

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, April 12, 2018

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order by County Board Vice Chair Lynn Cullick at 4:12p.m., who led the committee in the Pledge of Allegiance to the American Flag.

ROLL CALL

| Attendee | Status | Arrived | Left Meeting |
|-------------------|---------|---------|--------------|
| Scott Gryder | ABSENT | | |
| Lynn Cullick | Here | | |
| Bob Davidson | ABSENT | | |
| Elizabeth Flowers | ABSENT | | |
| Tony Giles | Here | | 4:48p.m. |
| Judy Gilmour | ABSENT | | |
| Audra Hendrix | Here | | |
| Matt Kellogg | Here | | |
| Matthew Prochaska | Here | | |
| John Purcell | Present | | |

Others present: Matt Asselmeier, Leslie Johnson, Scott Koepfel

APPROVAL OF AGENDA – Motion made by Member Hendrix, second by Member Giles to approve the agenda. **With six members voting aye, the agenda was approved.**

COMMITTEE BUSINESS

From Admin HR Committee:

Discussion and Approval of Property, Liability, and Workers Compensation Insurance Broker RFQ – Discussion on the proposed RFQ and the length of time for submission. **There was consensus by the Committee to forward the item to the County Board for approval.**

Discussion and Approval of Property, Liability, and Workers Compensation Insurance Broker RFQ Calendar – Discussion on dates to review responses, and conduct interviews.

From PBZ Committee:

Amended Petition 17-29 Kendall County Planning, Building and Zoning Committee

Request: *Text Amendment to Section 13.08.H of the Kendall County Zoning Ordinance by Increasing the Notification Requirements for Applications for Special Use Permits on A-1 Zoned Property and Clarifying Notification Requirements for Special Use Permits on Properties not Zoned A-1 Agricultural*

Purpose: *Amended Text Amendment Increases Notification Requirement from Five Hundred Feet (500') to Seven Hundred Fifty Feet (750') Instead of One Thousand Feet (1,000) and Two Thousand Six Hundred Feet (2,600') as Previously Proposed for Applications for Special Use Permits on Properties Zoned A-1 and Clarifying that Only Adjoining Properties must be*

Notified on Special Use Permit Applications for Properties not Zoned A-1 - Discussion on the proposed text amendment, and the reasoning behind the proposed change to the notification requirement.

Discussion and Approval of Senior Planner Job Description – Discussion on the following proposed changes:

1. The Senior Planner will also serve as the Zoning Administrator
2. The Senior Planner will be supervised by the County Administrator
3. The Senior Planner will have the responsibilities of the Zoning Administrator
4. The Senior Planner will have the responsibilities of the Plat Officer
5. The Senior Planner will supervise part-time Planning, Building and Zoning Department staff

Member Giles left the meeting at 4:48p.m. creating the lack of a quorum, and the meeting was ended at 4:52p.m.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – None

CHAIRMANS REPORT – No report

REVIEW BOARD ACTION ITEMS

EXECUTIVE SESSION – Not needed

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary