

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes
Thursday, June 29, 2017

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:41p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Present		
Lynn Cullick	Present		7:10p.m.
Bob Davidson	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Others Present: Latreese Caldwell, Scott Koeppel

Claims Review and Approval – Member Prochaska made a motion to forward the Approval of Claims in an amount not to exceed \$705,795.23, Grand Juror Claims for 6-19-2017 in an amount not to exceed \$273.84, Grand Juror Claims for 6-26-17 in an amount not to exceed \$1,478.60, Petit Juror Claims (June) in an amount not to exceed \$2,600.24, and Coroner Claims in an amount not to exceed \$2,419.09, second by Member Cullick. **With five members present voting aye, the motion carried.**

Department Head and Elected Official Reports – None

Items from Other Committees – Member Davidson updated the committee on the Planning, Building and Zoning Committee, and stated that the both the Landscaper and Delaney Gun Range requests were withdrawn by the applicants.

Member Kellogg provided an update on the Highway Committee and stated they are now ready for Phase 3 of the Eldamain Road project, that Sherrill Road is closed form O’Brien Street to Church Street due to a joint project with Grundy County, and that there will be another hearing in July regarding Collins Road.

Items of Business

- *Approval of distribution of an amount not to exceed \$10,000 to the Administration Office for reorganization and assumption of Workers Compensation, Risk Management, OSHA, Property Inventory, Employment Postings and Applications, Criminal History Inquiries, Employee Handbook updates, Employee Recognition, Records Compliance, and Gradience responsibilities, and distribution of an amount not to exceed \$15,000 for staff stipends for the remainder of Fiscal Year 2017 – Item was discussed in Executive Session*
- *Six-month Budget and Revenue Update – Latreese Caldwell reviewed the General Fund projected fund balance for the period ending May 31, 2017, including revenue and*

expenditure projected and actuals year-to-date, comparison of current year and actual Revenue and Transfers-In, and Expenditures and Transfers Out. Discussion on expenditure percent of fund balance, and fund balance (months).

- *FY18 Budget* – Discussion on budget parameters, budget hearings, deficit at 6 months and projected deficit at year’s end, a possible hiring freeze, and non-union employee salary increases. **There was consensus by the Committee to forward this item to the County Board for further discussion.**

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole - None

Items for the County Board

Approval of Claims in an amount not to exceed \$705,795.23, Grand Juror Claims for 6-19-2017 in an amount not to exceed \$273.84, Grand Juror Claims for 6-26-17 in an amount not to exceed \$1,478.60, Petit Juror Claims (June) in an amount not to exceed \$2,600.24, and Coroner Claims in an amount not to exceed \$2,419.09

FY18 Budget

Executive Session – Member Prochaska made a motion to Enter into Executive Session for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated (5ILCS 120/2/21), and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120/2/1), second by Member Kellogg.

Roll Call: Member Davidson – yes, Member Prochaska – yes, Member Kellogg – yes, Member Purcell – yes. **With four members in agreement, the committee entered into Executive Session at 7:15p.m.**

The committee reconvened in Open Session at 7:40p.m.

Adjournment – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, second by Member Kellogg. **The meeting was adjourned at 7:42p.m.**

Respectfully submitted,

Valarie McClain
Recording Secretary