

KenCom Finance Committee Meeting Minutes
Held July 19th, 2018
9:01 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Judy Gilmour	Kendall County Board Member		X
Harold Martin	KCSO	X	
Bob Hausler	City of Plano		X
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Witek made a motion to approve the agenda as submitted, seconded by Martin. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: Elizabeth Stapay and Sarah Madsen have both been released from training and are working independently. We have two employees currently on FMLA leave and a third employee that will be taking leave beginning on August 8th. We received a resignation from one employee that was effective on June 25th. KenCom is currently fully staffed. Training as follows: Mike Hoffer completed the APCO on-line Public Safety Telecommunicator 1 course on July 10th. Information as follows: The grant application filed with the State 9-1-1 Administrator for the Viper node with Grundy has been partially approved. The grant must be accepted by the end of July. CAD Project Updates: The Tyler Police User Group met on June 21st to continue reviewing police nature codes and call priorities. The second CAD build week took place July 10th through 12th. We had participation from several of our police and fire agencies and covered a lot of information regarding response plans. Tyler will have a tech on-site the week of July 23rd to build and test the mobile server. AVL devices have been ordered for those that purchased mobile software. The 2nd build week of Fire RMS will take place between August 6th and 10th. The message switch is scheduled for installation August 13th through 15th with the connection to the state being established on August 16th. The final CAD build week will be August 21st through 23rd. Wireless 9-1-1 statistics for the month of June 2018 represented 78% of 9-1-1 calls received.

Consent Agenda – Nelson called for approval of the consent agenda. Burgner made a motion, seconded by Witek to approve the consent agenda which includes approval of the June 2018 Treasurer’s Report, and June 21st, 2018 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – Bergeron noted they met this morning and went into closed session.

Strategic Planning Committee Report – Nelson gave a report as follows: The State 9-1-1 grant and the next steps with Grundy County were discussed; A Beep will be getting a quote to staff for the water tower in Montgomery for an additional receive site; The mobile car radios have all been installed in the Montgomery police cars. Bergeron noted she spoke to Chief Smith and the officers are very happy with the new radios.

Operations Board Chair Report – Bergeron stated Chief Smith from Montgomery police had reached out to North Aurora and received final approval they would split the data conversion. The agreement will be with Montgomery and Smith agreed to get the signed agreement to KenCom. Bergeron noted there was lengthy discussion on Everbridge and Jonathan Whowell brought back answers to questions from the previous meeting. The Operations Board expects to move forward a recommendation for a mass notification system at next month's meeting.

Finance Committee Report:

Approval of Bills:

Operation Bills – Witek made a motion to approve the July Operations Bills in the amount of \$215,902.75, seconded by Burgner. Discussion. A roll call vote was taken with all four members present voting aye. Motion carried.

Surcharge Bills – Witek made a motion to approve the July Surcharge Bills in the amount of \$33,873.07 seconded by Martin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Backup Power for the Montgomery Tower – KenCom had gone out to bid for a diesel generator for the Montgomery Tower and the board reviewed the bid they received. Discussion ensued.

Somonauk Police/Somonauk Fire – Nelson gave an update that they are still working with AT&T to finish installing the lines, which will allow KenCom to receive ANI/ALI for calls that are transferred from DeKalb County.

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection – No Report.

Microwave Radio/Radio Reception – Discussion ensued if there is a need to go out to bid to add an additional receive site in Montgomery since it is an extension onto the current radio system. Nelson will reach out to KenCom's attorney to confirm.

Any other Old Business – None

Nelson called for New Business:

Any Other New Business – Bergeron noted KenCom anticipated to go to the Tyler/New World 2018.2 platform for the new CAD system, which is an upgrade with enhancements and fixes from what they are currently building. Bergeron stated they learned that in order to go to the 2018 platform (and any platform thereafter), it is mandatory to purchase the Elastic Search, which is a third party imbedded software. The maintenance fees for Elastic Search are \$1,500.00 per year. Discussion ensued on why there would be an additional cost for maintenance for a software upgrade when KenCom purchased the

ten-year maintenance agreement. After discussion, it was unanimous by the board, that the third party maintenance is a cost incurred by Tyler/New World in order to keep their software upgraded and should not be passed to the customer.

Other Business – None

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday August 15th, 2018 at the Public Safety Center - 9:00 a.m. Witek made a motion to adjourn the meeting, seconded by Nelson. All members present voting aye. Meeting adjourned at 9:48 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary