

**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Meeting Minutes**  
**Thursday, June 16, 2016**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order by County Board Chair John A. Shaw at 4:31p.m., who led the committee in the Pledge to the American Flag.

**ROLL CALL**

Present: John Purcell - yes, John Shaw – yes, Lynn Cullick - here, Judy Gilmour here, Dan Koukol - present, Matthew Prochaska - here, Bob Davidson - yes

Board Members Absent: Elizabeth Flowers, Scott Gryder, Jeff Wehrli

Staff present: Undersheriff Harold Martin, John Sterrett, Jeff Wilkins

**ITEMS OF BUSINESS**

- *Discussion on 2017 Holiday Schedule* – Chairman Shaw reported his recent conversation with new 23<sup>rd</sup> Circuit Chief Judge Robbin Stuckert regarding the proposed 2017 holiday schedule. Chairman Shaw asked for a voice vote of Board members regarding the schedule.

Roll Call: Member Davidson – yes, Member Gilmour – yes, Member Koukol – yes, Member Purcell – yes, Member Prochaska – yes, Member Cullick – yes, Member Shaw – yes. **There was consensus by the committee to forward the holiday schedule to the County Board for approval.**

- *From Admin HR Committee:*

- ❖ *Discussion of Policy for Managing Email Archive* – Member Cullick reported that the Admin HR Committee has discussed this policy at several meetings, and said that currently the County archives emails for 30 days. The proposal is to extend that archive to seven-years, but there was not a unanimous committee recommendation.

Technology Director Scott Koepfel stated that when he began, he asked how long emails were maintained, and was told that it was 30 days. Mr. Koepfel was unable to locate any resolution or policy that indicated that policy. Mr. Koepfel brought this resolution to the Admin HR Committee so that a county policy would be in place for maintaining emails. Mr. Koepfel stated that he researched the archive issue with several area county Technology departments, and was told that they also maintain emails for

seven-years. It is both Director Koepfel and the State's Attorney's Office recommendation that all emails are archived for a seven-year period.

Mr. Koepfel also reviewed the two forms that would be used to request archived emails.

The committee wanted the start date of the seven-year archive to begin on July 1, 2016.

Roll Call: Member Prochaska – yes, Member Cullick – yes, Member Shaw – yes, Member Davidson – yes, Member Gilmour – yes, Member Koukol – yes, Member Purcell – yes, Member Shaw - yes. **There was consensus by the committee to forward this item to the County Board for approval.**

- ❖ *Discussion of Health Insurance Plan Design Options* – Jim Pajauskas from CBIZ provided information on Health Insurance Plan Design Options that was requested by some of the unions during negotiations, and how it would affect employees.

Mr. Pajauskas explained the current three options, HMO, PPO and HSA plans, the employer monthly cost and employee monthly costs, and other possible options.

Mr. Pajauskas said that he didn't feel that there can be enough change made that there is a significant financial impact to County employees under the current way that the contribution structure is set-up. Mr. Pajauskas said that part of earlier discussions was more definition of the premium that the County pays so that if the unions decide to make a change, employees would actually benefit by 100 percent.

Ms. Johnson said that the union asked for this information because they understand that changes can't be made to the plans because of union contract language, so they are asking what changes does the County need to make in the plans in order to shop around for competitive rates and the savings the County would like to see.

Mr. Pajauskas said that in order to get competitive rates, the County claims would need to decrease, and get rid of the HMO. But, Mr. Pajauskas said that the HMO helps the County control costs, and other vendors cannot compete with Blue Cross and Blue Shield (BCBS) because the HMO plan within BCBS works extremely well. And really drives the decrease in claims. Mr. Pajauskas said that it is not possible to split up the PPO and HMO between two different insurance companies. Ms. Johnson will take this information back to the unions as she continues union negotiations.

**PUBLIC COMMENT** – Todd Milliron, Yorkville

**QUESTIONS FROM THE MEDIA** – Jim Wyman, WSPY asked Assistant State’s Attorney Leslie Johnson if when she refers to “the union” if she was talking about all of the unions or one specific union. Ms. Johnson said that she was referring to all of the unions.

**CHAIRMAN’S REPORT** – Mr. Shaw reviewed the proposed announcements and appointments that will be voted on at the July 21<sup>st</sup> County Board meeting with the committee.

**REVIEW BOARD ACTION ITEMS** – Chair Shaw asked the committee to review the June 21, 2016 Board agenda for any necessary changes or additions.

The Board members requested the following be added to the agenda: 708 Mental Health Board Report, Approval of the 2017 Holiday Schedule, and Approval of the Policy for Managing Email Archive.

**EXECUTIVE SESSION** – Not Needed

**ADJOURNMENT** – Member Cullick moved to adjourn the meeting at 5:22p.m., Member Koukol seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant/Recording Secretary