

**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Thursday, August 16, 2018**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** - The meeting was called to order at 4:01p.m. by Chair Scott Gryder who led the committee in the Pledge of Allegiance to the American Flag.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gryder	Here		
Lynn Cullick	Here		
Bob Davidson	Here		
Elizabeth Flowers	<b>ABSENT</b>		
Tony Giles	Here		
Judy Gilmour	Here		
Audra Hendrix		4:06p.m.	4:35p.m.
Matt Kellogg	Yes		
Matthew Prochaska	Here		
John Purcell	<b>ABSENT</b>		

Others present: Matt Asselmeier, Jill Ferko, Scott Koeppel, Raeann VanGundy, Assistant State’s Attorney Jim Webb

**APPROVAL OF AGENDA** – Motion made by Member Cullick with the amendment to move the Public Comment section to follow the Approval of the agenda, second by Member Prochaska. **With seven members present voting aye, the motion carried by a vote of 7-0.**

**PUBLIC COMMENT** – Tom and Mary Bromeland, Newark, IL; Bonnie Johnson, Newark, IL; Alex Bromeland, Newark, IL; Andy Bromeland, Newark, IL; Joan Cardwell, Newark, IL

**COMMITTEE BUSINESS**

From PBZ Committee:

- *Petition 18 – 15 - Request from Nancy Harazin on Behalf of Nancy L. Harazin Trust Number 101 for a Special Use Permit for a Public or Private Utility-Other (Solar Panels) at 16400 Newark Road, approximately 0.2 Miles East of Route 71 on the South Side of Newark Road (PIN: 07-05-400-003) in Big Grove Township - Mr. Asselmeier briefed the committee on the Special Use Permit request, reviewing the County Ordinance, the site plan, signage, fencing, the term of the lease, the Decommissioning Plan, the specific requirements for construction, applicable building codes, federal, state and County law and permit requirements, liability, safety fire, and public health issues and training for the Newark Fire District, drainage issues, aesthetics of the solar field, the sheet erosion concerns and landscaping around the solar field to address the issue, repair and replacement of broken panels, and the property value study conducted by Borrego Solar Systems.*

Mr. Asselmeier also shared the process, and various committees and boards that reviewed the request, site plan and proposal for the solar field, and any changes that each board or committee recommended.

The request was reviewed by the Village of Newark, Big Grove Township, the Newark Fire Protection District, the County ZPAC Committee, the County Planning, Building and Zoning Committee, the County Zoning Board of Appeals, and the County State's Attorney's Office. **The County Board will vote on the issue at the August 21, 2018 County Board meeting.**

*Discussion and Recommendation for Accounting and Auditing Company RFP* – Lynn Cullick informed the committee about discussions at the Admin HR Committee meeting, and the three companies that were selected as potential candidates to provide auditor services to the County. Discussion on the three bidders, the auditing process, the proposed fees, and the proposed number of hours that would be committed to the County for providing auditing services. Members from the Finance Committee also provided the pros and cons determined for the three bidders. The recommendation from the Finance Committee was to approve the acceptance of the bid from Mack and Associates for Accounting and Auditing Services for 3-years with the cost of \$61,450 in year 1, \$62,900 in year 2, and \$64,350 in year 3. **The County Board will vote on the issue at the August 21, 2018 County Board meeting.**

- *Discussion and Recommendation for Property, Casualty and Liability Insurance Broker RFQ* – Member Cullick reported that there was discussion at the Admin HR Committee meeting, and stated that the committee wanted full-board input prior to giving staff direction as far as proceeding with contract negotiations. Mr. Koepfel reported that just today, he received an email from Alliant-Mesirow today proposing a fixed annual cost of \$49,000 per year, for a 5-year contract. This information was not provided in their bid proposal or offered during the bidder's presentation at the Admin HR COW meeting in June 2018.

Discussion on the risk management pool and participation by all three companies, concerns and questions by members following the presentations, the term length and possible options for extension of the contract, and pros and cons for each applicant.

**There was consensus by the committee to direct administrative staff to proceed with negotiations with Alliant-Mesirow for a 3-year contract with the possibility of two 1-year extensions.**

- *FY2019 Budget Discussion* – Chair Gryder stated that there were a number of topics that County Board members had questions regarding the budget, at the last County Board meeting. Mr. Koepfel stated that the County won't have final Health Insurance increase numbers until mid-September, and that the Finance Committee would like to hold Budget Presentations in September if possible, but that Elected Officials and Department Heads would need time to prepare their budgets for Budget Presentations in September. Discussion on funds used to balance the budget last year, lower new construction revenues, decreased CPI, decreased revenues, salary increases for non-union personnel, elected official and department head input on the budget, and a potential budget decrease of 2-percent county-wide.

**QUESTIONS FROM THE MEDIA** – None

**CHAIRMANS REPORT** – None

**REVIEW BOARD ACTION ITEMS** – Chair Gryder asked the committee to review the draft County Board agenda for August 21, 2018.

**EXECUTIVE SESSION** – Member Prochaska made a motion to enter into Executive Session for the purpose of Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that 5ILCS 120/2 (11), second by Member Davidson.

**ROLL CALL:**

<b>Attendee</b>	<b>Status</b>	<b>Attendee</b>	<b>Status</b>
Scott Gryder	Yes	Judy Gilmour	Yes
Lynn Cullick	Yes	Audra Hendrix	<b>ABSENT</b>
Bob Davidson	Yes	Matt Kellogg	Yes
Elizabeth Flowers	<b>ABSENT</b>	Matthew Prochaska	Yes
Tony Giles	Yes	John Purcell	<b>ABSENT</b>

**With seven members voting aye, the committee entered into Executive Session at 5:56p.m. and reconvened into Open Session at 6:03p.m.**

**ADJOURNMENT** – Member Prochaska made a motion to adjourn the meeting, second by Member Giles. **With seven members voting aye, the meeting was adjourned at 6:05p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary