

KenCom Finance Committee Meeting Minutes
Held March 15th, 2018
9:00 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Judy Gilmour	Kendall County Board Member	X	
Harold Martin	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant; Larry Hilt, Yorkville Police Department; James Jensen, Oswego Police Department.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Gilmour made a motion to approve the agenda as submitted, seconded by Martin. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – Bergeron noted Chief Mathre from the Newark Fire Department sent an email about how good the dispatchers did during the recent fires in Sandwich.

Staff Report – Bergeron gave a report on Personnel as follows: The two new employees are currently in Phase I of KenCom’s training program. Training as follows: Jennette Welter-Fichtel, Pamela Hurtig and Heather Gutierrez attended the APCO Leadership Symposium on Thursday, March 8th. Beverly Harmes and Heather Gutierrez will be attending the CORE Pipeline Simulated Training Exercise in Joliet on March 21st. Information as follows: KenCom has a new web address of www.KenCom911.com that will link directly back to KenCom’s webpage on the Kendall County website. National Public Safety Telecommunicator Week is April 8th-April 14th. The 4th annual Employee Appreciation and Service awards dinner is scheduled for Friday, April 13th at Kennedy Pointe Restaurant. The joint Executive/Operations Board Meeting is scheduled for May 24th at 5:30 p.m. at Kennedy Pointe Restaurant. Scheduled downtime of Istatus and NetMotion occurred on March 13th as we switched users from Comcast internet to ICN fiber. Equipment is on order for the ANI/ALI Gateway from West for connection to the Frontier/DeKalb router. Install is scheduled for June. Staff met with IT to work through considerations for Grundy County IT costs for staff and equipment in anticipation of them joining our CAD system. CAD Project Updates: The first build week for Fire RMS was held Feb 26th-Mar 2nd. The final FRMS build week is scheduled for April 2nd through April 6th. The second build week for migrating Montgomery PD into the existing LERMS system took place March 5th through March 7th. We are currently working on making application for the LEADS interface on the new CAD system. We’ll need to submit information on what wireless carrier is being used by each police agency to connect to LEADS from the MDC’s. Wireless 9-1-1 statistics for the month of February 2018 represented 77% of calls received.

Closed Session Minutes – None

Consent Agenda – Nelson called for approval of the consent agenda. Hausler made a motion, seconded by Witek to approve the consent agenda which includes approval of the February 2018 Treasurer’s Report, and February 15th, 2018 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Bergeron stated a new Fire Dispatch Procedures-Fire Radio Communications policy was approved.

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the March Operations Bills in the amount of \$194,664.67, seconded by Witek. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Hausler made a motion to approve the March Surcharge Bills in the amount of \$85,118.38 seconded by Witek. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Backup Power for the Montgomery Tower – Nelson stated they are going out for bid for a diesel backup generator at the Montgomery Water Tower.

Somonauk Police/Somonauk Fire – Nelson gave an update on the status of the installation of the line to KenCom from Frontier. Discussion ensued.

Tyler/New World CAD – Discussed in staff report.

Grundy County 9-1-1 Backup/Microwave Radio Expansion – No Report

Microwave Radio Expansion (Montgomery) – Nelson stated they need to begin discussions on what water towers to expand the radio infrastructure based on the troubled areas. Bergeron stated KenCom received a map from Montgomery showing areas with poor radio coverage.

Grundy County Connection to KenCom Tyler New World CAD/RMS – Bergeron stated they are actively working on this.

Any other Old Business – None

Nelson called for New Business:

Closed Session Audio Destruction – None

KenCom Audit – The Fiscal Year 2017 audit was reviewed.

Other New Business – Hausler stated with them moving forward with MetroNet he would like to get a connection from Plano Police Department to KenCom and would like to know if KenCom should be involved in that process. Discussion ensued.

Other Business – None

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday April 15th, 2018 at the Public Safety Center - 9:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Witek. All members present voting aye. Meeting adjourned at 9:31 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary