

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
March 18, 2020**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Wednesday, March 18, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers (remote call in), Scott Gengler (remote call in), Tony Giles (remote call in), Judy Gilmour (remote call in), Audra Hendrix (remote call in), Matt Kellogg, Matt Prochaska and Robyn Vickers (remote call in). Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Member Prochaska moved to approve the agenda as amended pulling items 11B4, 11B1 and 5A. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

**PUBLIC COMMENT**

Todd Milliron expressed concerns about the testing and supplies that the Health Department has regarding the coronavirus. Mr. Milliron also spoke about delivering meals and the election.

**CONSENT AGENDA**

Member Flowers moved to approve the consent agenda of A) county board minutes from February 18, 2020; B) standing committee minutes; C) claims in an amount not to exceed \$903,898.39. Member Kellogg seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

**C) COMBINED CLAIMS:** ADMIN \$192.89; ANML CNTRL WRDN \$11,602.94; ASSMT \$1,572.05; BEHAV HLTH \$482.16; BOR \$276.31; CIR CLK \$5,015.94; CIR CRT JDG \$2,251.06; COMB CRT SVS \$1,630.05; COMM ACTN SVS \$116,050.46; COMM HLTH SVS \$238.23; CORR \$48,255.97; CNTY ADMIN \$2,068.00; CNTY BRD \$139,961.18; CNTY CLK \$26,105.50; HIGHWY \$181,765.18; CTY TREASR \$3,187.37; ELECTN \$49,946.39; EMA \$1,147.93; EMPL BFITS \$2,450.49; ENVIRO HLTH \$1,530.86; FCLT MGMT \$ 30,804.45; GIS \$1,320.86; JURY COMM \$342.96; PBZ SNR PLAN \$1,653.29; PBZ \$1,988.48; PRSDG JDGE \$3,478.00; PROB SVS \$15,452.10, PRGM SUPP \$840.39; PUB DEF \$4,604.78; ROE \$6,386.00; SHF \$53,010.78; STATES ATTY \$3,105.31; TECH \$8,949.25; TRSR \$431.70; UTIL \$9,904.73; VET \$3,046.93; SHF \$42,485.16; SHF \$62,876.81; FP \$57,485.46

Chairman Gryder stated that the Governor issues an Executive Order 2020-07 allowing for remote attendance in public meetings under the Open Meetings Act. Under the order the board is only able to discuss matters that are vital to continue the operations of the County. The County is ready to help if needed. Mr. Gryder stated the actions the County has taken.

**NEW BUSINESS**

**Proclamation of Disaster**

Member Cesich moved to approve a Resolution extending the March 16, 2020 Proclamation of Disaster for Kendall County, Illinois through May 31, 2020. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 20-17 is available in the Office of the County Clerk.

**Collective Bargaining Agreement**

Member Cesich moved to approve the ratification of Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council (Patrol Deputies) effective December 1, 2019 through November 30, 2023. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

## EMA Director

Joe Gillespie gave the board an update on the Covid-19 virus and why we are having people stay home and closing restaurants. Mr. Gillespie stated what they are doing for the County.

## Sheriff

Sheriff Baird stated that they are taking extra precautions at the Jail. They have spoken to the medical and food providers to make sure their services would be uninterrupted. They have limited access, evictions cancelled and sheriff sale suspended. They are still providing all services.

## Health Department

Dr. Tokars reported that Kendall County has its first case, they do expect more cases. Dr. Tokars provided more information about what is going on with the coronavirus now.

## County Clerk

Revenue Report		2/1/20-2/29/20	2/1/19-2/28/19	2/1/18-2/28/18
Line Item	Fund		Revenue	Revenue
CLKFEE	County Clerk Fees	\$704.50	\$496.00	\$547.50
MARFEE	County Clerk Fees - Marriage License	\$870.00	\$570.00	\$570.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$45.00		
CRTCOP	County Clerk Fees - Certified Copy	\$1,817.00		
NOTARY	County Clerk Fees - Notary	\$235.00		
MISINC	County Clerk Fees - Misc	\$75.00		
	County Clerk Fees - Misc Total	\$2,172.00	\$1,903.99	\$1,671.50
RECFEE	County Clerk Fees - Recording	\$24,920.00	\$17,163.00	\$18,116.00
	Total County Clerk Fees	\$28,666.50	\$20,132.99	\$20,905.00
CTYREV	County Revenue	\$22,806.50	\$19,285.75	\$19,782.25
DCSTOR	Doc Storage	\$14,573.50	\$10,034.00	\$11,018.50
GISMAP	GIS Mapping	\$46,230.00	\$16,950.00	\$18,610.00
GISRCD	GIS Recording	\$3,082.00	\$2,120.00	\$2,326.00
INTRST	Interest	\$17.38	\$21.53	\$12.54
RECMIS	Recorder's Misc	\$3,478.00	\$3,132.75	\$3,325.25
RHSP	RHSP/Housing Surcharge	\$12,681.00	\$8,928.00	\$9,855.00
TAXCRT	Tax Certificate Fee	\$1,160.00	\$1,440.00	\$1,120.00
TAXFEE	Tax Sale Fees	\$1,147.30	\$1,870.00	\$1,365.00
PSTFEE	Postage Fees	\$795.50	\$963.03	\$893.78
CK # 18895	To KC Treasurer	\$134,637.68	\$84,878.05	\$89,213.32

County Clerk, Debbie Gillette informed the board that the office will be going to ½ staff and services will be provided through the drop box and mail. Ms. Gillette commended the Election Judges and staff for the job well done on Election Day. The polling places were provided disinfecting wipes, disinfecting spray and paper towels, gloves and extra pens. They all received a notice to post for the voters on how to make the voting experience safe.

## Treasurer

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR THREE MONTHS ENDED 02/29/2020

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2020 YTD Actual</u>	<u>2020 YTD %</u>	<u>2019 YTD Actual</u>	<u>2019 YTD %</u>
Personal Property Repl. Tax	\$390,000	\$80,736	20.70%	\$55,354	14.96%
State Income Tax	\$2,300,000	\$630,111	27.40%	\$350,855	15.79%
Local Use Tax	\$700,000	\$229,477	32.78%	\$131,725	19.23%
State Sales Tax	\$550,000	\$178,378	32.43%	\$167,708	30.49%
County Clerk Fees	\$325,000	\$97,516	30.00%	\$69,021	21.24%
Circuit Clerk Fees	\$1,350,000	\$311,427	23.07%	\$110,705	13.84%
Fines & Foreits/St Atty.	\$300,000	\$54,444	18.15%	\$40,698	12.52%
Building and Zoning	\$68,000	\$16,492	24.25%	\$11,239	16.53%
Interest Income	\$200,000	\$54,840	27.42%	\$64,326	42.88%
Health Insurance - Empl. Ded.	\$1,266,656	\$289,355	22.84%	\$274,706	21.71%
1/4 Cent Sales Tax	\$3,105,000	\$805,524	25.94%	\$788,320	25.39%
County Real Estate Transf Tax	\$425,000	\$133,703	31.46%	\$91,322	21.49%
Federal Inmate Revenue	\$2,044,000	\$617,040	30.19%	\$307,050	18.97%
Sheriff Fees	\$170,000	\$66,693	39.23%	\$36,945	20.83%
<b>TOTALS</b>	<b>\$13,193,656</b>	<b>\$3,565,736</b>	<b>27.03%</b>	<b>\$2,499,972</b>	<b>20.68%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,324,000</b>	<b>\$1,396,403</b>	<b>26.23%</b>	<b>\$1,373,739</b>	<b>26.32%</b>
<b>Transportation Sales Tax</b>	<b>\$6,000,000</b>	<b>\$1,396,403</b>	<b>23.27%</b>	<b>\$1,373,739</b>	<b>27.47%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 3 months the revenue and expense should at 24.99%

County Treasurer Jill Ferko stated that they will be going to a modified work schedule. The audit is wrapped up.

**Coroner**

Description	**	February 2020	Fiscal Year-to-Date	February 2019
Total Deaths		35	102	31/77
<b>Natural Deaths</b>		32	93	28
<b>Accidental Deaths</b>		1	4	0
<b>Pending</b>		1	1	3
<b>Suicidal Deaths</b>		1	2	0
<b>Homicidal Deaths</b>		0	0	0
<b>Toxicology</b>		3	11	4
<b>Autopsies</b>		3	10	4
<b>Cremation Authorizations</b>		23	61	17/45

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
5	5	2

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(A):

- 02/05/2020 – Oswego – 19yo, Male, Combined Drug (Fentanyl and 4-ANPP Despropionyl Fentanyl) Toxicity

(S):

- 02/20/2020 – Oswego – 51yo, Male, Asphyxiation Due to Hanging

**PERSONNEL/OFFICE ACTIVITY:**

- On February 5, Coroner Purcell facilitated the 'Lights of Hope' support group for families and friends who have been impacted by an overdose related death.
- On February 5, Coroner Purcell provided case reviews with members of the Illinois Violent Death Reporting System (IVDRS) and Statewide Unintentional Drug Overdose Reporting System (SUDORS).
- On February 13, Chief Deputy Coroner Gotte provided a presentation to the Law Enforcement Classes (AM & PM) at Indian Valley Vocational Center (IVVC).
- Throughout February, a total of 5 hours of community service hours were completed at the Kendall County Coroner's Office.

**State's Attorney**

Assistant State's Attorney Leslie Johnson reported that they are still open for business. They are available to assist the County and residents.

**STANDING COMMITTEE REPORTS**

**Facilities**

**Assignment of Lease**

Member Kellogg moved to approve the Assignment of Lease between Kendall County, GRNE Solarfield 01 LLC, and Union Bank and Trust Company. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Assignment of Rights**

Member Kellogg moved to approve the Assignment of Rights in Solar Energy Power Purchase Agreement between Kendall County, GRNE Solarfield 01 LLC, and Union Bank and Trust Company. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Electrical & Data Improvements**

Member Kellogg moved to approve the Public Safety Center panel replacements by the Trane Co. utilizing US Communities Contract # USC15-JLP-023 Cooperative Quote Number: 30-10006-20-001, amount not to exceed \$62,100.00. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Panel Replacements

Member Kellogg moved to approve the contract with GC Electrical & Maintenance in the amount of \$19,550.00 for electrical & data improvements for the Animal Control Facility. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-25 is available in the Office of the County Clerk.

## Planning, Building & Zoning

### Petition 19-37

Member Prochaska moved to approve Petition 19-37 request from John Dollinger on behalf of Hansel Ridge, LLC for an amendment to the future land use map in the Land Resource Management Plan by changing the classification of the Northern 18.7 +/- acres of 195 Route 52 (PIN: 09-13-200-002) in Seward Township from Public/Institutional to Commercial. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted present. **Motion carried.**

A complete copy of Resolution 20-18 is available in the Office of the County Clerk.

### Petition 19-38

Member Prochaska moved to approve Petition 19-38 request from John Dollinger on behalf of Hansel Ridge, LLC (current owner) and Jason Shelley on behalf of GoProBall, LLC (prospective buyer) for an amendment rezoning Northwestern 9.19 +/- acres of 195 Route 52 (PIN: 09-13-200-002) in Seward Township A-1 Agricultural to B-4 Commercial Recreation District. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted present. **Motion carried.**

A complete copy of Ordinance 20-02 is available in the Office of the County Clerk.

## Highway

### Lisbon Road Drainage

Member Gryder moved to approve Preliminary Engineering Services Agreement between Kendall County and Chamlin & Associates, Inc. in the amount of \$16,832 for preliminary engineering of the Lisbon Road Drainage Improvement; said funds to be taken from the Transportation Sales Tax Fund. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-21 is available in the Office of the County Clerk.

### Bridge Inspections

Member Gryder moved to approve Preliminary Engineering Services Agreement between Kendall County and Willett Hofmann & Associates, Inc. in the amount of \$43,200 for county bridge inspections for 2020 and 2021; said funds to be taken from the County Bridge Fund. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-22 is available in the Office of the County Clerk.

### Galena and Kennedy Roads

Member Kellogg moved to approve Preliminary Engineering Services Agreement between Kendall County and Engineering Enterprises, Inc. in the amount of \$147,980 for design of intersection improvements at Galena Road and Kennedy Road; said funds to be taken from the Transportation Sales Tax Fund. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-23 is available in the Office of the County Clerk.

## Health & Environment

### Solid Waste Plan

Member Gilmour moved to approve the Kendall County 2020-2025 Solid Waste Plan. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## SPECIAL COMMITTEE REPORTS

### **Census Complete Count Commission**

Member Vickers stated that the Facebook page is up. Funding is dependent on our population so please participate. They are getting creative in ways to reach out to people to complete the census.

### **Northwest Water Planning**

Member Hendrix reported that there is a way to do water savings certified training for builders through the EPA.

### **Voluntary Action Center**

Member Cesich informed the board that transit services still continue.

### **OTHER BUSINESS**

Member Hendrix said that the food pantry is up and running. They are working up a plan to feed everyone who needs it.

County Administrator Scott Koeppel thanked everyone for helping out with the remote meeting and is open to comments.

Chairman Gryder thanked Mr. Koeppel and Mr. Kinsey for their help during this time and for making the meeting happen.

### **PUBLIC COMMENT**

Todd Milliron offered a suggestion for the Health Department release. Mr. Milliron said that maybe money should be associated with filling out the census.

### **ADJOURNMENT**

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye.  
**Motion carried.**

Approved and submitted this 23rd day of March, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk