

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, March 16, 2017

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Chair Scott Gryder at 4:01p.m., who led the committee in the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived
Scott Gryder	Present	
Lynn Cullick		4:47p.m.
Bob Davidson	Present	
Elizabeth Flowers	Absent	
Tony Giles	Absent	
Judy Gilmour	Present	
Audra Hendrix	Present	
Matt Kellogg	Present	
Matthew Prochaska	Present	
John Purcell	Absent	

Others present: Treasurer Jill Ferko, ASA Leslie Johnson, Technology Director Scott Koeppel, Undersheriff Harold Martin, Facilities Management Director Jim Smiley, Health Department Executive Director Amaal Tokars, Health Department Operations Administrator Rae Ann Van Gundy

Guests Present: Village of Oswego President Gail Johnson, Village of Oswego Administrator Dan DiSanto, Matt Schueler and Jordan Sasscer, WIPFLI Representatives

OLD BUSINESS - None

NEW BUSINESS

From February 21, 2017 County Board Meeting:

- *Approval of Modification to Revolving Fund Recapture Strategy* – Andrez Beltran, Economic Development Coordinator, provided information on the modification to Revolving Fund Recapture Goals and Objectives, Strategy, Financing, RF Management Plan, Assurances, and reviewed the addition of the Exemptions. Member Hendrix explained restrictions of the current Revolving Fund Strategy, and reasons for the modification. Village of Oswego President Gail Johnson added that the program would provide a way for municipalities to access funding and encourage economic growth in their villages and cities, and would be low risk because repayment would totally be the responsibility of the municipality.

- *Acceptance of Audited Financial Statements and Reports by WIPFLI* – Matt Schuler with WIPFLI, reviewed the audited statements and reports with the committee, and answered questions concerning the audit findings.

From Finance Committee:

- *Approve Compensation for Technology Analyst Position* – Discussion on the requirements for and compensation of this position. Mr. Koepfel stated that this position was due to the increased technical support requests from KenCom, the Circuit Clerk's Office and the County Clerk's Office, and that the funding source of this position would be from the GIS fund for the current year. **There was consensus to forward the item to the County Board for approval.**

From Admin HR Committee:

- *Approve Technology Analyst Job Description* – Discussion on the responsibilities outlined in the job description, qualifications of the candidate filling the position, and additional responsibilities listed. **There was consensus by the committee to forward the item to the County Board for approval.**

- *Approve Southern entrance to County Office Building (Fox Street) as Employee Only Entrance and the most Southern row of angled parking in the North parking lot of County Office Building as Customer Only Parking* – Member Cullick briefed the Board on the discussions previously held in the Admin HR Committee meetings on the need for additional security measures in the County Office Building, and the need to provide designated parking for our citizens.

Undersheriff Harold Martin stated that only having one door to access the building would greatly increase security in the building. He said that the Sheriff's Office command staff continues to discuss ways to increase security and safety in the building.

Member Davidson requested that the item be forwarded to the Facilities Management Committee for discussion on signage, how to designate the parking spaces and notify the public about the entrance closing, etc. **There was consensus to move the item to the Facilities Management Committee.**

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – None

CHAIRMANS REPORT – No report

REVIEW BOARD ACTION ITEMS – Member Hendrix asked that the Approval of Modification to Revolving Fund Recapture Strategy item be added to the Board agenda for March 21, 2017.

EXECUTIVE SESSION – Not needed

ADJOURNMENT – Member Kellogg moved to adjourn the meeting at 5:14p.m. Member Prochaska seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Recording Secretary