

KenCom Finance Committee Meeting Minutes
Held October 19th, 2017
9:00 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Judy Gilmour	Kendall County Board Member	X	
Dwight Baird	KCSO	X(9:02 a.m.)	
Janet Goehst	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, Administrative Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Goehst made a motion to approve the agenda as submitted, seconded by Witek. All members present voting aye. Motion carried.

Dwight Baird joined the meeting at 9:02 a.m.

Nelson called for Public Comments – None

Nelson called for Correspondence – Bergeron stated she received notice from Rush Copley that KenCom along with the Little Rock Fox Fire District received the fourth quarter cardiac run of the quarter. Cheryl Gianfrancisco and Dianne Vaillancourt were the dispatchers that handled the call along with Little Rock Fox Fire Medic 341. Rush Copley also notified KenCom that KenCom along with the Oswego Fire Protections District won the 2017 cardiac run of the year. Mindi Jahp was the call taker and fire dispatcher along with Oswego Fire District Medic 3.

Staff Report – Contained in the packet.

Consent Agenda – Witek made a motion, seconded by Baird to approve the Consent Agenda; Approving the September 21st, 2017 Finance Committee Minutes and approving the September 2017 Treasurer’s Report. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
 Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Bergeron noted Everbridge was discussed which will be covered in the budget discussion.

Finance Committee Report:

Approval of Bills:

Operation Bills – Baird made a motion to approve the October Operations Bills in the amount of \$180,731.69, seconded by Witek. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Witek made a motion to approve the October Surcharge Bills in the amount of \$54,204.16 seconded by Baird. During discussion it was noted that the Operations Board had approved the bills to move forward to the Finance Committee. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Backup Power for the Montgomery Tower – No Report

Insurance Quote Discussion – No Report

Somonauk Police/Somonauk Fire – L. Nelson stated after meeting with the 9-1-1 telephone vendor (West) it was learned that it can handle receiving the ALI and ANI information directly from the Frontier router with a purchased module that can be plugged into KenCom's telephone system. Discussion ensued.

Tyler/New World CAD – Bergeron gave an update and stated they have sent out emails to the user groups on dates that have been locked down for the beginning portion of building the CAD. There is a tentative go live date of December 10, 2018.

Grundy County 9-1-1 Backup Intergovernmental Agreement – Nelson gave an update. The Intergovernmental Agreement has been reviewed by KenCom's attorney and has been given to Grundy County for approval.

Microwave Radio Expansion – Nelson gave an update.

Fiscal Year 2018 Surcharge Budget – Bergeron reviewed the drafted Fiscal Year 2018 Surcharge Budget. Baird made a motion to approve and move forward to the Executive Board, the drafted Fiscal Year 2018 Surcharge Budget, seconded by Burgner. Discussion ensued. All members present voting aye. Motion carried.

Fiscal Year 2018 Operating Budget – Bergeron reviewed the drafted Fiscal Year 2018 Operating Budget. Discussion ensued. Non-union personnel wages will be discussed in closed session in order to move the Operating Budget forward to the Executive Board.

Police and Fire Records Management: No Report

Any other Old Business – None

Nelson called for New Business:

Closed Session Audio Destruction – No Report

Everbridge – Discussed during the Operating Budget discussion.

Transfer \$500,000 to the Capital Equipment Fund – Item not discussed.

Transfer \$100,000 to the Building Fund – Item not discussed.

Three-year Audit Contract Mack & Associates – Item not discussed.

Semi Annual Closed Session Review – Deferred to November's Finance Committee Meeting.

Other New Business – None

Closed Session - Witek made a motion to go into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1), seconded by Burgner. A roll call vote was taken with all six members present voting aye. Motion carried. Closed session began at 10:29 a.m.

Open session resumed at 10:45 a.m. All members are the same as before closed session.

Action After Closed Session – Witek made a motion to approve and move forward the non-union staff wage increases along with the drafted Operations Budget to the Executive Board and the Director and Assistant Director's salaries as it is from last year for a full discussion at the Executive Board, seconded by Burgner. Discussion. All members present voting aye. Motion carried.

Nelson stated the next Finance Committee meeting is Thursday November 16th, 2017 at the Public Safety Center - 9:00 a.m. Witek made a motion to adjourn the meeting, seconded by Gilmour. All members present voting aye. Meeting adjourned at 10:46 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary