

**KenCom Finance Committee Meeting Minutes**  
**Held November 15<sup>th</sup>, 2018**  
**9:00 a.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Greg Witek	LRFFD		X
Judy Gilmour	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Hausler made a motion to approve the agenda as submitted, seconded by Baird. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: We have one employee currently on FMLA leave. Training as follows: Lynette Bergeron, Jennifer Stein, Jennette Welter-Fichtel, Ryan Mathre and Ryan Shain attended the annual IPSTA 9-1-1 conference in Springfield November 4<sup>th</sup> through November 7<sup>th</sup>. Bergeron mentioned they learned about Rapid SOS at the conference. It gives the ability if a cell phone calls 9-1-1, you can put the number into a website and it takes the GPS location from your phone and is able to locate it. Information as follows: KenCom received the grant award notice and have submitted acceptance to the State. KenCom will be meeting with Grundy County and West to begin the project for the Viper phone system. CAD Project Updates as follows: Fire Mobile Messaging Train-the-Trainer was completed October 16<sup>th</sup>-18<sup>th</sup>. The review of Corrections for the upgrade from V11.4 to V2017.2 occurred on October 16<sup>th</sup>. The LERMS review has been rescheduled and confirmed for November 20<sup>th</sup>. Law Mobile Messaging Train-the-Trainer sessions were held the week of October 29<sup>th</sup> and November 5<sup>th</sup>. Tyler performed a Mock Migration of MSP data moving to new pre-production environment on Friday, October 19<sup>th</sup>. There have been many issues that have been discovered and are being addressed that occurred during the mock migration. Fire RMS Train-the-Trainer is scheduled for November 12<sup>th</sup>-16<sup>th</sup>. Telecommunicator training for the Tyler New World CAD is scheduled for November 26<sup>th</sup> through November 30<sup>th</sup> for the first sessions and December 3<sup>rd</sup> through December 7<sup>th</sup> for the second sessions. Wireless 9-1-1 statistics for the month of October 2018 represented 72% of 9-1-1 calls received.

Consent Agenda – Nelson called for approval of the consent agenda. Gilmour made a motion, seconded by Burgner to approve the consent agenda which includes approval of the October 2018 Treasurer’s

Report, and October 18<sup>th</sup>, 2018 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:  
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Chair Report – Bergeron stated the board reviewed the budget and updated some policies.

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the November Operations Bills in the amount of \$197,780.49, seconded by Baird. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Baird made a motion to approve the November Surcharge Bills in the amount of \$30,773.62 seconded by Hausler. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Somonauk Police/Somonauk Fire – Nelson gave an update that the lines are installed and working, which will allow KenCom to receive ANI/ALI for calls that are transferred from DeKalb County.

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection – No Report

Microwave Radio/Radio Reception – No Report

Converting Police 5 or Police 7 – No Report

Fiscal Year 2018/2019 Operations Budget – Bergeron reviewed the changes made in the draft 2018/2019 Operations Budget to the committee. During discussion Hausler mentioned his concern with the increase of their agency share and it is an unsustainable amount. Gilmour made a motion for a recommendation to the Executive Board to approve the 2018/2019 Operations Budget, seconded by Baird. Gilmour, Baird, Nelson and Burgner voting aye. Hausler voting nay.

Any other Old Business – None

Nelson called for New Business:

Transfer from Equipment Fund to Operations Fund for CAD Build Wages – Baird made a motion to transfer \$13,022.84 from the Equipment Fund to the Operations Fund for CAD build wages, seconded by Burgner. All members present voting aye. Discussion. Motion carried.

Tyler Go Live Festivities – Bergeron stated they go live on December 11<sup>th</sup> and would like to make as positive of an environment as possible and celebrate the day. Bergeron would like to purchase t-shirts for staff, order food and decorate for the day. There are funds available in the employee expense budget left to use. Bergeron reviewed the timeline for the transition to the new CAD.

Any Other New Business – None

Other Business – None

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday December 20<sup>th</sup>, 2018 at the Public Safety Center - 9:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Baird. All members present voting aye. Meeting adjourned at 9:41 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary