

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, August 24, 2017**

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**Call to Order**

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:52p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
John Purcell	<b>ABSENT</b>		
Lynn Cullick	Present		
Bob Davidson	Present		
Matt Kellogg	Present		
Matthew Prochaska	Present		

Others Present: Scott Koeppel

**Claims Review and Approval** – Member Prochaska made a motion to forward the Approval of Claims in an amount not to exceed \$834,749.66, Coroner Claims in an amount not to exceed \$2,832.14, and Petit Juror Claims (August 2017) in an amount not to exceed \$3,490.37, second by Member Kellogg. **With five members present voting aye, the motion carried by a vote of 4-0.**

**Department Head and Elected Official Reports** – None

**Items from Other Committees**

**Facilities Committee** – Member Davidson

Administration – Scott Koeppel reported that he continues working on budgets for the Administration Office and County Board, and will have them completed soon. Mr. Koeppel reported the budget submission deadline was August 21, 2017, and that a few offices/departments had yet to submit their budgets. **Member Prochaska asked Mr. Koeppel for a list of those offices/departments not submitting budgets within the specified timeframe.**

Discussion on the Dental Clinic at the Kendall County Health Department. The committee had concerns/questions as follows:

1. Who covers the cost of insurance for the Dental Office?
2. Who pays for the major upgrade to electrical circuit, and additional water lines required to operate?
3. Who pays for the new staff required to operate the dental clinic?

**Member Cullick will talk with Chairman Gryder to schedule a SPECIAL COW/Admin HR meeting to discuss the Dental Clinic in more detail.**

**Legislation** – Member Prochaska stated that he believes the County’s Personal Property Tax Replacement Tax number will be affected by recent budget bill and the state will take an agency handling fee as well. Member Prochaska will continue to update the committee as he receives additional information.

Mr. Prochaska also reported that UCCI and its counsel believe they have a cause to action, however, UCCI plans to meet with the four leaders, warn them of the action, and tell them to either fix it by special legislation or they will go to court. Member Prochaska will update the committee as he receives additional information.

**Highway** – Discussion on consulting engineering firms, the bid process, requests for qualifications, professional services, and firms that the county has worked with previously. Scott Koepfel to provide list to Member Kellogg.

### **Items of Business**

- *Dissolution of Community Meals for Seniors Program* – Discussion on the program’s decision to dissolve. Scott Koepfel to contact group to determine how/if they used the first award installment, and notify Treasurer Jill Ferko to withhold second award installment. **There was a 4-0 consensus by the committee to withhold the 2<sup>nd</sup> installment of the senior levy award, and return the \$1,000 to the general fund.**

**Public Comment** – None

**Questions from the Media** – None

**Items for Committee of the Whole** - None

### **Items for the County Board**

*Approval of Claims in an amount not to exceed \$834,749.66, Coroner Claims in an amount not to exceed \$2,832.14, and Petit Juror Claims (August 2017) in an amount not to exceed \$3,490.37*

**Executive Session** – Not needed

**Adjournment** – Member Kellogg made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. **The meeting was adjourned at 6:32p.m. by a 4-0 vote**

Respectfully submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary