%	12%	12%	12%	12%	12%

	Police	Fire / EMS	Total Calls
Sept 15	7751	1031	8782
Sept 16	8099	1147	9246
Increase or ( ) decrease in year	348	116	464
	4.5%	11.3%	5.3%

**Note: Chart on right is data for last 5 years**



# KENDALL COUNTY CORONER

## September 2016 Monthly Report

DATE	CASE NUMBER	TIME	NATURE	POST	TOX	LOCATION
Saturday, September 03, 2016	1609215 *	11:52 PM	Natural	N	N	Assisted Living
Tuesday, September 06, 2016	1609216 *	6:24 AM	Natural	N	N	Residence
Wednesday, September 07, 2016	1609217	11:52 AM	Natural	N	N	Assisted Living
Friday, September 09, 2016	1609218 *	6:35 PM	Accident	Y	Y	Residence
Saturday, September 10, 2016	1609219 *	6:00 PM	Natural	N	N	Nursing Home
Monday, September 12, 2016	1609220 *	7:40 AM	Natural	N	N	Residence
Friday, September 16, 2016	1609221	3:31 PM	Natural	N	N	Residence
Saturday, September 17, 2016	1609222 *	9:22 PM	Natural	N	N	Residence
Sunday, September 18, 2016	1609223 *	10:30 AM	Natural	N	N	Residence
Monday, September 19, 2016	1609224 *	7:24 AM	Accident	Y	Y	Residence
Monday, September 19, 2016	1609225 *	5:28 PM	Natural	N	N	Nursing Home
Monday, September 19, 2016	1609226 *	6:16 PM	Natural	N	N	Residence
Tuesday, September 20, 2016	1609227	9:22 AM	Natural	N	N	Residence
Tuesday, September 20, 2016	1609228	12:22 PM	Natural	N	N	Residence
Wednesday, September 21, 2016	1609229 *	5:30 PM	Natural	N	N	Residence
Thursday, September 22, 2016	1609230 *	6:35 PM	Natural	N	N	Residence
Friday, September 23, 2016	1609231 *	9:32 PM	Natural	N	N	Residence
Wednesday, September 28, 2016	1609232 *	8:12 PM	Natural	N	N	Nursing Home
Thursday, September 29, 2016	1609233 *	5:31 AM	Natural	N	N	Residence
Friday, September 30, 2016	1609234 *	6:10 AM	Natural	N	N	Nursing Home

\* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours 80%

### Statistics:

FY 2016 Statistics		Stats for Same Period In FY 2015		Difference
2016 Total Deaths.....	234	Total Deaths.....	228	3%
Autopsies to Date.....	17	Autopsies....	16	
Toxicology Samples.	25	Toxicology Samples..	24	
Cremation Permits....	133	Cremation Permits...	132	1%

### Coroner's Office Personnel Update:

\* No Report

# **Kendall County Emergency Management Agency**

1102 Cornell Lane, Yorkville Illinois 60560

630-553-7500

Joseph T. Gillespie, Director

Tracy Page, Deputy Director

## **EMA Report**

**September 2016**

1. IEMA Conf. 09/06 – 09/08
2. Exelon Off-Site Dinner Meeting 09/15
3. Emergency Operations Plan Approved
4. Hosted two-day HSEEP class in the Jury Assembly Room 09/27 -09/28
5. UCP to Hometown Days in Yorkville
6. Continued with siren testing on the first Tuesday morning of the month
7. Continued with STARCOM testing first Tuesday morning of the month
8. Continued with WSPY EAS testing first Tuesday morning of the month

# KENDALL COUNTY SHERIFF'S OFFICE

## MONTH-END REPORT



**September**

**2016**



## **OPERATIONS DIVISION**

<b>POLICE SERVICES</b>	<b>Sep-15</b>	<b>Sep-16</b>
Calls for Service	764	789
Police Reports	289	343
Total Arrests	145	123

<b>TRAFFIC SERVICES</b>		
Traffic Contacts	661	558
Traffic Citations Issued	272	251
DUI Arrests	5	8
Zero Tolerance	0	0

<b>TRAFFIC CRASH INVESTIGATIONS</b>		
Property Damage	26	42
Personal Injury	3	14
Fatalities	0	0
<b>TOTAL CRASH INVESTIGATIONS</b>	<b>29</b>	<b>56</b>

<b>VEHICLE USAGE</b>		
Total Miles Driven by Sheriff's Office	68,556.00	62,215.00
Vehicle Maintenance Expenditures	\$9,608.26	\$6,873.67
Fuel Expenditures	\$10,852.03	\$9,393.44
Fuel Gallons Purchased	4,954	4,828

<b>AUXILIARY DEPUTIES</b>		
Ride-A-Long Hours	0	12.5
Auxiliary Hours	43.5	64
<b>TOTAL AUXILIARY HOURS</b>	<b>50.5</b>	<b>76.5</b>

<b>EVIDENCE/PROPERTY ROOM</b>		
New Items Into Property Room	129	122
Disposal Orders Processed	42	62
Items Disposed Of	7	31
DVD/VHS Copy Requests	36	32
Items Sent to Crime Lab for Processing	9	22
Items Processed by Evidence Custodian	2	0

<b>COURT SECURITY</b>		
Entries	15,044	14,957
Items X-rayed	6,713	5,490
Bond Call	58	42
Kendall Prisoners	n/a	115
Other Prisoners	n/a	29
Arrests made at Courthouse	26	19
Contraband Refused	96	91

<b>INVESTIGATIONS/COPS ACTIVITIES</b>	<b>Sep-15</b>	<b>Sep-16</b>
Total Cases Assigned (Patrol/Invest)	30	49
Total Cases Closed (Patrol/Invest)	34	21
Total Current Open Cases (Patrol/Invest)	89	125
Community Policing Meetings/Presentations	18	15

## **CORRECTIONS DIVISION**

<b>JAIL POPULATION</b>		
New Intake Bookings	244	193
Inmates Released	253	202
Average Daily Population	141	114

<b>JAIL MEALS</b>		
Number of Meals Prepared Kendall	11,820	0
Price Per Meal	\$1.06	\$0.00
Number of Meals Prepared Consolidated Food	\$0.00	9,509
Price Per Meal	0	\$1.34

<b>INMATE TRANSPORTS</b>		
To and From Kendall County Courthouse	191	132
Other County Court Transports	16	7
Out of County Prisoner Pickups	11	31
To I.D.O.C	6	12
Medical/Dental Transports	8	8
Court ordered medical transports	n/a	0
Juvenile To and From Youth Homes/Courts	46	13
Federal Transports	6	4
<b>TOTAL INMATE TRANSPORTS</b>	<b>284</b>	<b>207</b>

<b>INMATE WORK CREWS</b>		
Number of Inmates	n/a	20
Number of Locations	n/a	5
Total Hours Worked		100

<b>OUT OF COUNTY HOUSING</b>		
Number of Inmates Housed for Other Jurisdictions	46	26
Amount Invoiced for Inmates Housed for Other Jurisdictions	\$67,670.00	\$34,860.00

<b>FEDERAL INMATES</b>		
Number of Federal Inmates Housed	n/a	8
Amount Invoiced for Housing	n/a	\$18,000.00
Amount Invoiced for Court Transport	n/a	\$1,822.12
Amount Invoiced for Medical Transport	n/a	0

<b>MEDICAL BILLING</b>	<b>Sep-15</b>	<b>Sep-16</b>
Medical Contractual Services	\$14,013.30	\$12,791.81
Prescriptions	\$2,609.32	\$5,891.06
Medical	\$3.82	\$7,487.52
Dental	\$142.20	\$0.00
Emergency Medical Services	\$493.82	\$0.00
Medical Supplies	\$120.84	\$0.00
<b>TOTAL MEDICAL BILLING</b>	<b>\$17,383.30</b>	<b>\$26,170.39</b>

<b>Outstanding FTA Fees</b>		
FTA Fees- Outstanding	\$225.00	\$75.00

<b>Sex Offender / Violent Offenders Against Youth Registrations</b>		
Sex Offender Registrations	16	16
Sex Offender - Address Verifications Completed	17	1
Sex Offender - Address Verification Attempted	0.7	7
Violent Offenders Against Youth Registrations	1	3
VOAY - Address Verification Completed	2	0
VOAY - Address Verification Attempted	7	3

## **RECORDS DIVISION**

<b>SHERIFF SALES</b>		
Sales Scheduled	57	42
Sales Cancelled	34	22
Sales Conducted	23	20

