

KenCom Finance Committee Meeting Minutes
Held August 16th, 2018
9:02 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X (9:08 am)	
Judy Gilmour	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Josh Flanders	Oswego FD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Gilmour made a motion to approve the agenda as submitted, seconded by Flanders. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: We have two employees currently on FMLA leave. Training as follows: KenCom’s CAD Build Team have been actively learning the new CAD system and are working on data entry. Information as follows: The state has delayed announcing the final grant awards until mid-September. Server racks have been installed in Grundy County for our back-up equipment. IT is in the process of planning the relocation of servers from BK to Grundy. CAD Project Updates: AVL devices have been received and packaged for distribution. The 2nd build week of Fire RMS took place August 6th through 10th. The message switch is scheduled for installation August 13th through 15th with the connection to the state being established on August 16th. The final CAD build week will be August 21st through 23rd. Wireless 9-1-1 statistics for the month of July 2018 represented 78% of 9-1-1 calls received.

Consent Agenda – Nelson called for approval of the consent agenda. Hausler made a motion, seconded by Gilmour to approve the consent agenda which includes approval of the July 2018 Treasurer’s Report, and July 19th, 2018 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
 Personnel Committee Report – No Report

Strategic Planning Committee Report – Nelson gave a report as follows: A Beep was at the meeting and discussed starting the design in Montgomery for the extra radio receive site. There were discussions on adding a police tactical channel and making one of them encrypted for the safety of the public and police

officers. A Beep will bring back options to discuss at next month's meeting. The need to upgrade the Sophos firewall was discussed and Bergeron will build the expense into the FY2019 budget. The new upgrade almost doubles the size and will give room for growth.

Witek jointed the meeting at 9:08 a.m.

Operations Board Chair Report – No Report

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the August Operations Bills in the amount of \$189,815.82, seconded by Baird. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Baird made a motion to approve the August Surcharge Bills in the amount of \$127,487.84 seconded by Hausler. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet as follows: Additional memory for the three Virtual Servers that hold all of the Tyler New World/KenCom servers. The request is to purchase an additional 384gbs this fiscal year and will budget an additional 384gbs for next budget year, totaling 768gbs, for an amount not to exceed \$8,500.00; Purchase and installation of two generator block heaters for the Hollenback Road and Legion Road tower for an amount not to exceed \$1,900.00. Gilmour made a motion to approve the anticipated expenses for a total amount not to exceed \$10,400.00, seconded by Hausler. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Nelson called for Old Business:

Backup Power for the Montgomery Tower – Witek made a motion to approve the bid for the diesel generator for an amount not to exceed \$32,000.00, seconded by Baird. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Somonauk Police/Somonauk Fire – Nelson gave an update that they are still working with AT&T to finish installing the lines, which will allow KenCom to receive ANI/ALI for calls that are transferred from DeKalb County.

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection – Nelson stated they are working with Grundy County on going with the fiber connection with Comcast.

Microwave Radio/Radio Reception – Nelson gave an update, they are working with the Village of Montgomery and A Beep to decide on a location and a quote for an additional receive site. Additionally, mobile radios have been installed in all the Montgomery squad cars and are working well.

Mass Notification Software – Flanders stated the Operations Board has made a recommendation to move forward with a five-year contract with Everbridge for the mass notification software, for an amount annually of \$25,480.01. With the signing of the contract Everbridge has agreed to come and do an onsite training to increase the number of users. Discussion ensued on different ways to advertise Everbridge and make sure it is being utilized. Hausler made a motion to approve the five-year Everbridge contract at an amount of \$25,480.01 annually to begin in the FY2019 budget, seconded by Gilmour. A roll call was taken with all six members present voting aye. Discussion. Motion carried.

Dwight Baird left the meeting at 9:44 a.m.

Any other Old Business – None

Nelson called for New Business:

Closed Session Audio Destruction – Hausler made a motion to approve the destruction of the October 20th, 2016 Finance Committee closed session audio, seconded by Gilmour. All members present voting aye. Motion carried.

Converting Police 5 or Police 7 to Tait Microwave System – Nelson stated they will bring back to the Board for discussion once KenCom receives a proposal from A Beep.

Sophos Equipment Upgrade – Stein stated they purchased Sophos to redesign the network and with the growth of KenCom are currently at capacity with the number of ports that are available. IT has been working with a Sophos vendor to plan for KenCom's needs in the future and recommended an upgrade two versions above what KenCom currently has, which is the SG330. This upgrade will give KenCom room for growth. Discussion ensued.

GIS Support – Nelson noted to stay on schedule with the CAD build they would like to hire an outside company to update and correct the GIS data in ESRI and train KenCom's GIS Supervisor in ESRI. Nelson reviewed a company that was recommended by Kane County. Discussion ensued. Flanders made a motion to approve GIS support for an amount not to exceed \$10,000.00 in the current fiscal year budget, seconded by Hausler. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Any Other New Business – None

Other Business – None

Closed Session – Flanders made a motion to move into closed session for the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Section 2.06 5 ILCS 120/2(c)(2), seconded by Gilmour. A roll call vote was taken with all five members voting aye. Motion carried. Closed session began at 9:56 a.m.

Open session resumes at 10:15 a.m.

Action After Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday September 20th, 2018 at the Public Safety Center - 9:00 a.m. Gilmour made a motion to adjourn the meeting, seconded by Hausler. All members present voting aye. Meeting adjourned at 10:15 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary