

COUNTY OF KENDALL, ILLINOIS
SPECIAL Committee of the Whole/Budget & Finance Committee
BUDGET PRESENTATIONS
Wednesday, September 26, 2018

MEETING MINUTES

1. **Call to Order:** Committee Chair John Purcell called the meeting to order at 9:33a.m.
2. **Board Members Present:** Scott Gryder, Audra Hendrix, Matt Kellogg, Matthew Prochaska, Bob Davidson, John Purcell, Judy Gilmour

Board Members Absent: Lynn Cullick, Elizabeth Flowers, Tony Giles

Others Present: Latreese Caldwell, Scott Koeppel

3. **Budget Presentations**

Dwight Baird, Sheriff's Office – Sheriff Baird and Chief Deputy Mike Peters provided details on the Sheriff's Operations, Corrections, Court Security, and the Merit Commission budgets, as well as proposed Capital Expenses, transportation costs, and anticipated revenues from Federal and other county inmate housing, inmate transportation, and fines and fees.

Sheriff Baird stated that if he were to cut his budgets by two percent as instructed by the Finance Committee, that services to the community would be negatively affected. Sheriff Baird informed the committee that he has reduced personnel by seven and one-half in the recent past, and anticipates reducing another five personnel this coming year.

Chris Mehochko, Regional Office of Education – Mr. Mehochko reviewed his proposed budget with the committee and stated that the majority of his budget is salary and benefits. Mr. Mehochko stated that Grundy County pays all non-personnel expenses, and Kendall reimburses their percentage, and Grundy pays forty-percent of salary, IMRF and SS expenses. Kendall County pays all medical and dental benefits, and Grundy reimburses their percentage. Kendall pays sixty-percent of salary, IMRF and SS expenses.

Dr. Amaal Tokars, Health Department – Dr. Tokars led with remarks about the use of their budgeted resources. Dr. Tokars explained that personnel increases average two-percent for the Health Department this fiscal year, and that not all personnel will receive an increase. Personnel currently receiving a salary of less than \$50,000 will receive a four-percent raise, and personnel receiving a salary over \$50,000 will receive a three-percent raise.

Rae Ann VanGundy reported that a number of those being served use insurance because of the Affordable Care Act, resulting in Health Department grants decreasing because the payer for services rendered is being shifted from the Health Department to the Managed Care industry from State grant money and/or Medicaid.

Ms. VanGundy also explained changes in the State FCM Grant which the State has now broken into two programs, an FCM grant and a Health Works grant, and with an increase in their caseload, this results in an increase in their funding although no new personnel will be hired.

Ms. VanGundy stated that they have decreased the Psychiatric Services budget was decreased by sixteen-percent in order to assist meeting the two-percent decrease in their budget this year. Ms. VanGundy reported that the overall budget for the Health Department does reflect the two-percent decrease as requested by the County Board.

Member Kellogg asked about the Dental Office and Test Kitchen capital projects, and stated that the Health Department lease states that any build-outs are to be included in the Health Department budget, not in the County capital budget.

Dr. John Palmer, Board of Health Finance Chair, stated that the Health Department fund balance continues to dwindle because of the Health Department's contribution to the County, and that this year the Health Department cannot sustain a contribution as they have in the past. Dr. Palmer said that maybe there is some money there, although it may not be what the County Board may want. Dr. Palmer stated that the Board of Health would like to avoid the "angst" that is created for the Health Department each budget year, and would like to know what they are dealing with each year.

Member Purcell clarified for the County Board members, that although the Health Department budget did not include a contribution this fiscal year, the two million dollar deficit that was discussed earlier in the meeting did include a Health Department contribution, causing an additional \$400,000 plus to the aforementioned deficit.

Jennifer Gilbert, CASA – Ms. Gilbert updated the committee on the status of the program, and stated that they received a one-year salary grant from a local family Foundation that allowed them to add a third staff member for this year.

Ms. Gilbert reported a five-time increase in new cases last year, and that the trend is on pace to be slightly ahead this year. Ms. Gilbert is training 11 new volunteers currently, but needs to train an additional 20 volunteers in 2019 to be in compliance with the suggested one advocate to one family ratio. Ms. Gilbert said that unfortunately, the cases are involving more serious abuse, and fallout from the opioid addiction crisis, causing the kids to stay in care 3-4 years per case compared to 18 months to 2.5 years previously.

Ms. Gilbert stated that their fundraising efforts have been very successful and that having a full board and one additional person in the office has assisted in their efforts to reach the community.

Ms. Gilbert stated that Kendall County Board funding is also critical to CASA Kendall County's ability to hold volunteer training, carry-out recruiting efforts, and advocate at the highest possible level for Kendall County children.

Andy Nicoletti, Assessment – Mr. Nicoletti reported that his budget increases included postage and publications due to the quad-year publication requirement to publish every parcel whether it's been changed by the assessors or not. Mr. Nicoletti did increase his salary by two-percent, and other salary increases in his office are for the unionized clerks.

Matt Kinsey, Technology & GIS – Director Kinsey reported that the Technology Services and GIS budgets were decreased by two-percent as requested by the County Board, and salaries were only increased by three percent.

Discussion on the Technology Services capital request for Voice-Over IP, the end of the antiquated analog phones and any analog phone support or part replacement in the near future, the need for additional switches, and the need for additional host servers that will add in increasing the speed of data. Mr. Kinsey reported that the County has had the current servers for over seven years.

Megan Andrews, KC Soil & Water District – Board of Director Chair Butch Konicek introduced the two staff members Megan Andrews, Resource Conservationist, and Hannah Raver, Education Coordinator. Mr. Konicek reported that KCSWD relies on state funding, and that they were just approved for FY2019 funding in the same amount as FY2018. They did receive a one-time state allocation of \$61,000 in June 2018, but have yet to receive any of those funds, that they will apply toward operations. Mr. Konicek said that they have been working in a negative fund balance, and have been at a salary freeze for years. Mr. Konicek said that although they are state mandated, the staff and Board of KC Soil & Water District continue to look for donations and additional funding.

Alice Elliott, Court Services/Probation – Ms. Elliott introduced herself and reminded the committee that she assumed the role as the new director on August 6, 2018. Ms. Elliott reported that Probation/Court Services declined the 708 Mental Health Board funding of \$500 for this year, and needs to adjust the Probation Fee fund revenue line item to reflect the lack of funding.

Ms. Elliott also said that Probation is run through general fund money as well as Probation Service fee funds (users of probation services pay into the fund through monthly probation fees, and also reimbursement for direct services), and is specifically used to enhance service delivery for the probation population that they service through programs, some capital expenses such as vehicles that officers use

for servicing the population in the field. Ms. Elliott stated that she is holding off on using these funds for vehicles for at least one-year.

Ms. Elliott explained that General Fund money is used for salaries, and they do receive state reimbursement and municipality reimbursements from the police departments that help off-set the cost of the diversion officer.

Ms. Elliott said the budget will basically remain the same as last year, as she analyses the needs, the population served, and the current programs and services provided before making any changes.

Judge Robert Pilmer, *Judicial Office/Law Library/Drug Court* – Judge Pilmer reviewed the Judicial, Law Library, and Drug Court budgets with the committee, and said they attempted to adhere to the guidelines provided from the County Board.

Judge Pilmer said they will no longer use Law Library funds toward the Court Administrator salary, and that they will increase the hourly rate for Bailiff's from \$13.00 to \$13.50 per hour.

Eric Weis, *State's Attorney's Office* – Mr. Weis stated that the majority of his budget is salary, and that his office is not a revenue generating office. Mr. Weis informed the committee that his salary is off-set 90 percent by the State of Illinois, and that for the first time in 10 years, his salary will increase by 2.2 percent in fiscal year 2019. Mr. Weis said that his office did receive reimbursement funds from Adult Redeploy for the Drug Court Assistant State's Attorney, and will receive funding again this fiscal year. Mr. Weis said salary increases were set at three percent or less, with just one exception. Mr. Weis said that there were not any other significant changes to his budget.

Chad Lockman, *VACKC* – Mr. Lockman reviewed the budgets stating that over 10.2 million dollars is brought into the county annually through compensation and pension benefits obtained by Kendall County veterans.

Mr. Lockman emphasized the service that VACKC provides to local veterans on behalf of the County, and stated that VA resources and facilities save taxpayer dollars by providing services to veterans rather than veterans going to local Health Departments or other public resources for assistance.

Joe Gillespie, *Emergency Management Agency* – EMA Director Gillespie stated that his budget is 100 percent grant funded, and the only change was a small salary increase for the Director and Assistant Director.

Director Gillespie also reported that they have just renewed the Accreditation for EMA for the next three years, and that the Director and Assistant Director were renewed as Professional Emergency Managers throughout the State of Illinois.

Member Davidson left the meeting at 12:15p.m.

Sandra Davis, University of Illinois Extension Office –Ms. Davis stated that the salaries were increased slightly this year, but that her replacement will probably start at a lower salary.

Ms. Davis said that reduction in funds from the County, means a reduction in matching funds from the state (65 percent match), and that other donations have also been down this year.

Ms. Davis reported a very active 4H Program in Kendall County, and that they had a very successful fundraiser at a local farm last month.

Ms. Davis introduced Deanna Rogey, UIEO Youth Educator who has served as acting County Director in Ms. Davis' absence due to medical issues throughout this year. Ms. Davis announced her retirement in January 2019 after serving nearly 48 years with the University Extension Office.

4. **Other Business** - None

7. **Executive Session** – Not needed

8. **Adjournment** – Member Prochaska made a motion to adjourn the Budget Presentation meeting, second by Member Hendrix. **With all in agreement, the meeting adjourned at 12:51p.m.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant & Recording Clerk