

**KenCom Finance Committee Meeting Minutes**  
**Held June 15<sup>th</sup>, 2017**  
**9:03 a.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Greg Witek	LRFFD	X	
Judy Gilmour	Kendall County Board Member		X
Mike Peters	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Josh Flanders	Oswego PD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, Administrative Assistant; James Jensen, Oswego Police Department.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five out of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Flanders made a motion to approve the agenda as submitted, seconded by Witek. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – Bergeron received a letter from Tim Fairfield thanking KenCom for their assistance at the structure fire they had and she read the letter to the Board. Bergeron stated she will forward the letter onto KenCom staff.

Staff Report – Bergeron gave a report on Personnel as follows: Interviews are scheduled for applicants to fill the one open telecommunicator position. KenCom has two employees currently on FMLA. Both are working intermittently. KenCom will be staffing the command van with a dispatcher for Prariefest June 16<sup>th</sup> – 18<sup>th</sup>. Staff attended a Chest Pain Accreditation meeting at Rush-Copley on May 24<sup>th</sup> to answer questions related to EMD for Rush-Copley’s accreditation site review. Information as follows: Ashley Conrad and Bristol Kendall Fire District were awarded Rush Copley’s Cardiac Run of the Quarter for an incident that occurred on March 25<sup>th</sup>, 2017. Future back-up center rotation dates are contained in the packet. Wireless 9-1-1 statistics for the month of May 2017 represented 75% of calls received.

Consent Agenda – Witek made a motion, seconded by Hausler to approve the Consent Agenda; Approving the May 18<sup>th</sup>, 2017 Finance Committee Minutes and approving the May 2017 Treasurer’s Report. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:  
 Personnel Committee Report – No Report

Strategic Planning Committee Report – L. Nelson mentioned they have a meeting with Grundy County to discuss the microwave link between the two centers to initiate discussion with Grundy about sharing the cost of the microwave link.

Operations Board Chair Report – No Report

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the June Operation Bills in the amount of \$162,631.14, seconded by Flanders. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Capital Bills – Hausler made a motion to approve the June Surcharge Bills in the amount of \$5,342.00 seconded by Witek. Discussion. A roll call was taken with all five members present voting aye. Discussion. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Backup Power for the Montgomery Tower – No Report

Insurance Quote Discussion – Witek stated he is working on a quote.

Somonauk Police/Somonauk Fire – Nelson gave an update on the status of Somonauk Police.

Tyler/New World CAD – Nelson mentioned they attended the County Board Meeting and introduced the assignment KenCom is wanting them to sign and answered any questions they had. Nelson mentioned he wanted the entire County Board to be up to date instead of only one-member bringing information forward. Nelson and Bergeron have sent both the County and State's Attorney the correspondence they requested from the meeting and are still waiting to hear back about the assignment. Nelson stated at the County Board meeting Judy Gilmour stated that KenCom did not have their attorney's opinion when KenCom voted on the Tyler/New World products, in reference to the need for bid, and that was incorrect as KenCom had a letter at the meeting from Dallas Ingemunson, KenCom's attorney. Nelson stated KenCom has until June 30<sup>th</sup> to sign the contract with Tyler/New World. Discussion ensued.

Grundy County 9-1-1 Backup Intergovernmental Agreement – Nelson stated they are working on an Intergovernmental Agreement with Grundy County.

Microwave Radio Expansion – There is a meeting with Grundy County today to discuss the microwave radio discussion.

Any other Old Business – Bergeron stated Motorola is currently building the radio console equipment and are on track and moving forward.

Nelson called for New Business:

Closed Session Audio Destruction – Hausler made a motion to destroy the closed session audio for the following dates - August 16<sup>th</sup>, 2012; September 20<sup>th</sup>, 2012; October 18<sup>th</sup>, 2012; September 9<sup>th</sup>, 2013; October 17<sup>th</sup>, 2013 (A); October 17<sup>th</sup>, 2013 (B); February 24<sup>th</sup>, 2014; April 17<sup>th</sup>, 2014; October 16<sup>th</sup>, 2014, seconded by Flanders. All members present voting aye. Motion carried.

Bidding on Loan Proposal – No Report

Finance Committee By-Laws – No Report

Other New Business – None

Nelson stated the next Finance Committee meeting is Thursday July 19<sup>th</sup>, 2017 at the Public Safety Center - 9:00 a.m. Witek made a motion to adjourn the meeting, seconded by Hausler. All members present voting aye. Meeting adjourned at 10:00 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary