

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Meeting Minutes
Thursday, September 15, 2016

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by County Board Vice Chair Scott Gryder at 4:00p.m., who led the committee in the Pledge to the American Flag.

ROLL CALL

Present: Judy Gilmour - here, Matthew Prochaska - here, Scott Gryder – present, Dan Koukol - present, Lynn Cullick - here, Jeff Wehrli - here

Member Purcell entered the meeting at 4:14p.m.

Member Shaw entered the meeting at 4:18p.m.

Member Flowers entered the meeting at 5:23p.m.

Board Members Absent: Bob Davidson

Others present: Sheriff Dwight Baird, Deputy Commander Joe Gillespie, ASA Leslie Johnson, Judge Tim McCann, Undersheriff Harold Martin, Judge Robert Pilmer, Facilities Director Jim Smiley, County Administrator Jeff Wilkins, State’s Attorney Eric Weis

ITEMS OF BUSINESS

From Public Building Commission:

- *Resolution Dissolving the Kendall County Public Building Commission, County of Kendall, Illinois, Pursuant to the Public Building Commission Act (50 ILCS 20/1 et seq.)* – Member Wehrli said that the commission met last evening and completed the business of the commission including payment of all bills. Mr. Wehrli said that over \$600,000 will be transferred to the Courthouse Building Fund and the Public Safety Center Building Fund. Mr. Wehrli stated that this item will go to the County Board on Tuesday, and to the Finance Committee later today.

From Admin HR Committee:

- *Cable Television Franchise Agreement by and Between the County of Kendall, Illinois and CMN-RUS, Inc.* – Lynn Cullick said that this item will come to the full board for approval on Tuesday. Jeff Wilkins introduced Kathy Scheller from MetroNet Holdings, and said that the agreement would be for internet only, and for unincorporated portions of the County. Mr. Wilkins explained that the County has met with MetroNet, Oswego, Oswego Township, Montgomery, Sugar Grove, Plainfield, Yorkville, North Aurora, which have their own separate franchise agreements. MetroNet has agreements with

Romeoville, Plainfield, and Bloomington-Normal, and are now working with Montgomery and Kendall County.

Mr. Wilkins stated that MetroNet offers cable, phone service, and video. Mr. Wilkins said our franchise is for strictly for unincorporated portions of Kendall County for cable video. Mr. Wilkins said the County's roll is to hold a public hearing, and to approve the franchise agreement.

Mr. Wilkins stated that the franchise agreement has been reviewed by ASA David Berault, who offered some suggestions, that were implemented into the agreement.

Ms. Scheller said that they are very excited to offer this world-class infrastructure to Kendall County. She said they just achieved the local franchise agreement in Oswego, and said that once they begin to achieve those local franchise agreements, they start to mobilize immediately. They have the opportunity to work on permitting and such with the appropriate parties, and she will do that with the townships within Kendall County as well.

Ms. Scheller stated they are very excited to offer the lowest offering of 100 over 25, and internet speeds up to 1 gig for the home. Ms. Scheller also reviewed some of the pricing that will be offered to citizens. They will attempt to go into the Boulder Hill area first, and offer the opportunity to try all three products first. The unique thing about their company is that they are so sure about the product and the value of it, is that they have no residential contracts.

Ms. Scheller said that they are excited that after 18 months of meetings, they are finally able to offer another competitor in the region and the winner will be the citizen's because they now have other choices.

From Kendall County Sheriff:

- *Review and Approval of Bid for PSC/Courthouse Security System Upgrade – Sheriff Baird introduced the Dewberry staff, and said that Dewberry received four bids for the security system upgrade, with the two lowest bids being from Stanley Convergent Security Solutions and Security Automation System.*

Dewberry validated the bids to ensure they met all specifications of the bid, and the references were checked of the two companies and any sub-contractors listed to perform work. They chose to remove the highest bid.

Sheriff Baird said the bid total is \$3,600,655, that will come to the Board for approval at Tuesday's Board meeting. Sheriff Baird thanked Mike Morland and Craig Clary from Dewberry, Jim Smiley, Facilities Management Director, Scott Koeppel, Technology Services Director, and Deputy Commander Joe Gillespie for their work on this project.

Member Purcell questioned the additional costs of \$265,000 for Video Visitation, and the Dewberry Fee of \$217,000, with the total cost being more than the Dewberry estimate for the project. Mike Morland from Dewberry explained that the bids came in higher than their estimate. Craig Clary from Dewberry explained that the alternates that they are taking weren't with the original scope of the project, so the County is actually getting some added features with the cost that they received back from the bidders.

Sheriff Baird said that in addition to the \$3,000,000, there is a contingency fund of \$269,000, which is ten percent, and has been discussed by the Board throughout the plan design stage of the project. Dewberry recommends going with the high end for a contingency fund, to ensure there is funds available if needed.

Further discussion on a project sub-committee comprised of Jim Smiley, Facilities Management Director, Scott Koeppel, Technology Services Director, Deputy Commander Joe Gillespie, Jeff Wilkins, County Administrator, and Board Member Matthew Prochaska as the lead person.

There was consensus by the committee to authorize the sub-committee to make any decisions be made up to the amount of \$10,000, and anything above that would go to the full Board for approval. Mr. Wilkins said that any changes made could be reported back to the Board. Mr. Moreland said that contingency funds would be used for unforeseen conditions.

Mike Moreland said that the timeframe for the completed project would be 15 to 18 months.

From Public Safety Committee:

- *Review and Approval of RFP for Video Visitation* – Deputy Commander Joe Gillespie explained that the Video Bond Call and Visitation project would be better served if it was pulled out from the main project and sent out to specialty people who deal with this system on a daily basis. Deputy Gillespie said they carried \$265,000, but hope to get a more finite number after bids are received. Commander Gillespie said that Dewberry will continue to coordinate with the County and vendors on this project. Mr. Moreland stated that there would be a minimum of bi-weekly meetings with the project manager, Dewberry, Security Integrator, the Video Bond Call/Video Visitation people and the County throughout the project.

Judge McCann stated that the addition of courtrooms to the second floor of the Courthouse is at least 5-years out. Judge McCann said that they could add one room on to the West of the building. Judge McCann said that if the economy kicks off and there is need for expansion, these issues will need to be addressed.

Judge McCann said the systems they are reviewing will do more than just provide for video bond call and video visitation, but will also provide remote access for the Public Defender's office, Court Services, Judicial, and the State's Attorney's office with inmates, and will also allow access for court inmate appearances, and remote visits between inmates and their families.

From Health & Environment Committee:

Member Gilmour reported that the staff at the Health Department initially reviewed the ordinance for state compliance and streamlined some the language and brought the ordinance up to state code. A group comprised of Steve Curatti, Aaron Rybski, Scott Gryder, Judy Gilmour, Dr. Tokars, Brian Holdiman and Jeff Wilkins met twice to review the ordinance and to make suggestions or recommendations.

- *Discussion of the Food Protection Ordinance* –The H & E committee reviewed the ordinance and made suggestions to Section 5, 7 and 13, which will be implemented prior to the County Board meeting.
- *Discussion of the Water Supplies Ordinance* – Member Gilmour reviewed the recommendations in Section 11 by the H & E Committee, which will be included in the ordinance presented to the County Board.
- *Discussion of the Wastewater Treatment System Ordinance* – Member Gilmour Stated that the H & E committee suggested language changes in Section 1. Member Purcell stated that he recalled that the H & E Committee wanted the language that was proposed by paragraph two because the language in paragraph one wasn't clear. **There was consensus by the committee to adopt paragraph two.** Member Gilmour reviewed Section 10, #5 and #6 of the ordinance with the committee, and said that the State's Attorney's Office wanted to include a definition of the distance in the ordinance, and the committee was to choose which paragraph. Assistant State's Attorney Leslie Johnson said the goal was to try and assist those completing the permit application and having a clarity that they needed so that they are not misinformed. **There was consensus by the committee to include "on the subject property" for numbers 5 & 6.**

Member Gilmour reviewed Section 13, Fees, and said the Penalty section the H & E Committee recommended "the amounts of not less \$100, and no more than \$1,000" added to this section.

There was consensus by the committee to forward all three ordinances forwarded to the County Board for approval, and then forwarded to the state for review and recommendation.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA - None

CHAIRMAN'S REPORT – No report

REVIEW BOARD ACTION ITEMS – Vice Chair Gryder asked the committee to review the September 20, 2016 Board agenda for any necessary changes or additions.

EXECUTIVE SESSION – Motion by Member Flowers to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120/2 1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120/2 2), second by Member Gilmour.

ROLL CALL: Member Flowers - aye, Member Gilmour - yes, Member Koukol – yes, Member Purcell - yes, Member Gryder - yes, Member Prochaska - yes, Member Cullick – yes, Member Wehrli - yes

With eight members present voting aye, the committee entered into Executive Session at 5:30p.m.

The committee reconvened in Open Session at 6:21p.m.

ADJOURNMENT – Member Prochaska moved to adjourn the meeting at 6:21p.m. Member Shaw seconded the motion. **The motion was unanimously approved by a voice vote.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary