

KenCom Finance Committee Meeting Minutes
Held December 20th, 2018
9:01 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Matt Prochaska	Kendall County Board Member	X	
Mike Peters	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Hausler made a motion to approve the agenda as submitted, seconded by Prochaska. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: KenCom is fully staffed. Training as follows: KenCom dispatchers and supervisors attended sixteen hours of Tyler New World CAD training November 26th-December 7th. Information as follows: KenCom will be meeting with Grundy County on Thursday, December 20th to continue the project for the Viper phone system. CAD Project Updates as follows: On December 11th at 0600 hours the Tyler New World System went live. The servers came on-line as expected at 0600 hours and there was no downtime rendering us inoperable with the new system. Overall the go-live event was incredibly successful. We are still working on minor issues and tweaking of the software. Thank you to Plano PD, Oswego PD and KCSO for donating food and drinks on the go-live day. Thank you to Oswego FPD for making banners for KenCom to celebrate go-live. Thank you to each of the police agencies for sending a rep to KenCom on go-live day to help us work through any issues that came up. A special thank you to Tim Fairfield (BKFPD) and Josh Flanders (OFPD) for being present in KenCom throughout most of the week during go-live and helping us problem solve, enter data and for supporting our dispatchers at the fire desk. Discussion ensued on the go-live day events. Bergeron and Stein were commended for a job well done and their dedication through the CAD build. Bergeron noted County IT was spectacular through the entire CAD project and were step by step with them. Wireless 9-1-1 statistics for the month of November 2018 represented 79% of 9-1-1 calls received.

Consent Agenda – Nelson called for approval of the consent agenda. Witek made a motion, seconded by Prochaska to approve the consent agenda which includes approval of the November 2018 Treasurer’s Report, and November 15th, 2018 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – Nelson gave a brief report as follows: They will begin working on the viber phone system with Grundy County with the NG911 grant from the state. There is a meeting with Grundy County to discuss if they are doing a microwave or Comcast fiber line to connect between Morris and KenCom. Ongoing discussion on putting a receive site in Montgomery to help with radio reception

Operations Board Chair Report – Stein noted there was an approval to move forward with Rapid SOS and will begin the beginning of January.

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the December Operation Bills in the amount of \$333,958.44, seconded by Prochaska. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Prochaska made a motion to approve the December Surcharge Bills in the amount of \$56,885.32 seconded by Hausler. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Somonauk Police/Somonauk Fire – Nelson gave an update that the lines are installed and working, which will allow KenCom to receive ANI/ALI for calls that are transferred from DeKalb County. They still need the star codes installed to forward the calls to KenCom.

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection – Discussed in staff report.

Microwave Radio/Radio Reception – No Report

Converting Police 5 or Police 7 – No Report

Any other Old Business – Bergeron stated they booked a room for the Tyler/New World conference in April for Stein and were unable to find room within GSA pricing at \$149 near the conference. The cheapest they could find close to the conference was \$239 per night. Hausler made a motion to go above GSA pricing at \$239 per night, seconded by Prochaska. A roll call was taken with all members present voting aye. Motion carried.

Nelson called for New Business:

9-1-1 Call Load Study – Bergeron stated currently KenCom has four Geneva 9-1-1 trunks, three Blue Island 9-1-1 trunks and two wireless. The two wireless can no longer support the amount of wireless 9-1-1 calls received. Another reason for the study was to make sure they have enough trunks when doing the new phone system with Grundy County. A call load study was done by AT&T and they gave a recommendation to combine all traffic on the landline and wireless circuits. Hausler made a motion to move forward a recommendation to combine all 9-1-1 trunks, seconded by Protraska. All members present voting aye. Motion carried.

Collective Bargaining Agreement – No Report

Any Other New Business – L. Nelson asked for an update on North Aurora. Stein stated they are up and running on the current system. They worked on building their system the week of go-live while the Tyler staff was at KenCom. Their agreements went to the city council meeting on December 17th to be signed.

Other Business – None

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday January 17th, 2019 at the Public Safety Center - 9:00 a.m. Prochaska made a motion to adjourn the meeting, seconded by Hausler. All members present voting aye. Meeting adjourned at 9:49 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary