



COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
COUNTY OFFICE BUILDING
County Board Rooms 209-210

Thursday, July 14, 2016 at 4:00 PM

AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call:** Jeff Wehrli, John Shaw (Board Chair), Scott Gryder (Board Vice Chair), Lynn Cullick, Bob Davidson, Elizabeth Flowers, Judy Gilmour, Dan Koukol, Matthew Prochaska, John Purcell
- 3. Items of Business**
 - *From Admin HR Committee:*
 - ❖ *Discussion on Email Access for Non-County Employees*
- 4. Public Comment**
- 5. Questions from the Media**
- 6. Chairman's Report**
- 7. Review Board Action Items**
- 8. Executive Session for the purpose of collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) 2)**
- 9. Adjournment**

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Meeting Minutes
Thursday, June 16, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Chair John A. Shaw at 4:31p.m., who led the committee in the Pledge to the American Flag.

ROLL CALL

Present: John Purcell - yes, John Shaw – yes, Lynn Cullick - here, Judy Gilmour here, Dan Koukol - present, Matthew Prochaska - here, Bob Davidson - yes

Board Members Absent: Elizabeth Flowers, Scott Gryder, Jeff Wehrli

Staff present: Undersheriff Harold Martin, John Sterrett, Jeff Wilkins

ITEMS OF BUSINESS

- *Discussion on 2017 Holiday Schedule* – Chairman Shaw reported his recent conversation with new 23rd Circuit Chief Judge Robbin Stuckert regarding the proposed 2017 holiday schedule. Chairman Shaw asked for a voice vote of Board members regarding the schedule.

Roll Call: Member Davidson – yes, Member Gilmour – yes, Member Koukol – yes, Member Purcell – yes, Member Prochaska – yes, Member Cullick – yes, Member Shaw – yes. **There was consensus by the committee to forward the holiday schedule to the County Board for approval.**

- *From Admin HR Committee:*

- ❖ *Discussion of Policy for Managing Email Archive* – Member Cullick reported that the Admin HR Committee has discussed this policy at several meetings, and said that currently the County archives emails for 30 days. The proposal is to extend that archive to seven-years, but there was not a unanimous committee recommendation.

Technology Director Scott Koeppel stated that when he began, he asked how long emails were maintained, and was told that it was 30 days. Mr. Koeppel was unable to locate any resolution or policy that indicated that policy. Mr. Koeppel brought this resolution to the Admin HR Committee so that a county policy would be in place for maintaining emails. Mr. Koeppel stated that he researched the archive issue with several area county Technology departments, and was told that they also maintain emails for

seven-years. It is both Director Koeppel and the State's Attorney's Office recommendation that all emails are archived for a seven-year period.

Mr. Koeppel also reviewed the two forms that would be used to request archived emails.

The committee wanted the start date of the seven-year archive to begin on July 1, 2016.

Roll Call: Member Prochaska – yes, Member Cullick – yes, Member Shaw – yes, Member Davidson – yes, Member Gilmour – yes, Member Koukol – yes, Member Purcell – yes, Member Shaw - yes. **There was consensus by the committee to forward this item to the County Board for approval.**

- ❖ *Discussion of Health Insurance Plan Design Options* – Jim Pajauskas from CBIZ provided information on Health Insurance Plan Design Options that was requested by some of the unions during negotiations, and how it would affect employees.

Mr. Pajauskas explained the current three options, HMO, PPO and HSA plans, the employer monthly cost and employee monthly costs, and other possible options.

Mr. Pajauskas said that he didn't feel that there can be enough change made that there is a significant financial impact to County employees under the current way that the contribution structure is set-up. Mr. Pajauskas said that part of earlier discussions was more definition of the premium that the County pays so that if the unions decide to make a change, employees would actually benefit by 100 percent.

Ms. Johnson said that the union asked for this information because they understand that changes can't be made to the plans because of union contract language, so they are asking what changes does the County need to make in the plans in order to shop around for competitive rates and the savings the County would like to see.

Mr. Pajauskas said that in order to get competitive rates, the County claims would need to decrease, and get rid of the HMO. But, Mr. Pajauskas said that the HMO helps the County control costs, and other vendors cannot compete with Blue Cross and Blue Shield (BCBS) because the HMO plan within BCBS works extremely well. And really drives the decrease in claims. Mr. Pajauskas said that it is not possible to split up the PPO and HMO between two different insurance companies. Ms. Johnson will take this information back to the unions as she continues union negotiations.

