

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, June 15, 2017
CORRECTED – June 20, 2017

Call to Order

Committee Vice Chair Lynn Cullick called the Budget and Finance Committee to order at 5:30p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	ABSENT		
Lynn Cullick	Present		
Bob Davidson	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Others Present: Sheriff Dwight Baird, Latreese Caldwell, Scott Koeppel

Claims Review and Approval – Member Cullick made a motion to forward the Approval of Claims in an amount not to exceed \$2,205,190.49, Coroner’s Claims in an amount not to exceed \$2,374.48, Grand Jurors Claims for May 22, 2017 in an amount not to exceed \$317.24, Grand Jurors Claims for June 5, 2017 in an amount not to exceed \$303.03, and Health Department Claims in an amount not to exceed \$69,599.74, second by Member Prochaska. **With four members present voting aye, the motion carried.**

Department Head and Elected Official Reports – Mr. Koeppel reported that the new PBZ truck will be picked up in the next few days, and that one of the PBZ trucks will be given to the Facilities Management department.

Items from Other Committees – Member Prochaska reported that there is potential for the State of Illinois to pass an LGDF decrease, which makes up approximately 11 percent of the County’s revenues, and a four-year property tax freeze. Member Prochaska will keep the committee updated on this issue.

Mr. Koeppel also reported that he received notice that if a state budget is not passed by June 30, 2017, that all funding will cease for IDOT projects. He is meeting with KAT Director Mike Neuenkirchen to discuss KAT Funding should this happen, and talked to County Engineer Fran Klaas, who stated that highway projects will definitely be affected if there are cuts in state funding.

Items of Business

- *Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500.* – Member Davidson made a motion to reconsider the Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500, second by Member Prochaska.

Roll Call: Member Davidson – yes Member Prochaska – yes, Member Kellogg – yes, Member Cullick – yes. **The motion to reconsider the motion for Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500, passed with a vote of 4-0.**

Motion made by Member Cullick to forward to the County Board the Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500, second by Member Prochaska. **With a vote of 4-0, the motion passed.**

- *Treasurer's Office Stipends* – Discussion on the amount of work involved in transitioning the employee benefits from the Administration Office to the Treasurer's Office, and the Treasurer's requested stipends for staff assuming additional responsibilities for the remainder of Fiscal Year 2017; as well as the Acting County Administrator's request for stipends for Administration staff assuming responsibilities including Workers Compensation, Property Inventory, Risk Management, Employee Recognition, OSHA, Background Checks, Employment Postings and Applications, and Gradience time records.

Member Davidson made a motion to forward to the County Board the Approval of an amount not to exceed \$10,000 to the Treasurer's Office for reorganization and assumption of Employee Benefit responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017, second by Member Cullick. **With a vote of 4-0, the motion passed.**

Member Kellogg made a motion to forward to the County Board the Approval of an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Workers Compensation, Risk Management, Background Checks, Employment Postings, Employee Handbook maintenance, OSHA, Property Inventory, Employee Recognition, and Gradience responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017, second by Member Prochaska. **With a vote of 4-0, the motion passed.**

- *Six-month Budget and Revenue Update* – item tabled to the second meeting of the month
- *FY18 Budget* – Discussion on budget parameters, bonds, facilities, repairs, maintenance costs, and equipment replacement.

Other Business – Discussion on part-time employee hours from 600 to 1000 hours IMRF

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

Approval of Claims in an amount not to exceed \$2,205,190.49, Coroner's Claims in an amount not to exceed \$2,374.48, Grand Jurors Claims for May 22, 2017 in an amount not to exceed \$317.24, Grand Jurors Claims for June 5, 2017 in an amount not to exceed \$303.03, and Health Department Claims in an amount not to exceed \$69,599.74

Approval of Membership Renewal with Metro Counties in an amount not to exceed \$2500.

Approval of an amount not to exceed \$10,000 to the Treasurer's Office for reorganization and assumption of Employee Benefit responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017

Approval of an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Workers Compensation, Risk Management, Background Checks, Employment Postings, Employee Handbook maintenance, OSHA, Property Inventory, Employee Recognition, and Gradience responsibilities, and an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017

Motion to Rescind previous motion to approve the Leopardo Energy Proposal

Executive Session – Not needed

Adjournment – Member Davidson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Cullick. **The meeting adjourned at 7:53p.m.**

Respectfully submitted,

Valarie McClain
Recording Secretary