<b>CIVIL PAPERWORK</b>		
Papers Served	152	213

<b>REPLEVINS/LEVY</b>		
Replevin/Levy Scheduled	0	1
Replevin/Levy Conducted	0	1

<b>SUBPOENA/FOIA REQUESTS</b>		
Accident Reports	38	36
Background Checks	35	19
Incidents	52	65
Subpoenas	0	5
<b>Total Requests</b>	<b>125</b>	<b>125</b>

<b>WARRANTS</b>		
Total Warrants on File	1,784	1,545
New Warrants Issued	92	128
Total Warrants Served	143	133
Warrants Quashed	20	92

<b>EVICTIIONS</b>	<b>Sep-15</b>	<b>Sep-16</b>
Evictions Scheduled for Month	24	20
Evictions Cancelled	14	9
Evictions Conducted	10	11

<b>FEEES</b>		
Civil Process Fees	\$6,317.00	\$8,902.50
Sheriff Sales Fees	\$15,300.00	\$13,200.00
Records Fees/Fingerprinting	\$315.00	\$275.00
Bond Processing Fees	\$1,119.77	\$1,279.10
<b>Total Fees</b>	<b>\$23,051.77</b>	<b>\$23,656.60</b>

## **KCSO TRAINING**

### **CORRECTIONS DIVISION**

<b>NATURE OF TRAINING</b>	
Lexipol Daily Training Bulletins	30
ECCO Lab Chemical Safety	45
Crisis Intervention Team	40
Cultivating and Managing Confidential Informants	16
Certificate Infectious Diseases & Infection Control	13
Medical Protocols In Corrections	60
Officer Down: Tactical Response Techniques	16
Police Mountain Bike Pistol Qualifications	2
Responding to Hostage Situations	32
PPCT Handcuffing	112
KCSO Records Retentions	14
Web Based Training	3
Knife Defense & Emergency Applications for Patrol	8
Juvenile Officer Certification	40
Web Based Training	1.5
Corrections Cert Training	40
<b>TOTAL HOURS</b>	<b>472.5</b>

### **OPERATIONS DIVISION**

<b>NATURE OF TRAINING</b>	
Lexipol Daily Training Bulletins	35.25
Police Mountain Bike Pistol Qualifications	4
KCSAO Key Court Date Training	7.5
Tactical Pistol & Rifle Shoot	171.5
PPCT Handcuffing	143.5
KCSO Trespass Warning In-House Training	29
KCSO Records Retentions	14
Cultivating & Managing Confidential Informants	16
Weapon Qualifications	1

Criminal Related Interviewing: CRIME 123	8
Crisis Intervention Team	40
Arson Investigation Crime Scene Skills	32
Addressing the Strain Between Minorities and Police	8
Acting Patrol Officer In Charge	16
Advanced Elderly Service Off Training/Conference	16
Yearly Harassment Training	2.25
ICAC Investigative Techniques Training Program	36
Evidence Technician	80
Illinois Vehicle Code Refresher Course	8
Web Based Training	1.5
K-9 Recertification	16
<b>TOTAL HOURS</b>	<b>685.5</b>

<b>COURT SECURITY</b>	<b>Sep-15</b>	<b>Sep-16</b>
<b>NATURE OF TRAINING</b>		
Lexipol Daily Training Bulletins		7.5
Police Mountain Bike Pistol Qualifications		2
PPCT Handcuffing		3.5
KCSO Records Retentions		5.5
Web Based Training		24
BLS Instructor Renewal Course		8.5
Juvenile Officer Certification		40
Web Based Training		1.5
<b>TOTAL HOURS</b>		<b>92.5</b>

<b>CORRECTIONS/OPERATIONS COMBINED</b>		
<b>NATURE OF TRAINING</b>		
SRT		48
<b>TOTAL HOURS</b>		<b>48</b>

<b>RECORDS DIVISION</b>		
<b>NATURE OF TRAINING</b>		
Law Enforcement Record Managers of Illinois Conference		16
<b>TOTAL HOURS</b>		<b>16</b>

<b>AUXILIARY</b>		
<b>NATURE OF TRAINING</b>		
Training		30
<b>TOTAL HOURS</b>		<b>30</b>