PUBLIC COMMENT – Todd Milliron, Yorkville

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY asked Assistant State’s Attorney Leslie Johnson if when she refers to “the union” if she was talking about all of the unions or one specific union. Ms. Johnson said that she was referring to all of the unions.

CHAIRMAN’S REPORT – Mr. Shaw reviewed the proposed announcements and appointments that will be voted on at the July 21st County Board meeting with the committee.

REVIEW BOARD ACTION ITEMS – Chair Shaw asked the committee to review the June 21, 2016 Board agenda for any necessary changes or additions.

The Board members requested the following be added to the agenda: 708 Mental Health Board Report, Approval of the 2017 Holiday Schedule, and Approval of the Policy for Managing Email Archive.

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Cullick moved to adjourn the meeting at 5:22p.m., Member Koukol seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary

Other Agencies with County Email Addresses

EMA – 12

Sheriff's Auxiliary – 8

EMA & Sheriff's Auxiliary - 8

Township Assessor – 5

CASA – 5

Forest Preserve - 17

KenCom – 32

KAT – 11

Merit Commission – 5

VAC - 4

**COUNTY OF KENDALL, ILLINOIS
RESOLUTION 2016-__**

**RESOLUTION TO CHANGE THE DAYS AND HOURS OF OPERATION FOR THE COUNTY
CLERK'S OFFICE & THE HOURS OF OPERATION FOR THE COUNTY RECORDER'S
OFFICE FOR GENERAL PRIMARY, GENERAL, CONSOLIDATED, AND SPECIAL
ELECTIONS, EFFECTIVE NOVEMBER 8, 2016**

WHEREAS, the County Board of Kendall County ("County Board") may change the days and hours of operations for the Office of the County Clerk of Kendall County ("County Clerk's Office") pursuant to 55 ILCS 5/3-2007 and may change the hours of operations for the Office of the County Recorder of Kendall County ("County Recorder's Office") pursuant to 55 ILCS 5/3-2016.

WHEREAS, such action by the County Board shall be done by resolution passed at a regular meeting pursuant to 55 ILCS 5/3-2007 and 55 ILCS 5/3-2016.

WHEREAS, the County Clerk's Office is an Election Authority pursuant to 10 ILCS 5/1-3, and, therefore, must remain open for election purposes on election days, pursuant to 55 ILCS 5/3-2007 and 10 ILCS 5/4-50.

WHEREAS, the County Clerk of Kendall County also serves as the County Recorder of Kendall County.

WHEREAS, the date of the 2016 General Election is November 8, 2016, as defined by the Election Code 10 ILCS 5/1-3.

WHEREAS, Public Act 98-1171 was signed into law effective June 1, 2015, requiring Election Authorities to allow Same Day Registration in their offices on Election Day. See 10 ILCS 5/4-50.

WHEREAS, the County Board of Kendall County finds the County Clerk's Office shall be engaged in the duties of Election Authority on November 8, 2016, and all subsequent regular and special election days, as defined by 10 ILCS 5/1-3, (hereinafter referred to as "General Primary, General, Consolidated, and Special Election Days").

WHEREAS, the County Board finds that the County Clerk's Office shall not be able to perform its normal duties of County Clerk while performing election duties on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days. Further, as the County Clerk also serves as the County Recorder, the County Recorder's Office shall be limited in its ability to perform its normal duties of County Recorder on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days.

NOW BE IT RESOLVED BY THE KENDALL COUNTY BOARD:

That the County Clerk's Office shall be closed on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days, for all purposes other than services pertaining to the election day, as defined by the County Clerk & Recorder. Further, the County Recorder's Office will only be open from 8:00 a.m. CST to 11:30 a.m. CST on November 8, 2016, and all subsequent General Primary, General, Consolidated, and Special Election Days. The County Clerk and Recorder will publish and post notice of the service closure and limited hours at least one week prior to the election, or as soon as practical.

Adopted this _____ day of _____ 2016

John A. Shaw
Chairman, Kendall County Board

Attest: _____

Debbie Gillette
Kendall County Clerk & Recorder