

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes**  
**Thursday, April 13, 2017**

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**Call to Order**

Committee Chair John Purcell called the Budget and Finance Committee to order at 6:05p.m.

**Roll Call**

Attendee	Status	Arrived
John Purcell	Present	
Lynn Cullick	Excused Absence	
Bob Davidson	Present	
Matt Kellogg	Present	
Matthew Prochaska	Present	

Others Present: Latreese Caldwell

1. **Claims Review and Approval** – Member Prochaska moved to forward to the County Board the Approval of Claims in an amount not to exceed \$557,649.54, Coroner Claims in an amount not to exceed \$2,801.24, Election Judge Claims in an amount not to exceed \$50,623.08, and Grand Juror Claims in an amount not to exceed \$280.26, second by Member Kellogg. **With four member’s present voting aye, the motion carried.**

**Department Head and Elected Official Reports** – None

**Items from Other Committees**

**Items of Business**

- *Final Senior Tax Levy Recommendations* – Discussion on the final recommendations for Senior Levy Tax Awards. Latreese Caldwell was asked to send an email to Les Ries of Community Meals for Seniors, asking for financial and audit documentation, and Amaal Tokars from the Health Department asking for grant documentation for all grants received by the Health Department. The organizations will be given 30-days to provide the documentation to the Finance Committee. Failure to provide documentation will result in no monies being distributed to them this fiscal year. There was consensus by the committee that any monies not distributed would be deposited into the fund balance.
- *Discuss costs to provide Sheriff’s Office Security at the County Office Building during Tax Payment weeks* – Bob Davidson reported that the Sheriff’s Office has an understanding with County Treasurer and Collector Jill Ferko, and County Clerk and Recorder Debbie Gillette to have a deputy on-site at the County Office Building during tax payment season. The cost is estimated at \$5,000. Motion made by Member Kellogg to forward the issue to the May 2, 2017 County Board for approval, second by Member Davidson. **With four members in agreement, the motion carried.**

- *Authorize purchase of 2017 Chevrolet Regular Cab ½ ton 4x4 in amount of \$22,669 through state contract* – Member Davidson stated that the PBZ Committee authorized the purchase of the vehicle with budgeted funds. The current vehicle will probably be given to Facilities Management for utilization.
- *Leopardo Energy Proposal* – Member Davidson stated that there has been some discussion that the work needed in the County could be done by Facilities Management, instead of using Leopardo. Member Davidson said that there are many large jobs that still need to be done throughout the county. Member Davidson also said that all projects will be in the capital plan and prioritized accordingly.
- *Auditor Contract* – tabled to next meeting
- *5-year Plan* – tabled to next meeting

**Public Comment** – None

**Questions from the Media** – None

**Items for Committee of the Whole** - None

**Items for the County Board**

*Approval of Claims in an amount not to exceed \$557,649.54, Coroner Claims in an amount not to exceed \$2,801.24, Election Judge Claims in an amount not to exceed \$50,623.08, and Grand Juror Claims in an amount not to exceed \$280.26*

*Discuss costs to provide Sheriff's Office Security at the County Office Building during Tax Payment weeks*

**Executive Session** – Not needed

**Adjournment** – Member Kellogg made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting adjourned at 7:11p.m.**

Respectfully submitted,

Valarie McClain  
Recording Secretary